



## REQUEST FOR DECISION

**MEETING:** Regular Council Meeting

**Date:** May 21, 2024

**AGENDA NO.:** 1

**TITLE:** Call to Order

**ORIGINATED BY:** *Karen O'Connor, CAO*

Mayor Hagen called the May 21, 2024, Village of Cremona Council meeting to order at \_\_\_\_\_  
PM

### **RECOMMENDED ACTION:**

**Res: 24/ MOTION** THAT Mayor Hagen called the meeting to order  
at \_\_\_\_\_ P.M.

INTLS: CAO: *KO*



## REQUEST FOR DECISION

**MEETING:** Special Council Meeting

**Date:** May 21, 2024

**AGENDA NO.:** 2

**TITLE:** Acceptance of the Agenda

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

By resolution, Council must accept the agenda.

**RECOMMENDED ACTION:**

**Res: 24/ MOTION** That Councillor \_\_\_\_\_ approves the Agenda as presented.

OR

**Res: 24/ MOTION** That Councillor \_\_\_\_\_ approves the Agenda as amended.

INTLS: CAO: KO



**REGULAR COUNCIL MEETING AGENDA**  
**May 21, 2024, at 7:00 p.m.**  
**Council Chambers – 106 1<sup>st</sup> Avenue East**

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**ATTENDANCE:**

**Mayor:** Hagen, **Deputy Mayor:** Canaday, **Councillors:** Goebel, Dick & Schmidt

**OTHER PRESENT:** Karen O'Connor, CAO

**ABSENT:**

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- 1. CALL TO ORDER**
- 2. ACCEPTANCE OF AGENDA**
- 3. ADOPTION OF MINUTES**
  - a) April 23, 2024, Special Council Meeting Minutes*
  - b) April 26, 2024 Special Council Meeting Minutes*
  
- 4. DELEGATIONS / PRESENTATIONS**
  - a) Clarke Erwin
  
- 5. OPEN FORUM- PUBLIC QUESTION PERIOD**
  
- 6. BUSINESS ARISING FROM PREVIOUS MEETING**
  - a) RFD-24-05-032 The Cremona Library*
  - b) RFD 24-05-033 Cremona Bike Skill Park*
  - c) RFD Anniversary Park- Off-Leash Dog Park*

## **7. BYLAWS & POLICIES**

- a) *RFD 24-05-034 Procedural Bylaw*
- b)

## **8. NEW BUSINESS**

- a) **RFD 24-05-035** 2024 Bill 20
- b) **RFD 24-05-036** 2024 Canada Day Parade
- c) **RFD 24-05-037** 2024 Budget

## **9. REPORTS**

- a) Financial Reports
  - Accounts Payable -April 2024
  - Financial Report January 1-April 30, 2024
- b) CAO Reports

## **10. MINUTES/REPORTS-BOARDS, COMMITTEES, COMMISSIONS**

### Mayor Hagen Reports:

- Didsbury Withdrawal from MAP ltr
- *RCMP Report- RCMP LtrSergeant Stephen Browne*
- 

### Deputy Mayor Canaday Reports:

- 2024

### Councillor Goebel Reports:

- FCSS Board Meeting Minutes-May 5, 2024
- FCSS Coordinator Report-April, 2024

### Councillor Dick Reports:

- Cremona Library Meeting Minutes, March 28, 2024

- MVSH Board Meeting Key Messages-March 28, 2024

Councillor Schmidt Reports:

- 2024

#### **11. CORRESPONDENCE & INFORMATION**

- *RCMP Report- Policing Report Cremona*
- *RCMP Report- Jan-March 2021-2024 Crime Statistics*
- *RCMP Didsbury Prov Crime Statistics Jan -Dec 2019-2023*

#### **12. NEXT MEETING**

**13. CLOSED MEETING** one (1) land, two (2) Legal

#### **14. RECONVENE**

#### **15. ADJOURNMENT**



## REQUEST FOR DECISION

**MEETING:** Regular Council Meeting

**Date:** May 21, 2024

**AGENDA NO.:** 3

**TITLE:** Minutes – a) April 23, 2024, Special Council Meeting Minutes

b) April 26, 2024 Special Council Meeting Minutes

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

April's 2 Special Council Meetings minutes are being presented to the Council for their review for any errors or omissions to be approved.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Please see attached.

**COSTS / SOURCE OF FUNDING (if applicable):**

N/A

**RECOMMENDED ACTION:**

**Res: 24/ MOTION** THAT Councillor \_\_\_\_\_ accepts April 23, 2024, Special Council Meeting minutes as presented.

OR

**Res: 24/ MOTION** THAT Councillor \_\_\_\_\_ accepts April 23, 2024, Special Council Meeting minutes as amended.

**Res: 24/ MOTION** THAT Councillor \_\_\_\_\_ accepts April 26, 2024, Special Council Meeting minutes as presented.

OR

**Res: 24/ MOTION** THAT Councillor \_\_\_\_\_ accepts April 26, 2024, Special Council Meeting minutes as amended.

INTLS: CAO: *KO*



Minutes of the Village of Cremona Special Council Meeting held on  
Tuesday, April 23, 2024 – Commencing at 7:00 p.m.

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**IN ATTENDANCE:** Mayor Hagen, Deputy Mayor Canaday, Councilor Goebel,  
Councillor Dick, Councillor Schmidt

**OTHERS PRESENT:** CAO, Karen O'Connor, Corporate Services, Sandi Ryan,  
and 16 members of the public.

**ABSENT:**

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**1.1 CALL TO ORDER:**

**Res. 24/073** MOTION THAT Mayor Hagen calls the meeting to order at 7:00 P.M.

**2.1 ADOPTION OF AGENDA:**

**Res: 24/074** MOTION THAT Deputy Mayor Canaday accepts the agenda presented.

**CARRIED**

**3.1 ADOPTION OF MINUTES:**

**Res: 24/075** MOTION THAT Councilor Goebel accepts March 19, 2024, Regular Council  
Meeting minutes as presented with the amendments.

**CARRIED**

**4.1 DELEGATIONS / PRESENTATIONS:**

**a) Phil Reid, Ag Society President and Perry Anderson, previous Ag Society President**

**Res: 24/076** MOTION THAT Deputy Mayor Canaday directs the CAO to move forward with the  
Investigation on the sewer lines behind the Cremona arena, west end of First Street West,  
starting with hiring a company to camera the line.

**CARRIED**

**5.1 OPEN FORUM-PUBLIC QUESTION PERIOD:**

A resident had questions regarding the village hiring a Bylaw Officer. Other concerns regarding the FCSS Bylaw should be reviewed by the Council and correct the errors and omissions within Bylaw No. 479-17 and Policy # 1101-01 which are some discrepancies within the bylaw and policy. There were questions regarding the land sale and public works duties.

**Res: 24/077**     **MOTION** THAT Councillor Goebel accepts the questions and concerns as information.

**CARRIED**

**6.1 BUSINESS ARISING FROM PREVIOUS MEETING:**

**a) Armadillo Tracker Data**

**Res: 24/078**     **MOTION** THAT Councillor Dick accepts the discussion as information and will bring back to Council any further correspondence that he may receive regarding his email to Minister Dreeshen, MVC Councillor, Stf. Sargent S. Brown, MVC Maintenance Contract Inspector, M. Baik, Operation Manager for Transportation and Economic Corridors.

**CARRIED**

**b) CCES Advisory Board Meetings**

**Res: 24/079**     **MOTION** THAT Councillor Goebel nominates Schmidt to represent the Village of Cremona, and will attend CCES Advisory Council Meetings.

**CARRIED**

**Res: 24/080**     **MOTION** THAT Councillor Schmidt accepts the nomination to represent the Village Cremona and will attend CCSE Advisory Council meetings.

**CARRIED**

**7.1 BYLAWS & POLICIES: None**

**NEW BUSINESS / REQUEST FOR DECISION:**

**8 a) RFD 24-04-024 Cremona Council Declaring Senior Week**

**Res. 24/081**     **MOTION** THAT Councillor Dick approves that the Village of Cremona will declare June 3-9, 2024 to be Seniors' Week, in honour of the past, present and future contributions of seniors of this community and throughout Alberta.

**CARRIED**

**8 b) RFD 24-04-025 Cremona Walking Path and Bike Skill Park**

**Res: 24/082** MOTION THAT Councillor Dick approves that the CAO seek out more information and cost for the services and if the village will need extra liability coverage.

**CARRIED**

**8 c) RFD 24-04-026 Cremona Library Board Member Appointed**

**Res: 24/083** MOTION THAT Councillor Dick appoint Jennifer Foat to the Cremona Library Board for her second term served, for another three (3) year term with an the expiration date of May 18, 2027.

**CARRIED**

**8 d) RFD 24-04-027 Cremona Library 2024 Fund Request**

**Res: 24/084** MOTION THAT Councillor Schmidt approve the 2024 funding rate for the library being \$18.80 multiplied by the Village of Cremona's population of 452 is \$8497.60.

**TABLED**

**Res: 24/085** MOTION THAT Councillor Schmidt approve the additional funds that the Cremona Library Board is requesting that the Village of Cremona remits the funding that was underpaid from 2018-2023. This amounts to 3,555.74.

**TABLED**

**8 e) RFD 24-04-028 Cremona Fire Hall Signage**

**Res: 24/ 086** MOTION THAT Councillor Goebel approve the purchasing of a sign for Cremona Fire Department Hall for the sum of \$ 425.00, not exceeding \$500.00 and will reveal the sign on Canada Day Celebrations July 1, 2024.

**CARRIED**

**8 f) RFD 24-04-029 Cremona FCSS Board Member Appointing**

**Res: 24/087** MOTION THAT Councillor Goebel appoint Corrie Tatomir to the Cremona FCSS Board for a three (3) year term with an expiration date of May 1, 2027.

**CARRIED**

**8 g) RFD 24-04-030 Cremona FCSS External Fund**

**Res: 24/088** MOTION THAT Councillor Dick approve FCSS external fund of \$ 500.00 to Mountain View Moccasin House for 2024.

**DEFEATED**

**9 a) Financial Reports**

**Res: 24/089** MOTION THAT Deputy Mayor Canaday accepts the accounts payable report with FCSS and the village's financial reports, as information only.

**CARRIED**

**9 b) CAO Report**

**Res.24/090** MOTION THAT Councillor Goebel accepts the CAO's & Public Works March, 2024 active report for information only.

**CARRIED**

**10. COMMITTEES/BOARDS/COMMISSIONS**

**Mayor Hagen Reports:**

- Didsbury withdrawal for MAP, 2024

**Deputy Mayor Canaday Reports:**

- None

**Councillor Goebel Reports:**

- FCSS Board Meeting Minutes, April 5, 2024
- FCSS Coordinator Report, March, 2024

**Councillor Dick Reports:**

- Cremona Library Meeting Minutes, February 22, 2024
- PRL Financial Statement, Dec 31, 2023

**Res. 24/091** MOTION THAT Councillor Goebel accepts all committees & and board meeting minutes and reports as information only.

**CARRIED**

**11. CORRESPONDENCE & INFORMATION**

- AB Municipal Affairs-Education Requisition Credit Program Extension
- Funding for Municipalities, infrastructure, home development-CCBF
- AB information Bulletin April 1, 2024
- Ltr from Minister Rebecca Schulz
- Ltr from Minister Ric McIver to Elected Officials, March 18, 2024

**Res. 24/092** MOTION THAT Deputy Mayor Canaday accepts all correspondence and information as information only.

**CARRIED**

**12. NEXT MEETING**

**Res: 24/093** MOTION THAT Councillor Schmidt declares that the next Council Meeting for the Village of Cremona will be a Special Meeting and will take place at 9 a.m. on Friday, April 26, 2024, at the located of 106 1<sup>st</sup> Avenue East.

**CARRIED**

**Res: 24/094** MOTION THAT Mayor Hagen declares that the next Regular Council Meeting for the Village of Cremona Council will take place at 7 p.m. on Tuesday, May 21<sup>st</sup>, 2024 at Council Chambers located of 106 1<sup>st</sup> Avenue East.

**CARRIED**

**13. CLOSED MEETING**

**Res: 24/095** MOTION THAT Mayor Hagen calls the meeting to enter a closed meeting under one (1) Legal items and one (1) land item at 9:10 pm.

**CARRIED**

**14. RECONVENE**

**Res: 24/096**      **MOTION** THAT Mayor Hagen reconvenes from a closed meeting to the public at 9:50 p.m.

**CARRIED**

a) **LEGAL**

**Res: 23/097**      **MOTION** THAT Councillor Goebel accepts the information that the CAO has provided them regarding the legal claim. Action # 2490100350

**CARRIED**

b) **LAND**

**Res: 24/098**      **MOTION** THAT Deputy Mayor Canaday accepts updated information regarding the sale of village land, as things move forward with the subdivision.

**CARRIED**

**15. ADJOURNMENT**

**Res. 24/099**      **MOTION** THAT Mayor Hagen adjourns the Village of Cremona Regular Council Meeting on the 23<sup>rd</sup> day of April 2024, at 9:57 p.m.

**CARRIED**

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Mayor, Tim Hagen

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CAO, Karen O'Connor



Minutes of the Village of Cremona Special Council Meeting held on  
Friday, April 26, 2024 – Commencing at 9:00 a.m.

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**IN ATTENDANCE:** Mayor Hagen, Deputy Mayor Canaday, Councillor Goebel,  
Dick, and Schmidt

**OTHERS PRESENT:** Karen O'Connor, CAO, Israel Wasserman, CPA, CMA

**ABSENT:**

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**1.1 CALL TO ORDER:**

**Res. 24/100** MOTION THAT Mayor Hagen calls the meeting to order at 9:00 A.M.

**1.2 ADOPTION OF AGENDA:**

**Res: 24/101** MOTION THAT Councillor Dick accepts the agenda as presented.

**3.1 DELEGATIONS / PRESENTATIONS:**

*RFD 24-04-JDP Wasserman Presents Council 2023 Audit Report*

**Res: 24/102** Motion THAT Councillor Goebel accepts the Village of Cremona 2022 Financial Audit, presented to Council, by Israel Wasserman, CPA CMA from JDP Wasserman, 5010 51<sup>st</sup> Street Wetaskiwin, AB.

**CARRIED**

**ADJOURNMENT**

**Res. 24/103** MOTION THAT Deputy Mayor Canaday adjourns the Village of Cremona Special Council Meeting on the 1<sup>st</sup> day of May 2023, at 10:14 a.m.

**CARRIED**

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Mayor, Tim Hagen

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CAO, Karen O'Connor



**MEETING:** Regular Council Meeting

**Date:** May 21, 2024

**AGENDA NO.:** 4 a)

**TITLE:** Delegations / Presentation:

**ORIGINATED BY:** Karen O'Connor, C.A.O.

**BACKGROUND / PROPOSAL:**

Attached is a email from Clark Erwin, asking to address Council.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**RECOMMENDED ACTION:**

**Res: 24/0 MOTION**

**INTLS: CAO: KO**

## Karen Oconnor

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**From:** Cremona Water Valley Chamber of Commerce <cremonawatervalley@gmail.com>  
**Sent:** May 15, 2024 7:35 PM  
**To:** Karen Oconnor  
**Subject:** Show and Shine 2024

Hi Karen

I would like to see if I can get on the delegation for April 21st meeting on behalf of the Chamber of Commerce regarding this years Show and Shine.

Thanks in advance.

Clarke Erwin

**MEETING: Regular Council Meeting**

**Date: May 21, 2024**

**AGENDA NO.: 5 a)**

**TITLE: OPEN FORUM-PUBLIC QUESTION PERIOD**

**ORIGINATED BY: *Karen O'Connor, CAO***

**BACKGROUND / PROPOSAL:** A time delegated for residents to voice any concerns or questions they may have for the village council. The Procedure Bylaw 490-18  
**#603** The Chair of the Public Hearing has the right to limit the time taken by a person to **five(5) minutes**, after which the council may wish to ask questions of the person. All questions must be channeled through the Chair of the hearing  
**#606** .....in the opinion of the Chair is conducting themselves in disorderly or improper conduct, to leave

**RECOMMENDATIONS:**

**Res: 24/ MOTION** THAT Councillor \_\_\_\_\_ take the public question as information.

Or

**Res: 24/ MOTION** THAT Councillor \_\_\_\_\_ take the public question and concerns back with Council to discuss at a later date.

INTLS: CAO **KO**

 **VILLAGE OF  
Cremona**  
**REQUEST FOR DECISION RFD 24-05-032**

**MEETING:** Regular Council Meeting

**Date:** May 21, 2024

**AGENDA NO.:** 6 a)

**TITLE:** New Business: Cremona Library 2024 Fund Request

**ORIGINATED BY:** Karen O'Connor, CAO

**BACKGROUND / PROPOSAL:** Attached to this RFD is Cremona Library 2024 Approved Budget

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

As per the Village of Cremona and Mountain View County Intermunicipal Collaboration Framework (ICF) Master Agreement and the pursuant Shared Facility Sub-Agreement dated January 1, 2018 and signed October 5, 2017, the Village of Cremona shall “provide equal per capita funding to the Cremona Library Board as the County. See Schedule “B”. Funding may be a combination of Cash and In Kind contributions.” (Sub-Agreement 2.5). Mountain View County has shared that the 2024 funding rate for the library is \$18.80. \$18.80 multiplied by Village of Cremona population of 452 is \$8,497.60. Additionally, we are requesting that the Village of Cremona remit the funding that was underpaid from 2018- 2023. This amounts to \$3,555.74. I have attached the breakdown of these amounts, including the applicable back-up showing the in-kind amounts that the Village of Cremona attested to on the financial reports that the library must submit to Municipal Affairs each year. Up until 2023, there were in-direct expenses that the Village incurred on behalf of the library (telephone, utilities, etc.). Commencing 2023, the Village has been invoicing the library for any expenses that the Village incurs on behalf of the library (as per Village council meeting held on May 16, 2023, Res: 23/126). The per capita rates were confirmed with the County.

**COSTS / SOURCE OF FUNDING (if applicable):** Total Cost Request \$12,053.34

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ approve the 2024 funding rate for the library being \$18.80 multiplied by Village of Cremona population of 452 is \$8,497.60.

**MOTION** THAT Councillor \_\_\_\_\_ approve the additional funds that the Cremona Library Board is requesting that the Village of Cremona remit the funding that was underpaid from 2018- 2023. This amounts to \$3,555.74.

INTLS: CAO **KO**



# Village of Cremona

## Return on Investment - 2023

population: 452

By supporting the library, you are saving your citizens \$ 513.83 each!

### Total income from the community

Municipal Contribution	\$	8,030.00
Patron Driven Revenue	\$	497.03
<b>Total community contribution:</b>	<b>\$</b>	<b>8,527.03</b>

### Direct financial return triggers by your contribution

GOA operating grant	\$	11,486.00
<b>Total Financial Gains</b>	<b>\$</b>	<b>11,486.00</b>

### Community savings due to library use

	2023 usages		
Borrowing library books rather than buying books	8,569	\$	191,602.84
Borrowing DVDs rather than renting digital movies	1,543	\$	4,629.00
Borrowing eBooks than purchasing them	278	\$	834.00
Borrowing eAudiobooks than subscribing to Audible	466	\$	6,990.00
Attending library programs rather than paying for entertainment	1,356	\$	18,984.00
Using the library's WIFI rather than having home internet	20,276	\$	8,921.44
Using the library's computers rather than owning a computer	662	\$	291.28
<b>Total Service Savings:</b>		<b>\$</b>	<b>232,252.56</b>

**Total Annual Savings: \$ 235,211.53**

*Financial Gains + Service Savings - Community Contribution*

For every \$1 the community contributes to the library they get

**\$ 27.24 of service!**

\* Savings are calculated based on market averages.

\*\*This document does not include the services provided by the regional system, for the system's ROI visit <https://www.prl.ab.ca/about-us/return-on-investment>





# Village of Cremona Return on Investment 2023

## Income from the Community



Municipal Contributions  
**\$ 8,030.00**



Patron Drive Revenue  
**\$497.03**



Total Contributions  
**\$8,527.03**

Direct Financial Return trigger  
by your contributions:

Government of Alberta  
Operating Grant

**\$ 11,486.00**

For every \$1 the  
community  
contributes to the  
library they get

**\$27.24**  
of Service

Total Service Savings

**\$ 232,252.56**



Total Annual Savings

Financial Gains + Service Savings -  
Community Contribution

**\$ 235,211.53**

## Community Savings Due to Library Use



Borrowing Books  
Rather than Buying  
Them

**\$ 191,602.84**



Borrowing DVDS Rather than  
Renting Them

**\$ 4,629.00**



Borrowing eBooks Rather  
then Purchasing Them

**\$ 834.00**



Borrowing eBooks Rather than  
Purchasing Them

**\$ 6,990.00**



Attending Programs  
Rather then Paying for  
Them

**\$ 18,984.00**



Using Computers Rather  
then Buying Them

**\$ 291.28**



Using Wifi Rather then  
purchaing it

**\$ 8,921.44**



Return the completed and signed budget, a copy of your Statement of Receipts and Disbursements or financial report from the previous year and your signed grant application form by mail or email to:

Alberta Municipal Affairs  
Public Library Services Branch  
17th Floor, Commerce Place  
10155 - 102 Street  
Edmonton, Alberta T5J 4L4  
libgrants@gov.ab.ca

Budget requirements are set out in Sections 8 and 12.6 of the *Libraries Act*:

<https://www.alberta.ca/provincial-public-library-legislation-and-policies.aspx>

## 2024 Budget

Budget approved by library board as authorized by:

Legal name of library board: Village of Cremona Library Board

Print name: Rebecca Smith Position: Library Manager

Signature: 

Date budget was approved by board: March 28, 2024

**Original or emailed copies are accepted**

ESTIMATED RECEIPTS FOR THE YEAR		Budget 2024
<b>Projected cash balance at beginning of year, January 1</b>		
01	Cash on hand	\$50.00
02	Total in current bank accounts	\$1,981.57
03	Total in savings accounts	\$36,144.80
04	Term deposits	\$46,875.62
05	Other committed funds (e.g. trust funds and bequests)	
<b>06</b>	<b>TOTAL PROJECTED OPENING CASH ON HAND</b> (add lines 01 to 05)	<b>\$85,051.99</b>
<b>Government contributions</b>		
07	Local appropriation (Cash transfer from <b>your municipality for operations</b> )	<b>\$12,053.34</b>
08	Provincial library operating grant ( <b>Do not</b> combine with other provincial funding)	\$11,486.00
<b>Other government contributions</b>		
09	Cash transfer from <u>neighbouring municipality</u>	\$35,861.00
10	Cash transfer from <u>another municipal or intermunicipal library board</u>	
11	Cash transfer from <u>regional library system</u> (e.g. Library Services Grant)	\$7,688.80
12	Cash transfer from improvement district/summer village	
13	Cash transfer from school board, FCSS	
14	Employment programs (e.g. Canada Summer Jobs)	
15	Other grants (e.g. recreation board, CFEP, CIP) <b>please list</b>	
15a	<u>Cremona Rec Board Grant (remaining from 2023 &amp; 2024 est)</u>	\$10,000.00
15b	<u>CALP grant</u>	\$4,750.00
15c		
<b>Other revenue</b>		
16	Fundraising and donations (e.g. book sales, bequests)	\$1,200.00
17	Friends group donations	
18	Fees and fines	
18a	Card fees (incl. non-resident fees)	
18b	Fines (incl. overdues, lost/damaged book reimbursements)	\$100.00
19	Program revenue	
20	Room rentals	
21	Other service revenue (e.g. photocopying, faxing, contracts, exam proctoring)	\$200.00
22	GST refund	\$300.00
23	Interest and dividends	\$1,000.00
24	Transfers from reserve accounts	
25	Other income (please list)	
25a		
25b		
25c		
<b>26</b>	<b>TOTAL PROJECTED CASH RECEIPTS</b> (add lines 07 to 25)	<b>\$84,639.14</b>
<b>27</b>	<b>TOTAL PROJECTED CASH TO BE ACCOUNTED FOR</b> (add lines 06 and 26)	<b>\$169,691.13</b>

ESTIMATE OF EXPENDITURE		Budget 2024
<b>Staff</b>		
28	Salaries, wages and benefits (incl. worker's compensation insurance)	\$63,750.00
29	Honoraria (library volunteers)	\$200.00
30	Staff professional development (incl. travel and hospitality)	\$2,500.00
<b>31</b>	<b>TOTAL PROJECTED STAFF EXPENSE</b> (add lines 28 to 30)	<b>\$66,450.00</b>
<b>Library resources</b>		
32	Physical materials (incl. periodicals and non-print materials; <u>do not</u> include money transferred to your library system for book purchases, that info goes on line 54)	\$5,150.00
33	Digital resources (i.e. e-content)	\$500.00
<b>34</b>	<b>TOTAL PROJECTED LIBRARY RESOURCES</b> (add lines 32 and 33)	<b>\$5,650.00</b>
<b>Administration</b>		
35	Audit and/or annual financial review	\$275.00
36	Board expenses (incl. honoraria, travel, course and conference fees)	\$200.00
37	Equipment rentals and maintenance	
38	Contracts and fees for services (e.g. bookkeeping, IT services, professional fees)	\$1,725.00
39	Bank charges	\$50.00
40	Library and office supplies (incl. binding & repair, printing and copier supplies)	\$3,500.00
41	Association memberships (e.g. ALTA, LAA, AALT)	\$150.00
42	Postage and box rental	\$50.00
43	Program expense (incl. publicity/advertising, equipment rental, artist fees)	\$4,000.00
44	Telephone and internet	\$900.00
45	Software and licenses (e.g. QuickBooks, Office365 for staff, gate counter software)	\$275.00
46	Other expenses ( <b>please list</b> )	
46a	WCB	\$250.00
46b	scholarship, engraving	\$400.00
<b>47</b>	<b>TOTAL PROJECTED ADMINISTRATION EXPENSE</b> (add lines 35 to 46)	<b>\$11,775.00</b>
<b>Building costs</b>		
48	Insurance	\$2,020.00
49	Janitorial and maintenance (janitorial service/supplies, maintenance and minor repairs to building and grounds)	\$600.00
50	Utilities	\$4,600.00
51	Occupancy costs (i.e. share of utilities/janitorial in joint-use buildings)	
52	Rent	
<b>53</b>	<b>TOTAL PROJECTED BUILDING EXPENSES</b> (add lines 48 to 52)	<b>\$7,220.00</b>

ESTIMATE OF EXPENDITURE (cont'd)	Budget 2024
<b>Transfer payments</b>	
54 Transfer to other <b>library boards (please specify boards:</b> may include transfers to other municipal/intermunicipal library boards or library system boards for the material allotment/levy and other system charges)	
54a	
54b	
54c	
54d	
54e	
54f	
55 Contract payments to library societies ( <b>please list</b> )	
55a	
55b	
55c	
55d	
<b>56 TOTAL PROJECTED TRANSFER PAYMENTS</b> (add lines 54 and 55)	
<b>57 TOTAL PROJECTED OPERATING EXPENDITURE</b> (add lines 31, 34, 47, 53, 56)	<b>\$91,095.00</b>
58 Loan interest and payments	
59 Transfer to other accounts (e.g. capital, operating reserves)	
<b>Capital expenditures</b>	
60 Building repairs and renovations (e.g. roof, carpet, partitions)	
61 Furniture and equipment	
62 Computer hardware (e.g. desktop computers, printers)	
63 Other ( <b>please list</b> )	
63a	
63b	
<b>64 TOTAL PROJECTED CAPITAL EXPENDITURE</b> (add lines 60 to 63)	
<b>65 TOTAL PROJECTED ESTIMATE OF EXPENDITURE</b> (add lines 57, 58, 59, 64)	<b>\$91,095.00</b>

<b>Projected cash balance at end of reporting year</b>	
66 Cash on hand	\$50.00
67 Total in current bank accounts	\$1,981.57
68 Total in savings accounts	\$29,688.94
69 Term deposits	
70 Other committed funds (e.g. trusts and bequests, reserves, capital)	\$46,875.62
<b>71 TOTAL PROJECTED CASH ON HAND</b> (add lines 66 to 70)	<b>\$78,596.13</b>
<b>72 TOTAL PROJECTED CASH ACCOUNTED FOR</b> (add lines 65 and 71)	<b>\$169,691.13</b>

**If it is anticipated that the municipality will be paying operating costs on behalf of the library board, please have the Municipal Administrator complete the Direct Payments form on the next page.**

**OPERATING EXPENDITURES TO BE PAID BY MUNICIPALITY (DIRECT PAYMENTS)**

effective 2023, VoFC invoices library for expenses incurred	2022	2021	2020	2019	2018
---	------	------	------	------	------

a. Library Staff (e.g. salaries, wages and benefits. DO NOT include expenditures for municipal staff)										
b. Building maintenance (e.g. janitor, supplies, maintenance, repairs)	\$ 552.76	\$ 1,380.00	\$ 1,260.00	\$ 1,250.00	\$ 800.00	\$ 688.87				
c. Insurance	\$ 830.19	\$ 769.59	\$ 800.00	\$ 800.00	\$ 800.00	\$ 600.00				
d. Utilities	\$ 4,142.72	\$ 1,150.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 600.00				
e. Audit/financial review										
f. Rent (paid to private landlord, not to municipality)										
g. Telephone/Internet	\$ 1,217.47	\$ 1,450.00	\$ 1,450.00	\$ 1,440.00	\$ 750.00					
<b>H. TOTAL PROJECTED LIBRARY OPERATING</b>	<b>\$ -</b>	<b>\$ 6,743.14</b>	<b>\$ 4,749.59</b>	<b>\$ 4,510.00</b>	<b>\$ 4,490.00</b>	<b>\$ 2,038.87</b>				

Local appropriation paid (Cash transfer from VoFC):	\$ 8,030.00	\$ 4,046.66	\$ 953.34	\$ 1,195.04	\$ 1,882.94	\$ 2,500.00
total local appropriation paid + In-kind expenses:	\$ 8,030.00	\$ 10,789.80	\$ 5,702.93	\$ 5,705.04	\$ 6,372.94	\$ 4,538.87

(per capita rate, as per VoFC/MVC ICF sub-agreement)	population	total due:
18.25	452	\$ 8,249.00
17.22	452	\$ 7,783.44
16.43	452	\$ 7,426.36
16.30	444	\$ 7,237.20
15.93	444	\$ 7,072.92
\$15.60	444	\$ 6,926.40

YEAR	2023	2022	2021	2020	2019	2018
per capita rate	\$ 18.25	\$ 17.22	\$ 16.43	\$ 16.30	\$ 15.93	\$ 15.60
population	452	452	452	444	444	444
total	\$ 8,249.00	\$ 7,783.44	\$ 7,426.36	\$ 7,237.20	\$ 7,072.92	\$ 6,926.40

received from VoC	cash	*in-kind	total
\$ 8,030.00	\$ 4,046.66	\$ 953.34	\$ 1,195.04
\$ -	\$ 6,743.14	\$ 4,749.59	\$ 4,510.00
\$ 8,030.00	\$ 10,789.80	\$ 5,702.93	\$ 5,705.04
			\$ 6,372.94
			\$ 4,538.87

annual appropriation (over)/underpaid	\$ 219.00	\$ (3,006.36)	\$ 1,723.43	\$ 1,532.16	\$ 699.98	\$ 2,387.53
						<b>\$ 3,555.74</b>

\*each year, the Village must provide an accounting of the in-direct expenses (expenses they incurred, paid on behalf of the library). This is completed and signed off by the Village CAO and submitted to Municipal Affairs (PLSB) as part of our financial reporting requirements to qualify for the library operating grant. The in-kind expenses that the Village has reported are: Building maintenance (e.g. janitor, supplies, maintenance, repairs), insurance, utilities and telephone/ internet

## Direct Payments - Receipts and Disbursements

Costs paid directly by the municipality *on behalf of the library board* are referred to as direct payments. If the municipality pays costs in addition to its local appropriation to the library board, this form must be completed by a Municipal Administrator. Report only that portion of the municipal expenditure that is paid on behalf of the library board. These figures may be subject to audit Do not include in kind contributions. The funds in lines a. through L. should not be included in the library board's financial review. The amount of local appropriation (cash transfer from the municipality to the library board) is recorded in the library board's financial review and should not be included on this form.

OPERATING EXPENDITURES PAID BY MUNICIPALITY (DIRECT PAYMENTS)	Reporting Period 2018
a. Staff (e.g. salaries, wages and benefits, moving expenses, course fees)	
b. Building maintenance (e.g. janitor, supplies, maintenance, repairs)	
c. Insurance	688.87
d. Utilities	600.00
e. Audit/financial review	
f. Rent (paid to private landlord, not to municipality)	750.00
g. Telephone/Internet	
<b>H. TOTAL OPERATING EXPENDITURES PAID BY MUNICIPALITY (add lines a. to g.)</b>	<b>\$ 2038.87 -</b>
<b>Other expenditures paid by municipality</b>	
i. Debenture interest and principal	
Capital or special grants (one-time grants)	
k. Library system membership (If your municipality is a member of a regional library system, report only the amount the municipality paid in membership fees/levies to the library system for the reporting period)	3605.28
<b>L. TOTAL OTHER EXPENDITURES PAID BY MUNICIPALITY (add lines i. to k.)</b>	<b>\$ 5644.15 -</b>

I, Shannon Allison, Administrator  
of Village of Cremona  
(name of municipality)

certify that the amounts stated above are the costs incurred by the municipality in providing the indicated services to the

Village of Cremona Library Board  
(legal name of library board)

Print name: Shannon Allison

Signed: SA

Date: 30 May 2019

## Direct Payments - Receipts and Disbursements

Costs paid directly by the municipality *on behalf of the library board* are referred to as direct payments. If the municipality pays costs in addition to its local appropriation to the library board, this form must be completed by a Municipal Administrator. Report only that portion of the municipal expenditure that is paid on behalf of the library board. These figures may be subject to audit Do not include in kind contributions. The funds in lines a. through L. should not be included in the library board's financial review. Also, the amount of local appropriation (cash transfer from the municipality to the library board) is already recorded in the library board's financial review and should not be included on this form.

OPERATING EXPENDITURES PAID BY MUNICIPALITY (DIRECT PAYMENTS)	Reporting Period 2019
a. Staff (e.g. salaries, wages and benefits, moving expenses, course fees)	
b. Building maintenance (e.g. janitor, supplies, maintenance, repairs)	\$1,250.00
c. Insurance	\$800.00
d. Utilities	\$1,000.00
e. Audit/financial review	
f. Rent (paid to private landlord, not to municipality)	
g. Telephone/Internet	\$1,440.00
<b>H. TOTAL OPERATING EXPENDITURES PAID BY MUNICIPALITY (add lines a. to g.)</b>	<b>\$ 4,490.00</b>
<b>Other expenditures paid by municipality</b>	
i. Debenture interest and principal	
j. Capital or special grants (one-time grants)	
k. Library system membership (If your municipality is a member of a regional library system, report only the amount the municipality paid in membership fees/levies to the library system for the reporting period)	
<b>L. TOTAL OTHER EXPENDITURES PAID BY MUNICIPALITY (add lines i. to k.)</b>	<b>\$ 3,700.00</b>

I, Aaron Gertzen, Administrator  
of Village of Cremona  
(name of municipality)

certify that the amounts stated above are the costs incurred by the municipality in providing the indicated services to the  
Cremona Library Board  
(legal name of library board)

Print name: Aaron Gertzen

Signed: [Signature]

Date: March 4/20

Direct Payments - Receipts and Disbursements

Costs paid directly by the municipality on behalf of the library board are referred to as direct payments. If the municipality pays costs in addition to its local appropriation to the library board, this form must be completed by a Municipal Administrator. Report only that portion of the municipal expenditure that is paid on behalf of the library board. These figures may be subject to audit. Do not include in kind contributions. The funds in lines a. through L. should not be included in the library board's financial review. Also, the amount of local appropriation (cash transfer from the municipality to the library board) is already recorded in the library board's financial review and should not be included on this form.

Table with 2 columns: OPERATING EXPENDITURES PAID BY MUNICIPALITY (DIRECT PAYMENTS) and Reporting Period 2020. Rows include Staff, Building maintenance, Insurance, Utilities, Audit/financial review, Rent, Telephone/Internet, and totals for operating and other expenditures.

I, Rudy Friesen, Administrator of (please print name)

Village of Cremona (name of municipality)

certify that the amounts stated above are the costs expected to be incurred by the municipality in providing the indicated services to the

Cremona Municipal Library (legal name of library board)

Signature: [Handwritten Signature]

Date: May 5th 2021

## Direct Payments - Receipts and Disbursements

Costs paid directly by the municipality on behalf of the library board are referred to as direct payments. If the municipality pays costs in addition to its local appropriation to the library board, this form must be completed by a Municipal Administrator. Report only that portion of the municipal expenditure that is paid on behalf of the library board. These figures may be subject to audit Do not include in kind contributions. The funds in lines a. through L. should not be included in the library board's financial review. The amount of local appropriation (cash transfer from the municipality to the library board) is recorded in the library board's financial review and should not be included on this form.

OPERATING EXPENDITURES PAID BY MUNICIPALITY (DIRECT PAYMENTS)		Reporting Period 2021
a. Library Staff (e.g. salaries, wages and benefits. DO NOT include expenditures for municipal staff)		
b. Building maintenance (e.g. janitor, supplies, maintenance, repairs)		\$1,380.00
c. Insurance		\$769.59
d. Utilities		\$1,150.00
e. Audit/financial review		
f. Rent (paid to private landlord, not to municipality)		
g. Telephone/Internet		\$1,450.00
<b>H. TOTAL OPERATING EXPENDITURES PAID BY MUNICIPALITY (add lines a. to g.)</b>	<b>\$</b>	<b>4,749.59</b>
<b>Other expenditures paid by municipality</b>		
i. Municipal staff costs (e.g. if a municipal employee spends a portion of time on library business)		
j. Debenture interest and principal		
k. Capital or special grants (one-time grants)		
Library system membership (If your municipality is a member of a regional library system, report only the amount the municipality paid in membership fees/levies to the library system for the reporting period)		\$3,986.00
<b>M. TOTAL OTHER EXPENDITURES PAID BY MUNICIPALITY (add lines i. to l.)</b>	<b>\$</b>	<b>3,986.00</b>

I, Rudy Friesen, Administrator of  
 (please print name)

Village of Cremona  
 (name of municipality)

certify that the amounts stated above are the costs expected to be incurred by the municipality in providing the indicated services to the

Village of Cremona Library Board  
 (legal name of library board)

Signature: [Signature]

Date: March 30<sup>th</sup> / 2022

## Direct Payments - Receipts and Disbursements

**Costs paid directly by the municipality on behalf of the library board** are referred to as **direct payments**. If the municipality pays costs in addition to its local appropriation to the library board, this form must be completed by a Municipal Administrator. Report only that portion of the municipal expenditure that is paid on behalf of the library board. These figures may be subject to audit. Do not include in kind contributions. The funds in lines a. through L. should not be included in the library board's financial review. The amount of local appropriation (cash transfer from the municipality to the library board) is recorded in the library board's financial review and should not be included on this form.

OPERATING EXPENDITURES PAID BY MUNICIPALITY (DIRECT PAYMENTS)	Reporting Period 2022
a. Library Staff (e.g. salaries, wages and benefits. DO NOT include expenditures for municipal staff)	
b. Building maintenance (e.g. janitor, supplies, maintenance, repairs)	\$552.76
c. Insurance	\$830.19
d. Utilities	\$4,142.72
e. Audit/financial review	
f. Rent (paid to private landlord, not to municipality)	
g. Telephone/Internet	\$1,217.47
<b>H. TOTAL OPERATING EXPENDITURES PAID BY MUNICIPALITY (add lines a. to g.)</b>	<b>\$ 6,743.14</b>
<b>Other expenditures paid by municipality</b>	
i. Municipal staff costs (e.g. if a municipal employee spends a portion of time on library business)	
j. Debenture interest and principal	
k. Capital or special grants (one-time grants)	
l. Library system membership (If your municipality is a member of a regional library system, report only the amount the municipality paid in membership fees/levies to the library system for the reporting period)	\$4,180.95
<b>M. TOTAL OTHER EXPENDITURES PAID BY MUNICIPALITY (add lines i. to l.)</b>	<b>\$ 4,180.95</b>

I, Karen O'Connor, Administrator of  
(please print name)

Village of Cremona  
(name of municipality)

certify that the amounts stated above are the costs expected to be incurred by the municipality in providing the indicated services to the

Village of Cremona Library Board  
(legal name of library board)

Signature: K. O'Connor

Date: March 22, 2023

 VILLAGE OF  
**Cremona**  
**REQUEST FOR REVIEW 24-05-033**

**MEETING:** Regular Council Meeting

**Date:** May 21, 2023

**AGENDA NO.:** 8 b)

**TITLE:** New Business: Cremona Bike Skill Park

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:** Attached to RFD is an email from Colin & Nathan that is seeking out projects within Cremona to develop bike skill park at the old recycling area.

*Colin and public works viewed the site together and made plans, Cremona will clean up all remaining waste(broken glass, concrete spicks etc), old paving pieces, and some of the concrete and level it. Colin then will build the site to his needs.*

*I have an email to our insurance and waiting for a reply. I have attached our insurance coverage for the skate park thinking it should be similar coverage but have not been confirmed yet.(May 16)*

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):** approx. \$ 515 annual insurance coverage

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ approves that Colin and Nathan continue with the development of the bike skill park located, in Lot 7, Plan 9810006 Cremona, AB.

OR

**MOTION** THAT Councillor \_\_\_\_\_

INTLS: CAO KO

Item No.	Address	Description	Building Value	Content Value	Business Interruption / Rental Income	Total Insured Value	Premium	Deductible	Year Appraised	Dept No.	Div No.
CREMO-P-0001	205 - 1 Street East, Cremona, AB, TOMORO	Village Office, Fire Hall and Shop	\$1,862,000.00	\$209,000.00		\$2,071,000.00	\$3,872.00	\$1,000	2023		
CREMO-P-0002	209 - 1st Street East, Cremona, AB, TOMORO	Generator Building	\$93,085.30	\$220.00		\$93,305.30	\$174.00	\$1,000			
CREMO-P-0003	205 - 1st Street East, Cremona, AB, TOMORO	Pumphouse	\$680,000.00	\$0.00		\$680,000.00	\$1,271.00	\$1,000	2023		
CREMO-P-0004	205 - 1 Street East, Cremona, AB, TOMORO	Reservoir & Building	\$1,857,000.00	\$0.00		\$1,857,000.00	\$3,472.00	\$1,000	2023		
CREMO-P-0006	NW 1/4-8-30-4-5, Cremona, AB, TOMORO	Water Well 12	\$71,016.00	\$0.00		\$71,016.00	\$133.00	\$1,000			
CREMO-P-0007	205 - 1 Street East, Cremona, AB, TOMORO	Above Ground Steel Reservoir	\$811,000.00			\$811,000.00	\$1,516.00	\$1,000	2023		
CREMO-P-0008	205 - 1 Street East, Cremona, AB, TOMORO	Miscellaneous Property, excluding Buildings	\$0.00	\$55,000.00		\$55,000.00	\$103.00	\$1,000			
CREMO-P-0009	205 First Street East, Cremona, AB, TOMORO	Toddler Playground at 205 First Street East	\$55,000.00	\$0.00		\$55,000.00	\$103.00	\$1,000			
CREMO-P-0010	Nature Park on Railway Ave (Hwy. 580), Cremona, AB, TOMORO	Wooden Gazebo	\$11,000.00	\$0.00		\$11,000.00	\$21.00	\$1,000			
CREMO-P-0011	106 - 1st Avenue East, Cremona, AB, TOMORO	Cremona United Church	\$1,395,000.00	\$10,291.38		\$1,405,291.38	\$2,627.00	\$1,000	2023		
CREMO-P-0012	205 - 1 Street East, Cremona, AB, TOMORO	Library building	\$154,000.00	\$55,000.00		\$209,000.00	\$391.00	\$1,000			
CREMO-P-0013	203-1 Street East, Cremona, AB, TOMORO	Skateboard Park	\$275,000.00	\$0.00		\$275,000.00	\$514.00	\$1,000			

<b>Building Value:</b>	\$7,264,101.30
<b>Content Value:</b>	\$329,511.38
<b>Business Interruption / Rental Income:</b>	\$0.00
<b>Total Insured Value:</b>	\$7,593,612.68

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date Printed: 31-Jan-2024

\* Any premiums shown against property additions effective after January 1 with TIV less than \$50M are shown for reference only and are not invoiced during the policy term.

 **VILLAGE OF  
Cremona**  
**REQUEST FOR REVIEW**

**MEETING:** Regular Council Meeting

**Date:** May 21, 2023

**AGENDA NO.:** 6 c)

**TITLE:** New Business: Cremona's Anniversary Park

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:** Council received a letter of concern regarding the Anniversary Park becomes a Off-Leash Park.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ accepts the resident's concern regarding the Anniversary Park as information.

OR

**MOTION** THAT Councillor \_\_\_\_\_

INTLS: CAO KO

## Anniversary Park or (dog park)

1. After ceremonies grads walk from Community hall to anniversary park for photos.
2. There are owl nests there every year.
3. Chickadees forage under the many trees.
4. Fox pass through.
5. Deer rest in the park in the cold winters after they walk the streets in the middle of the night foraging for food.
6. An Eagle was spotted perched on one of the high trees eyeing prey.
7. There is a smaller hawk that decided a few years ago to nest in a tree as well.
8. Of course crow and Magpie nest there.
9. Wedding photos are taken there as well as other family photos. There is a large flowering bush that is a focal point.
10. Dog owners have said it is too small to accommodate a dog park, specially border colly, Dalmations, german shepherds, etc.
11. Urine will kill the trees and the grass.
12. The dogs will threaten the wild life.

## Anniversary Park.

13. There was a beautiful Arch (a.k.a.) gracing the entrance to the park, a photo opportunity (It got vandalized and was never replaced).
14. Occasional punicers and dog walkers spend time in the park as well as kids playing.
15. Some shrubs have died over the years and never replaced.
16. All our parks have purpose: let's make a new one, and draw the people into our community. A Dog Park.
17. Think bigger with long lasting positive affect on the town of Cremona.
18. The New Park will have a large sign listing the amenities of this town. In turn Cremona will get more business.
19. People who normally drive passed Cremona will stop to walk their dog and have an opportunity to see a spectacular mountain view.
20. Lets follow Cochranes idea... a park along Hwy 22 located at the end of 2nd W North of the Copeland church.

 VILLAGE OF  
**Cremona**  
**REQUEST FOR DECISION RFD 24-05-034**

**MEETING:** Regular Council Meeting

**Date:** May 21, 2023

**AGENDA NO.:** 7 a)

**TITLE:** Bylaws & Policies- Procedural Bylaw No. 510-24

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:** Attached **Procedural Bylaw** 490-18 which I'm requesting to be rescinded. Only a few changes and omissions.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ passing the first reading of the Procedural Bylaw No. 510-24.

**MOTION** THAT Councillor \_\_\_\_\_ passing the second reading of the Procedural Bylaw No. 510-24.

**MOTION** THAT Councillor \_\_\_\_\_ present unanimously to proceed to the third reading of the Procedural Bylaw No. 510-24.

**MOTION** THAT Councillor \_\_\_\_\_ passing the Third and Final reading of the Procedural Bylaw No. 510-24.

INTLS: CAO KO

**Village of Cremona  
Province of Alberta  
By-law No. 490-18**

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**A BY-LAW OF THE VILLAGE OF CREMONA IN THE PROVINCE OF ALBERTA REGARDING THE  
PROCEDURE AND CONDUCT OF COUNCIL MEETINGS.**

**CITATION**

101. This bylaw may be cited as "The Procedural Bylaw".

**DEFINITIONS**

201. In this bylaw

- a) "adjournment" means to affix the time to which the assembly shall adjourn.
- b) "amend" means to change a resolution or a motion by adding, striking out, or substituting a word or phrase.
- c) "assembly" means all the elected members who constitute the quorum of a duly constituted meeting of the Council with the presence of the Chief Administrative Officer, or a designate to that role.
- d) "CAO" means the chief administrative officer or his/her delegate, for the Municipality. e) "delegation" means any person that has permission of council to appear before council or a committee of council to provide pertinent information and view about the subject before council or council committee.
- f) "confidential" means as per section 153 of the MGA, keep in confidence matters discussed in private at a council or council committee meeting until discussed at a meeting held in public.
- g) "division of a question" means motion is used to separate a main motion or amendment into parts to be voted on individually.
- h) "ex-officio" means a person is a member by nature of the office held.
- i) "lay on the table" means a Motion to place a main Motion and all pending amendments aside temporarily, with the intention of bringing the item back at a later time for action, in the same meeting at a difference time on the agenda. Tabling a motion is not debatable; cannot be amended; and requires a majority vote. Tabling a Motion cannot be used to defeat a main Motion by disposing of it permanently.
- j) "limit debate on a matter before members" means to reduce or increase the number and length of speeches permitted or limit the length of debate on a specific question.
- k) "member" means a councillor or person at large appointed by council to a committee of council.
- l) "meetings" means meetings of council and council committees.
- m) "Municipality" means the Village of Cremona, a municipal corporation of the Province of Alberta and includes the area contained within the boundaries of the Municipality.
- n) "point of order" means to ask for the chair to follow the agenda.
- o) "postpone the matter to a certain time" means the assembly needs more time to make a decision.
- p) "postpone indefinitely" means to reject the main Motion. If this Motion is passed, the main Motion cannot be brought up again in its original form at that particular session.



- q) "postpone to a definite time" means to defer consideration of a main Motion and all attached Motions until a future date, requiring a two-thirds (2/3) vote. At that time, the matter will be brought up again under unfinished business. This motion will have priority on the next agenda.
- r) "question of privilege" means to bring an urgent request or a main motion relating to the rights of either the assembly or an individual up for immediate consideration.
- s) "quorum" means the majority of all the councillors that comprise the council.
- t) "recess" a short interruption which does not close the meeting.
- u) "rescind" means to nullify a vote taken at a previous meeting. A Motion to rescind can be made by anyone, but only if no action has been taken on the Motion. It requires a two-thirds (2/3) vote for adoption.
- v) "reconsider" means a motion to review a previous decision and vote on it again. It must be made by a person who voted on the prevailing (winning) side, and it requires a majority vote. Reconsideration may not be moved more than once on the same Motion.
- w) "table the matter" means for assembly to set aside the pending motion in order to attend to more urgent business.

**MEETINGS OF COUNCIL**

- 301. The regular meetings of Council shall be held on the 3rd Tuesday of every month. When the meeting day falls on a statutory holiday, the meeting shall be held the following day which is not a statutory holiday, unless otherwise set by resolution of Council.
- 302. Regular meetings of Council shall commence at 7:00 pm.
- 303. The Chief Administrative Officer shall record the time of arrival and departure of Council members at meetings should a member of Council arrive late at a meeting or depart prior to the completion of the meeting.
- 304. If a quorum is not present within thirty (30) minutes after the time fixed for regular or special meetings, the Chief Administrative Officer shall record the names of the members present, and the Council shall stand adjourned until the next regular or special meeting.
- 305. Confidential or items discussed in-camera are not to be disclosed or discussed in the public until the information is discussed in a public meeting.

**CONDUCT OF MEETINGS**

- 401. Every delegate to Council and each member of Council shall address the chair but shall not speak until recognized by the chair.
- 402. The Mayor or other presiding officer may, upon request of a member of Council authorize a person in the public gallery to address Council, only on the topic being debated at that time in the meeting and within time limits specified by the Mayor or other presiding officers.
- 403. A motion does not require a seconder.
- 404. A motion may be withdrawn at any time before voting, subject to there being no objection from any member of Council.
- 405. The following motions are not debatable by Council.
  - a) Adjournment.

- b) Take a Recess.
  - c) Question of Privilege.
  - d) Point of Order.
  - e) Limit Debate on the Matter before Council.
  - f) Division of a Question.
  - g) Table the Matter to Another Meeting.
406. Where a question under consideration contains distinct propositions, the vote upon each proposition shall be taken separately when any member so requests or when the Mayor or other presiding officer so directs.
407. Whenever the Mayor or other presiding officer is of the opinion that a motion is contrary to the rules and privileges of the Council, he shall appraise the member thereof immediately, before putting the question, and shall cite the rule or authority applicable to the case without argument or comment, unless otherwise decided by a majority vote of the members present.
408. In all cases not provided for in the proceedings of the Council the "Revised Roberts Rule of Order" shall be followed and in such cases the decision of the Mayor or other presiding officer shall be final and accepted without debate.

#### **DELEGATIONS**

501. A person or a representative of any delegation or group of persons who wishes to bring any matter to the attention of the Council, or who wishes to have any matter considered by the Council shall address a letter or other communication to the Council outlining the subject to be discussed. The letter shall be typewritten or legibly written, signed by the correct name of the writer, delivered or mailed to the office of the Chief Administrative Officer so that it arrives at least at 1:00 pm on the Wednesday immediately preceding the meeting at which it is to be presented, and it shall contain the full mailing address of the writer. If he or she wishes to appear before Council, it shall be so stated in the letter.
502. Delegations shall be granted a maximum of five (5) minutes to present the matter outlined in their letter. Where the Mayor or other presiding officer determines that additional time shall be granted to a delegation, additional time shall be granted in the length specified by the Mayor or other presiding officer.
503. Notwithstanding Section 302, where the Mayor or other presiding officer determines that sufficient time has been granted to a delegation to present the matter outlined in their letter, the Mayor or other presiding officer may limit the length of time granted to the delegation.
504. Delegations who have not submitted a letter in accordance with Section 301 may be granted by the Mayor or other presiding officer a brief opportunity to outline the matter they wish to present to Council, and following that outline, the Mayor or other presiding officer shall determine if the delegation is to be granted time under Sections 302 and 303 to present the matter outlined.

## **PUBLIC HEARINGS**

601. Public Hearings shall be conducted in accordance to the procedures as out lined in this bylaw.
602. Each member of Council must attend a public hearing called Council unless the member:
  - a) Is excused by the other members from attending the hearing;
  - b) Is unable to attend owing to illness;
  - c) Is required under *Section 170* of the Municipal Government Act RSA 2000, Pecuniary Interest, to withdraw from the hearing.
603. The Chair of the Public Hearing has the right to limit the time taken by a person to five (5) minutes, after which council may wish to ask questions of the person. All questions must be channeled through the Chair of the hearing.
604. The Chair of the public hearing may decline to hear further presentations, questions or objections where he is satisfied that the matter has been addressed at the public hearing.
605. The Chair of the public hearing may decide which presenters will be heard, if he is satisfied that presentations are the same or similar.
606. The Chair of the public hearing may require any person, other than a member of council, who is in the opinion of the Chair is conducting themselves in a disorderly or improper conduct, to leave the public hearing and if that person fails to do so, may cause that person to be removed.
607. If a public hearing is adjourned, the council shall provide a public notice of the date, time and place of the continuation of the hearing, unless information is announced at the adjournment of the hearing.

## **AGENDA AND ORDER OF MEETINGS**

701. Prior to each regular meeting, the Chief Administrative Officer shall prepare a statement of the order of business to be known as the "Agenda" of all business to be brought before the Council at such meeting, and to enable the Chief Administrative Officer to do so, all documents and notice of delegation intended to be submitted to the Council shall be placed in his/her hands not later than 1:00 pm, the Wednesday before the regular meeting.
702. The Chief Administrative Officer shall place at the disposal of each member of Council, a copy of the Agenda and all supporting materials not later than 4:30 pm, the Thursday before the regular meeting.
703. Where the deadlines in Sections 401 or 402 are not met, the Agenda and supporting materials shall be deemed to be acceptable by Council when the Agenda is adopted at the regular meeting.
704. Cell phones and other electronic communication devices must be turned off except for laptop computers which are required for the meeting. Sending emails during Council meetings are discouraged.



705. The business intended to be dealt with by Council shall be stated in the agenda in the following order:
- 1) Call to Order
  - 2) Agenda
  - 3) Adoption of the previous council minutes and committee/board/commission minutes
  - 4) Business arising out of the minutes
  - 5) Delegations
  - 6) Public Hearings
  - 7) Bylaws & Policies
  - 8) Old Business
  - 9) New Business
  - 10) Financial
  - 11) Correspondence
  - 12) Councillor Concerns
  - 13) Next Meeting
  - 14) Open Forum
  - 15) Confidential Items
  - 16) Adjournment
706. The order of business established in the foregoing paragraph shall apply unless altered by the Mayor or presiding officer without objection by a member of Council, or otherwise determined by a majority vote of the members present, and the vote upon a matter of priority of business shall be decided without debate.
707. All reports are to be provided in writing.
708. All direction to administration shall be by council motion.

#### **GENERAL**

801. Rules of Order – Example: Chairperson speaking to the issues/relinquishing the chair.
802. of Votes - In accordance with section 185(1) and (2) of the Municipal Government Act, before a vote is taken by council, a Councillor may request that the vote be recorded. When a vote is recorded, the minutes must show the names of the Councillor's present and whether each Councillor voted for or against the proposal or abstained.
803. Whenever the presiding officer believes a motion is contrary to the rules and privileges of council, he/she shall inform the member thereof immediately, before putting the questions, and shall cite his reasons applicable to the case without argument or comment. In all cases not provided for in the proceedings of the council, a two-thirds majority of council shall determine to uphold the ruling of the presiding officer or not as the case may be.
804. A motion to reconsider, being one made at a previous meeting and decided, shall not again be entertained for a period of three (3) months, unless approved by majority of council present.



- 805. Standing Committees of Council shall be established and governed by policy approved by Council, except that they shall be created by bylaw where any authority is delegated. Where committee procedures are not defined in policy this bylaw shall apply
- 806. Any bylaws, and any amendments thereto, or resolutions regarding the procedure and conduct of Council meetings are hereby repealed.
- 901. This Bylaw amends Village of Cremona Bylaw #490-18.
- 902. This Bylaw shall come into force and effect on the date of the final passing thereof.

Read a first time this 19 day of February 2019.

Read a second time this 19 day of February 2019.

Read a third time this 19 day of February 2019.



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Mayor Tim Hagen



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Interim C.A.O., Shannon Allison

February 19, 2019  
Date of Signing



**VILLAGE OF CREMONA  
BYLAW NO. 510-24**

**BEING A BYLAW OF THE VILLAGE OF CREMONA IN THE PROVINCE OF ALBERTA TO PROVIDE GUIDELINES TO REGULATE THE PROCEEDINGS AND CONDUCT OF COUNCIL AND COUNCIL COMMITTEE MEETINGS**

**WHEREAS**, pursuant to the *Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26*, as amended or replaced from time to time, the Council of the Village of Cremona may pass a bylaw respecting the procedures to be followed by Council;

**AND WHEREAS**, Council of the Village of Cremona deems it necessary to pass a bylaw establishing a procedures bylaw;

**NOW THEREFORE COUNCIL OF THE VILLAGE OF CREMONA, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED ENACTS AS FOLLOWS:**

1.0 This bylaw shall be known as and may be cited as the "Procedural Bylaw".

2.0 **DEFINITIONS**

In this bylaw, unless the context otherwise requires:

- 2.1 **'ACT'** means the *Municipal Government Act, R.S.A. 2000, Chapter M-26*, as amended, and can be referred to as the *MGA*.
- 2.2 **'AGENDA'** means the list and order of business items for any meeting of Council, or Committees.
- 2.3 **'BYLAW'** means a bylaw of the Village.
- 2.4 **'CAO'** means the Chief Administrative Officer within the meaning of the *Municipal Government Act*.
- 2.5 **'CHAIRPERSON'** means the Member of a Committee elected by the Members, or appointed by Council, to preside at all meetings of the Committee.
- 2.6 **'CLOSED MEETING OF COUNCIL'** means a part of the meeting closed to the public at which no resolution or bylaw may be passed, except a resolution to revert to a meeting held in public.
- 2.7 **'COUNCIL'** means the Mayor and Councillors of the Village of Cremona.
- 2.8 **'COUNCIL COMMITTEE'** means a committee, board or other body established by council under the *Municipal Government Act*; but does not include an Assessment Review Board established under Section 454 or a Subdivision and Development Appeal Board established under Section 627.
- 2.9 **'COUNCIL MEETING'** means (a) where used in reference to a council, means a meeting under Section 193, or 194 of the *Municipal Government Act*, or (b) where used in reference to a council committee, means a meeting under Section 195 of the *Municipal Government Act*.
- 2.10 **'DELEGATION'** means a person or group of persons wishing to appear before the Council to address a specific matter.
- 2.11 **'DEPUTY MAYOR'** means the Member of Council appointed pursuant to this bylaw to act as Mayor in the absence or incapacity of the Mayor.

- 2.12 **'ELECTRONIC OR OTHER COMMUNICATION FACILITIES'** means that members of Council may attend a Council or Committee meeting through electronic communications. This can include using a telephone with the use of the speaker; via personal computer, or other means of technology advances.
- 2.13 **'EX-OFFICIO'** means membership by virtue of one's office.
- 2.14 **'MAYOR'** means the Member of Council duly elected Chief Elected Official and continuing to hold office and is the presiding officer at all meetings of Council.
- 2.15 **'MEMBER'** means a Member of Council duly elected and continuing to hold office.
- 2.16 **'NOTICE OF MOTION'** means by which a Member of Council brings a matter forward for reconsideration or to alter or rescind a motion already passed at a previous meeting.
- 2.17 **'POINT OF INFORMATION'** means a request or statement directed to the Presiding Officer, or through the Chairperson to another Member or to Administration, for or about information relevant to the business at hand, but not related to a Point of Order or Point of Privilege.
- 2.18 **'POINT OF ORDER'** means the raising of a question by a Member with the view of calling attention to any departure from this bylaw or the customary proceedings in debate or in the conduct of Council's business.
- 2.19 **'PRESIDING OFFICER'** means the Mayor, or in the absence of the Mayor, the Deputy Mayor, or in the absence of the Deputy Mayor, any other Member of Council chosen to preside at the meeting.
- 2.20 **'PUBLIC HEARING'** means a meeting of Council convened to hear matters pursuant to the Act.
- 2.21 **'QUORUM'** means a majority of Members of Council as prescribed in the *Act*.
- 2.22 **'SPECIAL COUNCIL MEETING'** means a meeting called by the Mayor or a majority of Council pursuant to the *Act*.
- 2.23 **'VILLAGE'** means the Corporation or the Village of Cremona.

### 3.0 **APPLICATION**

- 3.1 This bylaw applies to all meetings of Council.
- 3.2 The precedence of the rules governing the procedure of Council is:
  - (a) the *Municipal Government Act*,
  - (b) other provincial legislation,
  - (c) this Bylaw,
  - (d) Bourinot's Rules of Order.
- 3.3 The Deputy Mayor shall chair council meeting when the Mayor is absent or is unable to act as Mayor and shall have all of the responsibilities of the Mayor under this Bylaw.
- 3.4 In the absence of the Mayor and Deputy Mayor, the next Councillor scheduled to be Deputy Mayor shall have all of the responsibilities of the Mayor under this Bylaw.

- 3.5 Direction to administration by Council shall be by Council as a whole directing the CAO only.
- 3.6 A resignation of a Councillor must be in writing and given to the CAO; the CAO shall report the resignation at the first Council meeting after receiving the resignation.

4.0 **DEPUTY MAYOR**

- 4.1 Council shall appoint a Deputy Mayor at the annual organizational meeting to each month of the calendar year to act as Mayor in the absence or incapacity of the Mayor.
- 4.2 Council can by resolution make changes to the Deputy Mayor schedule.

5.0 **ORGANIZATIONAL MEETING**

- 5.1 Council shall hold an Organizational Meeting annually, not later than two weeks after the third Monday in October.
- 5.2 The Mayor and each Councillor shall take the prescribed Oath of Office as the first order of business at the first Organizational Meeting following the date of the general election.
- 5.3 Until the Mayor has taken the Oath of Office, the CAO shall chair the Organizational Meeting.
- 5.4 The CAO shall set the time and place for the Organizational Meeting. The business of the meeting being limited to:
  - (a) Oath of Office,
  - (b) Assignment of Seating,
  - (c) Deputy Mayor Appointment,
  - (d) Signing Authority,
  - (e) Schedule of Meetings, and
  - (f) Council Committee Appointments
- 5.5 Appointments to the Deputy Mayor position shall be for a total of 8 (eight) months per Council member, rotation to be determined at the first Organizational meeting of each term of Council. If a member chooses to forfeit, another member may be assigned by vote of Council.
- 5.6 Appointments of Council Members to Committees shall be for a term of one (1) year. Councillors may be appointed to the same committee at the annual organizational meeting.

6.0 **REGULAR MEETINGS OF COUNCIL**

- 6.1 Regular Meetings of Council shall be held in the Village of Cremona Council Chambers at 106 First Avenue East unless notice is given in accordance with the *Act* that the Regular Meeting will be held elsewhere in the community.
- 6.2 Regular Meetings of Council shall be held every third Tuesday. When the meeting day falls on a Statutory Holiday, the meeting shall be held on the following day which is not a statutory holiday, unless otherwise set by resolution of Council.

- 6.3 Regular Meetings of Council shall commence at 7:00 pm.
- 6.4 If a quorum is not present within thirty (30) minutes after the time fixed for regular or special meetings, the Chief Administrative Officer shall record the names of the members present, and the Council shall stand adjourned until the next regular or special meeting.
- 6.5 A Member who has a pecuniary interest in a matter before Council shall disclose the general nature of the pecuniary interest, abstain from discussing the matter or voting on the matter, and leave the room until discussion and voting on the matter are concluded, as prescribed in the Act.
- 6.6 Confidential or items discussed in-camera are not to be disclosed or discussed in the public until the information is discussed in a public meeting.

7.0 **SPECIAL COUNCIL MEETINGS**

- 7.1 Special Council Meetings may be called by the Mayor or a majority of Council, and notice of such Special Meetings shall be given in accordance with the provisions of the *Act*.
- 7.2 The Chief Elected Official:
- (a) may call a special council meeting whenever the official considers it appropriate to do so, and;
  - (b) must call a special council meeting if the official receives a written request for the meeting, stating its purpose, from a majority of the councillors.

A special council meeting called under subsection 194(1)(b) of the *MGA* must be held within 14 days after the date that the chief elected official receives the request.

The chief elected official may call a special council meeting by giving at least 24 hours' notice in writing to each Councillor and the public stating the purpose of the meeting and the date, time and place at which it is to be held.

A special council meeting may be held with less than 24 hours' notice to all councillors and without notice to the public if at least 2/3 of the whole council agrees to this in writing before the beginning of the meeting.

No matter other than that stated in the notice calling the special council meeting may be transacted at the meeting unless the whole council is present at the meeting, and the council agrees to deal with the matter in question.

8.0 **PUBLIC HEARINGS**

All Public Hearings shall be convened as follows:

- 8.1 "Adjourn" used in relation to a Public Hearing, means to take a break in the Public Hearing with the intent of returning to the Public Hearing at another meeting.
- 8.2 "Close" used in relation to a Public Hearing, means to terminate the Public Hearing.
- 8.3 At the commencement of a Public Hearing, the Chairperson shall:
- 8.3.1 state the matter to be considered at the hearing;
  - 8.3.2 inform those present of the procedure, which shall be followed in hearing the respective submissions;
  - 8.3.3 ask the Chief Administrative Officer if the Public Hearing has been advertised in accordance with the *Act*;

- 8.3.4 request that administrative staff present a report on the issue at hand;
  - 8.3.5 request that the Development Authority provide their position on the proposed bylaw; and
  - 8.3.6 allow the applicant, and/or their representative(s), up to twenty (20) minutes to present their position, exclusive of the time required to answer questions put to the applicant by a Council member, unless granted a time extension by Council.
- 8.4 Any person or group who claims to be affected by the subject matter of the Public Hearing shall be afforded an opportunity to speak in the following order:
- 8.4.1 the Chairperson will call on each person who is in favour of the proposal before Council and has filed a submission in writing;
  - 8.4.2 the Chairperson will call on each person who is in favour of the proposal but has failed to make a written submission, and has indicated to the CAO prior to commencement of the hearing that he or she wishes to make an oral presentation;
  - 8.4.3 the Chairperson will call on each person who is opposed to the proposal before Council and has filed a submission in writing;
  - 8.4.4 the Chairperson will call on each person who is opposed to the proposal and has failed to make a written submission, and has indicated to the CAO prior to the commencement of the hearing that he or she wishes to make an oral presentation.
- 8.5 If a person is unable to attend a Public Hearing, that person may authorize an individual to speak on his or her behalf. The authorization must:
- 8.5.1 be in legible writing;
  - 8.5.2 name the individual authorized to speak;
  - 8.5.3 indicate the proposed bylaw to be spoken to; and
  - 8.5.4 be signed by the person giving the authorization.
- 8.6 The authorized speaker must state the name of the person that the speaker represents and provide written authorization to the Chief Administrative Officer.
- 8.7 No person representing an individual shall address Council for more than five (5) minutes, exclusive of the time required to answer questions put to him/her by a Council Member, unless granted a time extension by the majority of Council.
- 8.8 No person representing a group shall address Council for more than five (5) minutes, exclusive of the time required to answer questions put to him or her by a Council Member, unless granted a time extension by the majority of Council.
- 8.9 The Chairperson will allow staff to make closing comments.
- 8.10 If there is more than one Public Hearing on the Agenda, the Chairperson shall adjourn or close one Public Hearing before opening another Public Hearing.

- 8.11 A Public Hearing may be adjourned if Council requires further information in order to make an informed decision on the bylaw. If a Public Hearing is adjourned, Council shall not receive any additional submissions in relation to the subject matter unless it re-opens the Public Hearing.
- 8.12 If a Public Hearing is closed, Council shall not receive any additional submissions from the public in relation to the subject matter, until it has voted on the subject matter of the Public Hearing.

9.0 **CLOSED MEETING OF COUNCIL (In Camera)**

- 9.1 The *Act* permits Council or Committee to close all or part of the meeting to the public if a matter to be discussed is, of a class prescribed or otherwise described in the regulations.
- 9.2 When a "Closed Meeting" is held, no Motion or Bylaw may be passed except a Motion to revert to a meeting held in public.
- 9.3 For the purposes of the *Act*, a meeting or part of a meeting is considered to be closed to the public if:
  - 8.3.1 any members if the public are not permitted to attend the entire meeting or part of the meeting,
  - 8.3.2 the council, committee or other body holding the meeting instructs any member of the public to leave the meeting or part of the meeting, other than for improper conduct, or
  - 8.3.3 the council, committee or other body holding the meeting holds any discussions separate from the public during the meeting or part of the meeting.
- 9.4 Before closing all or any part of a meeting to the public, a council or council committee must by Motion approve:
  - 8.4.1 the part of the meeting that is to be closed, and
  - 8.4.2 the basis on which, under an exception to disclosure in Division 2 or Part 1 of the *Freedom of Information and Protection of Privacy Act* or under the regulations, the part of the meeting is to be closed.
- 9.5 After the closed meeting discussions are completed, any members of the public, who are present outside the meeting room must be notified that the rest of the meeting is now open to the public, and a reasonable amount of time must be given for those members of the public to return to the meeting before it continues.
- 9.6 A Subdivision Authority, Development Authority or Subdivision and Development Appeal Board established under Part 17 of the *Act* may deliberate and make its decision in a meeting closed to the public.
- 8.7 Where a council or council committee closes all of part of a meeting to the public, the council or council committee may allow one or more other persons to attend, as it considers appropriate, and the minutes of the meeting must record the names of those persons and the reasons for allowing them to attend.
- 9.8 Members participating in the meeting through Electronic or other Communication Facility are not permitted to participate in Closed Meetings of Council.

## 10.0 **AGENDA**

- 10.1 The Agenda shall list the items and order of business for the meeting,
- 10.2 The CAO shall prepare the Agenda and shall ensure copies of the Agenda are available no later than 4:30 p.m. on the Friday prior to the Monday Council meeting, however, normal practice shall be to ensure copies are available on the Thursday prior to the Monday Council meeting.
- 10.3 Copies of the Agenda shall be provided to the following:
  - (a) members of Council,
  - (b) representatives of the local news media,
  - (c) all staff who are entitled to receive copies, and
  - (d) published on the Town website.
- 10.4 All submissions for the Agenda of all Regular Meetings of Council shall be received by the CAO no later than noon on the Wednesday prior to the Monday on which the meeting is to be held.
- 10.5 Council Members shall present matters for consideration on the Agenda by submitting a Written notice to the CAO no later than noon on the Wednesday prior to the Monday on which the meeting is to be held. The written notice shall describe the matter to be brought forward and include the proposed motion.
- 10.6 Council Members wishing to make an "Inquiry for Answer" at a Regular Meeting shall submit a written notice to the CAO no later than noon on the Wednesday prior to the Monday on which the meeting is to be held.
- 10.7 The subject matter of **an inquiry is not debatable until the reply to the inquiry has been** made or presented to Council.
- 10.8 No item shall be added to the agenda at the Regular Meeting unless it is of an urgent nature, and the item shall be:
  - (a) accompanied by a brief explanation from the staff member or Member of Council indicating the reasons for, and the degree of urgency of the item in accordance with section 25;
  - (b) provided to the CAO prior to the commencement of the meeting; and
  - (c) approved by a majority vote of Council.

## 11.0 **COMMUNICATIONS**

- 11.1 A person wishing to have any matter considered by Council, a letter or other communication shall be addressed to the CAO, and/or Mayor and Council, and the letter or communication shall:
  - (a) be printed, typewritten or legibly written,
  - (b) clearly set out the matter at issue and the request made of Council,
  - (c) be signed by the writer, and include the printed name and address of the writer,

- (d) be submitted to the CAO no later than noon on the Wednesday prior to the Monday on which the meeting is to be held. The CAO will have the discretion to bring forward items submitted late that may be of an emergent nature.
- 11.2 On receipt of a communication for Council the CAO, may:
- (a) include it as an item on the Agenda for the next Regular Meeting of Council, in full or in summary form, as deemed appropriate, or
  - (b) refer the matter to a staff member for response prior to providing the communication or letter to Council, or
  - (c) place a copy of the communication in each members' mailbox.

## 12.0 **DELEGATIONS**

- 12.1 A member wishing to appear before Council, individually or as a group, must make a written submission to the CAO to arrive no later than Noon (12:00 p.m.) on the Wednesday immediately prior to the Council meeting.
- 12.2 Delegations are scheduled at the discretion of the CAO, subject to:
- (a) the volume of material on any given agenda;
  - (b) the number of requests for a specific meeting date and urgency of request; or
  - (c) subject matter.
- 12.3 The written submission will indicate the following information:
- (a) complete name of the presenter(s) and contact information (ie. mailing address, email, telephone/fax number) and organization they are representing (if applicable);
  - (b) nature and purpose of the delegation and the material to be covered/presented; and
  - (c) any PowerPoint presentation or other material to be used or presented at the meeting.
- 12.4 Presentations will be directed to the Chair and will be limited to fifteen (15) minutes. Council may extend the time limits as necessary.
- 12.5 Information presented by the delegation will be restricted to the topic noted in the written submission and recorded on the meeting agenda.
- 12.6 Subsequent deputations from the same individual/group concerning a topic on which they have previously presented or spoken will not be permitted unless there is significant new information to be brought forward.
- 12.7 Delegations will not be heard regarding matters involving current or pending litigation, insurance claims, matters beyond the jurisdiction of Council, or Municipal Freedom of Information and Protection of Privacy issues.
- 12.8 Delegations will not be permitted to speak regarding topics that will be the subject of an upcoming public meeting pursuant to the *Municipal Government Act*, unless exceptional circumstances apply which have been reviewed and approved by Council. Persons wishing to speak about such matters are requested to present their concerns and opinions at the scheduled public meeting where their comments can be considered along with all other submissions.

13.0 **ORDER OF BUSINESS AT MEETINGS**

- 13.1 The normal order of business for the regular meeting of Council shall be as follows:
- (a) Call to Order,
  - (b) Agenda - Amendments and Adoption,
  - (d) Adoption of Previous Minutes,
  - (e) Delegations
  - (f) Public Hearing (If Required),
  - (g) Bylaws,
  - (g) Old Business,
  - (h) New Business,
  - (i) Financial
  - (j) Administration
  - (I) Council Committee Reports
  - (m) Correspondence
  - (n) Closed Meeting (If Required),
  - (o) Adjournment
- 13.2 When a change in the order of business is desired, Council may do so by resolution but shall not delete any portion of the business that has been set out in the Council Agenda without the approval of the majority of Council.

14.0 **QUORUM**

- 14.1 When a quorum is present at the time set for commencement of a Council meeting, the Presiding Officer shall call the meeting to order.
- 14.2 If there is a quorum present at the time set for commencement of a meeting, but the Mayor, and Deputy Mayor are absent, the CAO shall call the meeting to order and shall call for a Presiding Officer to be chosen by resolution.
- 14.3 If a quorum is not constituted within fifteen minutes from the time set for commencement of a Council meeting, the CAO shall record the names of all the Members present and adjourn the meeting.
- 14.4 If a Council meeting is adjourned for:
- (a) failure to constitute a quorum, or
  - (b) due to loss of quorum as a result of a Member leaving the meeting; the Agenda delivered for that Council meeting shall be considered at the next Regular Meeting of Council unless a Special Meeting is conducted to complete such business.
- 14.5 Pursuant to the *Municipal Government Act*, Councillors are to attend and participate in Council meetings, Council Committee meetings, and any other workshop or meeting determined by Council.
- 14.6 If a Councillor is unable to attend a Council meeting, Council Committee meetings, and any other workshop or meeting determined by Council, notice of the absence shall be given to the CAO prior to **the** meeting commencing.

## 15.0 **ADJOURNMENT**

15.1 A Council meeting shall adjourn no later than 11:00 p.m., unless a two-thirds majority of Members present agree to an extension of the meeting beyond 11:00 p.m. by resolution.

15.2 A Member may move a motion to adjourn a Meeting at any time, except when:

- (a) another Member has the floor,
- (b) a call for a vote has been made,
- (c) the Members are voting, or
- (d) a previous motion to adjourn has been defeated and no other intervening proceedings have taken place.

15.3 A motion to adjourn shall be put without comment or debate.

## 16.0 **CANCELLATION OF MEETINGS**

16.1 Council meetings may be cancelled:

- (a) by a majority of Council at a previous meeting, or
- (b) with the written consent of a majority, provided twenty-four (24) hours' notice is provided to Council and the public; or
- (c) with the written notice or oral consent of two thirds 2/3 of Council if 24 hours' notice is not provided to the public.

16.2 Special Council meetings may be cancelled:

- (a) by the Mayor if twenty-four (24) hours written notice is provided to Council and the public
- (b) by the Mayor with the written notice or oral consent of two thirds 2/3 of Council if 24 hours' notice is not provided to the public

## 17.0 **MINUTES OF COUNCIL**

17.1 The chief administrative officer shall ensure that:

17.1.1 minutes of each council meeting:

- (a) are recorded in the English language without note or comment,
- (b) include the names of the Councillors present at the council meeting,
- (c) are given to council for adoption at a subsequent council meeting, and
- (d) are recorded in the manner and to the extent required under section 230(6) of the *Municipal Government Act* when a public hearing is held.

17.2 The Presiding Officer shall present the Minutes to Council with a request for a motion to confirm the Minutes.

17.3 Any Member may make a motion requesting that the Minutes be amended to correct any inaccuracy or omission.

17.4 Minor changes may be made to the Minutes to correct errors in grammar, spelling and punctuation or to correct the omission of a word necessary to the meaning or continuity of a sentence. No change shall be allowed which would alter the actual decision made by Council.

- 17.5 No Member may introduce any extraneous evidence to support a challenge to the accuracy of the Minutes unless the evidence has been compiled or made under the direction or control of the CAO.
- 17.6 If a Member wishes to challenge the accuracy of the minutes of a previous meeting, the Member must make the challenge known to the CAO before Council has officially confirmed the Minutes.

**18.0 CONTROLS AND CONDUCT OF COUNCIL MEETINGS**

- 18.1 Council shall hold its meetings openly and no person shall be excluded, except as prescribed in the *Act*.
- 18.2 Except as specifically provided elsewhere in this Bylaw, every substantive motion shall be debatable by Council.
- 18.3 A motion may be withdrawn at any time before voting, subject to there being no objection from any members of Council.
- 18.4 When a motion has been made and is being considered, no Member may make any other motion except to:
  - (a) amend the motion,
  - (b) refer the main motion to some other group for consideration,
  - (c) postpone the main motion to a specified meeting date, or
  - (d) recess the Meeting.
- 18.5 Except as specifically provided elsewhere in this Bylaw, after a motion has been made, a Member may with the consent of Council, change the wording of the motion or agree to a change proposed by another Member if the change does not alter the intention of the motion, and the motion is changed at the same meeting.
- 18.6 The following motions shall not be debatable by Council:
  - (a) Adjournment
  - (b) Request for recess
  - (c) Point of Order
  - (d) Referral Motion
  - (e) Table the Matter to Another Meeting
- 18.7 Where a question under consideration contains distinct propositions, the vote upon each proposition shall be taken separately.
- 18.8 A motion shall be worded in a concise, unambiguous and complete form appropriate to its purpose.
- 18.9 **Members of the public gallery during a Council meeting:**
  - (a) shall not address Council unless included on the agenda as a delegation, unless authorized by the Chair,
  - (b) shall maintain order and quiet, and
  - (c) shall not applaud or otherwise interrupt any speech or action of the Members, or any other person addressing Council.

18.10 The Presiding Officer may, in accordance with the *Act*, expel and exclude any person who creates a disturbance or acts improperly at which point the Council meeting shall be recessed. The meeting shall be reconvened at the discretion of the chair.

18.11 When a Member wishes to speak at a Council meeting, they shall obtain the approval of the Presiding Officer before doing so.

18.12 When a Member is addressing the Presiding Officer every other Member shall:

- (a) remain quiet and seated,
- (b) not interrupt the speaker except on a Point of Order, and
- (c) not carry on a private conversation.

18.13 When a Member is addressing Council the Member shall:

- (a) not speak disrespectfully of other Members,
- (b) not shout, raise his/her voice or use offensive language, and
- (c) not reflect on any vote of Council except when moving to rescind it and shall not reflect on the motives of the Members who voted on the motion, or the mover of the motion.

18.14 When a Member wishes to leave the Council Chambers while a Meeting of Council is in progress, they shall notify the Chair, and shall rise, and the time of leaving and returning shall be recorded in the minutes.

18.15 No member shall, subject to the *Act*, leave the Council Chamber after a question is put to a vote until the vote is taken.

18.16 When a Member wishes to challenge the ruling of the Presiding Officer, the motion, "That the decision of the Presiding Officer be overruled" shall be made, and the question shall be put immediately without debate.

18.17 The Presiding Officer shall accept the vote of the majority of the Members present, and the names of the Members voting shall be recorded in the Minutes.

## 19.0 **POINT OF INFORMATION, ORDER, AND PROCEDURE**

19.1 When any Point of Order, Point of Information or Point of Procedure arises, it shall be immediately taken into consideration by the Presiding Officer.

19.2 When a Point of Information is raised, the Presiding Officer shall answer the question or direct the question to the CAO or the Council.

19.3 When the Presiding Officer is called upon to decide a Point of Order or to answer a Point of Procedure, the point shall be stated without unnecessary comment, and the Presiding Officer shall state the rule or authority applicable in the case.

19.4 When the Presiding Officer is of the opinion that any motion is contrary to the rules of Council, they shall advise the Members immediately and quote the rule or authority applicable and no argument or comment shall be permitted.

## 20.0 **DEBATE ON MOTIONS**

20.1 Prior to requesting that a motion be made, the Presiding Officer shall have an opportunity to ask a question, or questions, to clarify any item being presented to Council.

- 20.2 The Presiding Officer shall ask the mover of the motion to speak first.
- 20.3 The Presiding Officer shall ask for those in favor of the motion to speak.
- 20.4 The Presiding Officer shall ask for those opposed to the motion to speak.
- 20.5 The Presiding Officer shall have opportunity to speak to the motion once all members have had opportunity to speak.
- 20.6 When the Presiding Officer has closed debate, the Presiding Officer shall declare the motion and ask for a vote.
- 207 When the motion has been declared, no Member shall debate further on the motion or speak, except to request that the motion be read aloud.

#### 21.0 **POSTPONING AND REFERRING MOTIONS**

- 21.1 A motion to postpone any matter shall include in the motion:
  - (a) a specific time to which the matter is postponed, or
  - (b) provision that the matter is to be postponed indefinitely.
- 21.2 A motion to postpone a matter is amendable and debatable.
- 21.3 Any matter that has been postponed to a particular date, or indefinitely, shall not be considered by Council before the date set, except on a majority vote of the Members present.
- 21.4 When dealing with subject matters where a Committee has been appointed for that purpose, or the CAO would normally deal with such matters, Council may, without amendment or debate, refer the question to the appropriate body.
- 21.5 A Member who is moving a referral motion shall be required to include in the motion:
  - (a) the terms on which the motion is being referred,
  - (b) the time when the matter is to be returned, and
  - (c) whatever explanation is necessary as to the purpose of the motion.

#### 22.0 **VOTING ON MOTIONS**

- 22.1 When this Bylaw requires that a motion be made, a Bylaw be passed, or any other action be taken by a vote of a simple majority of Council the requirements shall be interpreted as meaning such majority, fraction or total of the Members who are present, provided the *Act*, or some other relevant statute does not specify differently.
- 22.2 A motion shall be declared lost when it:
  - (a) does not receive the required number of votes; or
  - (b) receives an equal division of votes,
- 22.3 Each Member present shall vote on every motion as prescribed by the *Act*, unless the *Act* or other provincial or federal enactment requires or permits the Member to abstain, in which case the Member shall cite the legislative authority for abstaining, and the CAO shall record the abstention and reasons in the minutes.
- 22.4 The CAO shall record the names of those who vote against a motion in the Minutes.

- 22.5 A Member shall not vote on a matter if they are absent from the Council Chambers when the vote is called.
- 22.6 No Member shall change his or her vote on a motion without the unanimous consent of the other Members present.
- 22.7 When this Bylaw or any other Bylaws, regulations or other enactments require a majority greater than a simple majority to pass a motion on any matter, the motion may not be rescinded or amended by less than the majority required.
- 22.8 It is only necessary for each Member to vote separately on a recorded vote. In every other case, the decision of Council may be expressed by a show of hands.

### 23.0 **NOTICE OF MOTION TO RECONSIDER, ALTER, OR RESCIND A MOTION**

- 23.1 A member wishing to reconsider, alter or rescind a motion already passed, or an action taken at a previous meeting that does not appear on the agenda, shall bring the matter forward by notice of motion. The Notice of Motion shall:
  - (a) be considered at the regular council meeting preceding **the meeting at which** the reconsideration of the matter is being requested;
  - (b) specify the meeting proposed to bring the matter for reconsideration;
  - (c) indicate, in the substantive portion of the motion, the action which is proposed to be taken on the matter.
- 23.3 Notwithstanding the other provisions of this section, no motion made, or action taken may be reconsidered unless:
  - (a) it is a motion made or an action taken at a meeting held six months or more before its reconsideration; or
  - (b) approval for reconsideration of a motion made or an action taken less than six (6) months earlier is given by two thirds (2/3) vote of Council prior to reconsideration;
- 23.4 A Member of the prevailing side may move to reconsider a matter considered at the same meeting if a majority of the Members vote for reconsideration.
- 23.5 Where Council has passed a motion which creates a contractual liability or obligation, Council shall not reconsider, alter, vary, revoke, rescind or replace the motion except to the extent that it does not attempt to avoid or interfere with the original liability or obligation.
- 23.6 All votes on motions to reconsider or rescind shall be recorded.

### 24.0 **BYLAWS**

- 24.1 When a Bylaw is presented to Council for enactment, the CAO shall publish the number and title of the Bylaw in the Agenda.
- 24.2 The CAO shall copy the Bylaw in full and forward it with the Agenda.
- 24.3 Every Bylaw shall have three distinct and separate readings. Only the title and identifying number must be read at each reading.

- 24.4 A Bylaw shall be introduced for first reading by a motion that the Bylaw be read a first time.
- 24.5 Council shall vote on the motion for first reading of a Bylaw without amendment or debate.
- 24.6 A Bylaw shall be introduced for second reading by a motion that it be read a second time.
- 24.7 After a Member has made a motion for second reading of a Bylaw, Council may:
  - (a) debate the substance of the Bylaw, and
  - (b) propose and consider amendments to the Bylaw.
- 24.8 A Bylaw shall not be given more than two readings at one Meeting unless the Members present unanimously agree that the Bylaw may be presented to Council for third reading.
- 24.9 When Council unanimously agrees that a Bylaw may be presented for third reading:
  - (a) a motion for third reading of the Bylaw shall be made,
  - (b) Council shall vote on the motion without amendment or debate,
  - (c) the third reading requires no greater majority of affirmative votes than if it had received third reading at a subsequent Meeting.
- 24.10 A Bylaw shall be passed when a majority of the Members voting on third reading vote in favor, provided some other applicable Provincial Statute or Bylaw does not require a greater majority.
- 24.11 In conformance with the *Act*:
  - (a) if a Bylaw does not receive third reading within two years from the date of first reading, the previous readings are deemed to have been rescinded, and
  - (b) if a Bylaw is defeated on second or third reading the previous readings are deemed to have been rescinded.

**25.0 URGENT BUSINESS**

- 25.1 A motion to bring a matter before Council as urgent business is business which meets the following criteria:
  - (a) the matter proposed for discussion must relate to a genuine emergency, and call for immediate and urgent consideration,
  - (b) the matter shall not involve discussion of an item that has been discussed previously in the same meeting, and
  - (c) the matter shall not be one which should be dealt with by giving written notice,

**26.0 RECESS**

- 26.1 Any Councillor may move that Council recess for a specific period.
- 26.2 A motion to recess must not be used to interrupt a speaker.
- 26.3 After the recess, business will be resumed at the point when it was interrupted.

**27.0 ATTENDANCE OF MEETINGS THROUGH ELECTRONIC OR OTHER COMMUNICATION FACILITIES**

- 27.1 Pursuant to the *Municipal Government Act* a meeting of Council or Committee may be conducted by means of electronic or other communication facilities if:
- (a) Notice is given to the public of the meeting, including the way in which it is to be conducted;
  - (b) The facilities enable the public to watch and/or listen to the meeting at the place specified in the notice and the CAO is in attendance at that place; and
  - (c) The facilities enable all the meeting's participants to watch and/or hear each other.

This Bylaw shall come into full force and effect upon approval by resolution of Council.

Bylaw No 490-18 and amendments thereto are hereby repealed.

Read for a first time on this 21<sup>st</sup> day of May 2024; Motion No.: \_\_\_\_\_

Read for the second time on this 21<sup>st</sup> day of May 2024; Motion No. \_\_\_\_\_

Received Unanimous Consent to proceed to a third Reading this 21<sup>st</sup> day of May 2024; Motion No.: \_\_\_\_\_

Read for the third and final time on this 21<sup>st</sup> day of May 2024; Motion No. \_\_\_\_\_.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

 **VILLAGE OF  
Cremona**  
**REQUEST FOR REVIEW RFD 24-05-035**

**MEETING:** Regular Council Meeting

**Date:** May 21, 2024

**AGENDA NO.:** 8 a)

**TITLE:** New Business: Cremona Council Motion on Bill 20

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:** Bill 20 Municipal Affairs Statutes Amendment Act is introduced in the legislature-Apr. 25, 2024. Minister McLVer announced that the government will amend Bill 20 based on concerns raised. Second reading with amendments by May 30. Attached to RFD Bill 20, May 8, 2024 Townhall with municipalities slideshow. Also ABmunis recommendation for letters to be sent to government.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):** None

**RECOMMENDED ACTION:**

**MOTION THAT** Councillor \_\_\_\_\_ *approves that the CAO to send a letter to the Premier recommending that the Government of Alberta rescind Bill 20, the Municipal Affairs Statutes Amendment Act, due to the extensive concerns raised by municipal leaders across Alberta, including Cremona council, and that the Government of Alberta engage municipal governments through a collaborative and trust-based consultation process to update the Local Authorities Election Act and Municipal Government Act to assist municipal governments to effectively govern in the interests of their residents and deliver on the future needs of each community in Alberta supports with qualifications*

*CARRIED*

INTLS: CAO KO

## Key Messages and Proposed Council Motion on Bill 20: Municipal Affairs Statutes Amendment Act

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May 9, 2024

### Key Messages for ABmunis' members:

The **NAME OF MUNICIPALITY** recommends that the Government of Alberta rescind Bill 20, the *Municipal Affairs Statutes Amendment Act*, due to concern that Bill 20's proposed legislative amendments will:

- Increase divisiveness within council and our community instead of encouraging collaborative decision-making to solve the future challenges our community faces.
- Prioritize the interests of the provincial cabinet over the interests of the residents of **MUNICIPALITY**.
- Increase the influence of corporations and unions in municipal government through political donations to local candidates, which will drown out the interests of everyday Albertans who cannot afford to donate large sums of money to political campaigns.
- Create tax inequities between individuals and corporations as it relates to donations to municipal candidates.
- Give power to the provincial cabinet to remove a councillor without clear criteria, which creates an environment where councillors will become more accountable to provincial government leaders instead of our local residents.
- Increase costs for property taxpayers by forcing a hand count of election results instead of allowing the use of proven and more cost-effective electronic equipment.
- Increase costs for property taxpayers by forcing our municipality to create and regularly maintain a permanent electors register.
- Allow councillors to claim that they have a perceived conflict of interest and avoid making politically challenging decisions in council.
- Remove our council's ability to determine what studies are needed for each type of development. Without the power to ask developers for that information, our municipality will be forced to fund those studies ourselves and pass the cost onto all existing residents instead of new development paying for itself.
- Fail to address the fundamental flaws of the current recall rules, which has destabilized the local political environment.
- Fail to give municipalities the option to require candidates to file financial disclosures prior to election day.
- Lead to unforeseen consequences because of the short window, without full input from municipal governments, in which Bill 20 was developed.

Messages that are more specific to smaller and more rural municipalities:

- Forces the **NAME OF MUNICIPALITY** to conduct online public hearings on planning and development which is not possible due to a lack of high-speed internet in our municipality.
- Increases costs for property taxpayers by forcing our municipality to purchase audio and video equipment that will enable residents to participate in public hearings through an online format.

## Proposed Council Motion

Municipalities may consider passing a motion in council to communicate your council's view of Bill 20. The following is a template that municipalities may use or consider developing your own motion based on your council's views.

*That the **NAME OF MUNICIPALITY** send a letter to the Premier that recommends that the Government of Alberta rescind Bill 20, the Municipal Affairs Statutes Amendment Act, due to the extensive concerns raised by municipal leaders across Alberta, including **MUNICIPALITY** council, and that the Government of Alberta engage municipal governments through a collaborative and trust-based consultation process to update the Local Authorities Election Act and Municipal Government Act to assist municipal governments to effectively govern in the interests of their residents and deliver on the future needs of each community in Alberta.*

## Background

- In fall 2023, the Government of Alberta conducted an online survey on a wide scope of issues related to the *Local Authorities Election Act* and *Municipal Government Act*.
- On April 25, 2024, the Government of Alberta introduced Bill 20, the Municipal Affairs Statutes Amendment Act.
  - [Bill 20](#)
  - [Government of Alberta's Summary Sheet on Bill 20](#) – April 25, 2024
- On April 29, 2024, ABmunis hosted a [media conference](#) to respond to proposals in Bill 20.
- On May 2, 2024, Minister McIver [announced](#) that the province will introduce amendments to clarify aspects of Bill 20 based on concerns raised.
- On May 3, 2024, ABmunis published a [preliminary analysis report](#) on Bill 20.
- On May 8, 2024, ABmunis hosted webinar for municipalities and sought member input on ABmunis' position on Bill 20. Based on a webinar poll with 221 responses, 76 per cent of members want Bill 20 to be rescinded and 8 per cent don't have an opinion yet.
- As of May 9, 2024, Bill 20 is at second reading.
- The spring legislative session is scheduled to end May 30, 2024.

## ABmunis' Resources and News Releases on Bill 20

- Visit ABmunis' [Keep Local Elections Local](#) webpage to access our analysis, videos, and resources.
- [April 25, 2024](#) news release
- [April 29, 2024](#) news release
- [May 8, 2024](#) news release

 **VILLAGE OF  
Cremona**  
**REQUEST FOR REVIEW RFD 24-05-036**

**MEETING:** Regular Council Meeting

**Date:** May 21, 2024

**AGENDA NO.:** 8 b)

**TITLE:** New Business: Cremona Council Organizing Parade

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:** At the Canada Day Meeting a couple of questions have to brought to my attention Please find the attached questions and concerns.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):** None

**RECOMMENDED ACTION:**

***MOTION THAT Councillor \_\_\_\_\_ approve the Village of Cremona Council accepts responsibly of organizing the 2024 Canada Day parade.***

***MOTION THAT Councillor \_\_\_\_\_ approves the CAO to request Hwy 580 road closure for the Canaday Parade, July 1, 2024 10 am – 11:30 am.***

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INTLS: CAO KO

## Karen Oconnor

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**From:** Cremona FCSS  
**Sent:** May 15, 2024 8:37 AM  
**To:** Karen Oconnor  
**Subject:** Canada Day

Good Morning Karen,

Last night we had a Canada Day Meeting.

I'm getting a schedule together.

I have information from the Loins, Library, Gold and Silver, and Fellowship Church.

Here are the questions...

1 – Can you see if we can use the lot east of the FCSS to set up for the Fellowship church bbq, and bake sale?

2 – Kendall would like to have a small petting zoo, can we put her at Anniversary park?

3- Will the village be running the parade this year? (I have a sponsor for parade kids candy bags)

4- I have not heard from the Fire department... Fireworks? Pancake Breakfast?

5 – Is the Village contributing anything to Canada day. If you want to do the same as last year I have to know how much for the inflatables/or games.

On another note:

Have the funding agreements been signed? I need to get them in the mail.

Thanks so much,

*Jennie Thompson*

Cremona FCSS Coordinator

(403)510-4521

fcss@cremona.ca

**MEETING:** Regular Council Meeting

**Date:** May 21, 2023

**AGENDA NO.:** 9 a)

**TITLE:** Reports – Financial Reports

**ORIGINATED BY:** *Karen O'Connor CAO*

**BACKGROUND / PROPOSAL:**

Accounts payable for March 2024 total sum being \$ 97,853.59

Financial Report for FCSS & Village

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

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**RECOMMENDED ACTION:**

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**Res: 24/0 MOTION** THAT Councillor \_\_\_\_\_ accepts Accounts Payable Reports and FCSS & Villages Financial Reports as information only.

INTLS: CAO: KO



# VILLAGE OF CREMONA

## Cheque Listing For Council

2024-May-17  
2:25:20PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240137	2024-04-04	LOCAL AUTHORITIES PENSION PLAN	8739693-R5S6	PAYMENT EM# 450 - PP# 6 - 2024	1,559.29	1,559.29
20240151	2024-04-05	RYAN, SANDRA A				
20240152	2024-04-05	THOMPSON, JENNIE L				
20240153	2024-04-05	O'CONNOR, KAREN M				
20240154	2024-04-05	WIENS, BARRY				
20240155	2024-04-05	HAGEN, TIM A				
20240156	2024-04-05	GOEBEL, SHANE H				
20240157	2024-04-05	CANADAY, JOSEPH				
20240158	2024-04-05	DICK, JODY S				
20240159	2024-04-05	SCHMIDT, AUTUMN				
20240160	2024-04-11	MESSER CANADA INC, 15687	2107339724	PAYMENT ACETYLENE/OXYGEN - JAN 2024	47.68	47.68
20240161	2024-04-11	OUR CAN CO., DIVISION OF BUCKWHEAT'S CONTRAC	18341 18468	PAYMENT PORTABLE TOILET CLEANING - SEP PORTABLE TOILET CLEANING - OCT	210.00 210.00	420.00
20240167	2024-04-19	RYAN, SANDRA A				
20240168	2024-04-19	THOMPSON, JENNIE L				
20240169	2024-04-19	O'CONNOR, KAREN M				
20240170	2024-04-19	WIENS, BARRY				
20240171	2024-04-19	FOSTER, BRIAN L				
20240172	2024-04-24	COCHRANE LAKE GAS CO-OP LTD	893	PAYMENT NAT GAS - WATER - MAR 2024	41.48	41.48
20240173	2024-04-24	DIRECT ENERGY	91	PAYMENT VOC NAT GAS - MAR 2024	1,573.38	1,573.38
20240174	2024-04-24	EPCOR	16551325 16551326	PAYMENT VOC ELECTRICITY - MAR 2024 ELECTRICITY - WATER - MAR 2024	5,759.57 5.18	5,764.75
20240175	2024-04-24	RECEIVER GENERAL	95	PAYMENT REMITTANCE - PP#B - 7 & 8 - M3 - 20	7,497.32	7,497.32
20240176	2024-04-24	TELUS COMMUNICATIONS	2552080666 2552080667 2552080668 2552080669 2552080670	PAYMENT FCSS OFFICE PHONE - MAR 2024 VOC FAX LINE, SECURITY CAMERAS VOC OFFICE PHONES - MAR 2024 FIREHALL INTERNET - MAR & APR - : FCSS INTERNET - MAR & APR - 2024	70.22 374.88 844.06 205.74 180.29	1,675.19
20240177	2024-04-24	TELUS MOBILITY	574	PAYMENT VOC CELL PHONES - MAR 2024	130.19	130.19
20240178	2024-04-30	ENVIRONMENTAL 360 SOLUTIONS (ALBERTA) LTD	RD0000304226	PAYMENT WASTE PICKUP - MAR 2024	2,345.77	2,345.77
20240179	2024-04-30	LOCAL AUTHORITIES PENSION PLAN	8778480-S9Z5 8820375-X0C1	PAYMENT EM# 450 - PP# 7 - 2024 EM# 405 - PP# 8 - 2024	1,461.23 1,461.92	2,923.15
20240180	2024-04-30	MOUNTAIN VIEW PUBLISHING INC.	MVP389079	PAYMENT SALUTE TO FARMERS	89.25	89.25
20240181	2024-04-30	WILD ROSE ASSESSMENT SERVICE	9347	PAYMENT PROGRESS PMT - APRIL 2024	682.50	682.50
20240182	2024-04-25	ALBERTA MUNICIPALITIES		PAYMENT		12,402.01

## Cheque Listing For Council

2024-May-17

2:25:20PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240182	2024-04-25	ALBERTA MUNICIPALITIES	1309181	ADDITION TO MS 365	8.62	12,402.01
			1309592	BACKUP/SECURITY/MS 365 - MAR 3	374.06	
			66705	PW SUPPLIES	58.23	
			719667	PARTS - LAGOON ENGINE	125.31	
			719713	LAGOON ENGINE	109.73	
			SO1-8359	VALVES FOR WATER PLANT	4,920.30	
			V207_152827329	RTO CONTRACT #252	2,283.75	
			V314_181.24	STAMPS	386.40	
			V320_82	FOOD FOR COUNCIL TRAINING	157.50	
			V333_142	SCREEN FOR COUNCIL	241.49	
			V335_5	FCSS SUPPLIES	155.39	
			V350_67	FCSS UPRIGHT FREEZER	1,202.24	
			V350_68	FCSS SENIOR'S MEALS	486.49	
			V351_70	KNOB FOR FCSS DOOR	78.55	
			V351_71	SENIOR'S MEALS	4.97	
			V351_72	FCSS KINDNESS CHALLENGE	28.38	
			V434_186	UTILITY SERVICE CART	162.73	
			V434_187	PROJECTOR	167.99	
			V434_188	DISCOUNT	(0.10)	
			V434_189	COMBO LOCK FOR COUNCIL	18.89	
			V434_190	LOCK FOR FILING CABINET	61.13	
			V434_191	SCREEN FOR COUNCIL	204.63	
			V441_1559	FCSS DIRECTOR'S NETWORK CONF	175.00	
			V448_6	FCSS MEAL LUNCH & LEARN	306.05	
			V462_12	FCSS BUSINESS/POSTCARDS	68.22	
			V47_834480	PW SUPPLIES	20.98	
			V47_834481	PW SUPPLIES	33.03	
			V47_834482	SUPPLIES FOR COUNCIL TRAINING	10.35	
			V47_834483	SNOW CLEARING - C. GABRIS	75.00	
			V47_834484	SENIOR'S MEALS	4.99	
			V636_10	PW SUPPLIES	46.17	
			V746_11	FCSS BREATH & SOUND	42.91	
			V746_12	FCSS PAINT NIGHT	49.89	
			V791_26	SUBSCRIPTION - MAR 2024	27.29	
			V826_5	FCSS MEAL BABYSITTING	114.49	
			V877_16	SUBSCRIPTION - MAR 2024	103.99	
			V961_1	PAYPAL	86.97	
20240183	2024-04-24	ALBERTA MUNICIPALITIES	44502	PAYMENT 2024 INSURANCE	26,440.00	26,440.00
20240184	2024-04-24	BUMPER TO BUMPER	45397	PAYMENT 13MM WRENCH	25.91	387.55
			45414	SCREWDRIVER	37.89	
			45438	NUTS/BOLTS/WASHERS	18.96	
			45441	NUTS/BOLTS/WASHERS	25.62	
			45590	DRILL BIT	16.77	
			45616	DRILL BITS	11.97	
			45715	LIGHT BLUBS	250.43	
20240185	2024-04-24	CANOE PROCUREMENT GROUP OF CANADA	AB207860	PAYMENT ARMADILLO TRACKER	928.20	3,386.91
			AB207861	ROAD SIGNS	2,458.71	
20240186	2024-04-24	CATALIS TECHNOLOGIES CANADA LTD	INV308315174	PAYMENT SERVER, DATABASE & ERP UPDATE	300.00	660.00
			INV308315421	SERVER, DATABASE & ERP UPDATE	360.00	
20240187	2024-04-24	CBSC CAPITAL INC	9513353	PAYMENT FCSS COPIER LEASE	491.18	491.18
20240188	2024-04-24	GREGG DISTRIBUTORS LP	069-333072	PAYMENT PRY BAR	31.04	830.35
			069-339771	PW SUPPLIES	378.47	
			069-341611	GLOVES	16.01	
			069-341612	OIL FILTER	21.94	
			069-344967	PRESSURE GAUGE	336.92	
			069-344968	LIGHT BULBS	45.97	
20240189	2024-04-24	GUNDERSON, JENNIFER		PAYMENT		240.00

## Cheque Listing For Council

2024-May-17  
2:25:20PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240189	2024-04-24	GUNDERSON, JENNIFER	6	CLEANING SERVICES - MAR 2024	240.00	240.00
20240190	2024-04-24	HI-WAY 9 EXPRESS LTD	12823179	PAYMENT PW FREIGHT	54.51	54.51
20240191	2024-04-24	MESSER CANADA INC, 15687	2107554276	PAYMENT ACETYLENE/OXYGEN	47.68	47.68
20240192	2024-04-24	MOUNTAIN VIEW REGIONAL WASTE	0000053422 0000053460	PAYMENT LANDFILL CHARGES - MAR 2024 ASSESSMENT CHARGES	664.45 1,252.01	1,916.46
20240193	2024-04-24	ONSITE SERVICES	1281	PAYMENT SEWER BACKUP - 112 CENTRE STRI	525.00	525.00
20240194	2024-04-24	OUR CAN CO., DIVISION OF BUCKWHEAT'S CONTRAC	18982	PAYMENT PORTABLE TOILET CLEANING	210.00	210.00
20240195	2024-04-24	PARKLAND REGIONAL LIBRARY	240074.	PAYMENT 2ND QTR REQ PMT 2024	1,089.21	1,089.21
20240196	2024-04-24	PENS.COM	101017797	PAYMENT VOC PENS	346.40	346.40
20240197	2024-04-24	REIN FORTH EQUINE	2024-011	PAYMENT FCSS EQUINE SESSIONS	150.00	150.00
20240198	2024-04-24	STGP	4136 4137	PAYMENT NEW WEBSITE WIX WEBSITE HOSTING - 1 YEAR	1,911.00 306.18	2,217.18
20240199	2024-04-24	SURRIDGE, ELIZABETH	281 & 282	PAYMENT FCSS SUBSIDIZED COUNSELING	880.00	880.00
20240200	2024-04-24	ULINE	16196340	PAYMENT REPL KEY FOR DOG WASTE DISP	22.21	22.21
20240201	2024-04-24	VIRGINIA RANCH INC.	FrtLiner2 23-24	PAYMENT WINTER 2023-2024 TRUCK RENTAL	3,139.50	3,139.50
20240202	2024-04-24	ZONE 3 BUSINESS SOLUTIONS INC.	154671	PAYMENT COPIER USAGE	220.97	220.97

**Total 97,853.59**

\*\*\* End of Report \*\*\*



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2022 Actual	2023 Actual	April 2024 Actual	2024 Actual	2024 Budget
<b>TAXES &amp; REQUISITIONS</b>						
1-00-00-111-00	Residential Property Taxes	(333,995.83)	(356,751.09)	0.00	243.63	(356,927.79)
1-00-00-112-00	Commercial Property Taxes	(76,561.77)	(80,397.24)	0.00	0.00	(79,762.75)
1-00-00-113-00	Industrial Property Taxes	0.00	0.00	0.00	0.00	0.00
1-00-00-114-00	Farmland Property Taxes	(342.38)	(337.42)	0.00	0.00	(337.42)
1-00-00-115-00	Linear Taxes	(12,409.75)	(13,262.38)	0.00	0.00	(13,261.59)
1-00-00-118-00	Designated Industrial Property	(72.60)	(75.40)	0.00	0.00	(73.82)
1-00-00-120-00	Alberta School Foundation Tax Levy	(124,098.14)	(130,166.11)	0.00	0.00	(130,169.67)
1-00-00-121-00	Seniors' Foundation Tax Levy	(17,288.88)	(19,645.39)	0.00	0.00	(19,588.00)
1-00-00-122-00	AB Policing Levy	(17,195.95)	(18,765.51)	0.00	0.00	(21,000.00)
1-00-00-210-00	Grants In Lieu	(1,933.57)	(1,922.70)	0.00	0.00	(1,922.70)
<b>*</b>	<b>TOTAL TAXES &amp; REQUISITIONS</b>	<b>(583,898.87)</b>	<b>(621,323.24)</b>	<b>0.00</b>	<b>243.63</b>	<b>(623,043.74)</b>
<b>TAXES &amp; REQUISITIONS EXP</b>						
2-00-00-740-00	ASFF Requisition	130,169.67	130,671.23	0.00	32,667.81	130,169.67
2-00-00-753-00	MV Seniors's Housing Requisition	16,863.00	19,678.00	0.00	4,989.25	19,588.00
2-00-00-754-00	Designated Industrial Requisition	0.00	0.00	0.00	0.00	73.82
2-00-00-755-00	AB Policing Requisition	20,480.94	15,585.00	0.00	0.00	21,000.00
<b>*</b>	<b>TOTAL TAXES &amp; REQUISITIONS EXP</b>	<b>167,513.61</b>	<b>165,934.23</b>	<b>0.00</b>	<b>37,657.06</b>	<b>170,831.49</b>
<b>**</b>	<b>TOTAL TAX REVENUE FOR MUNICIPA</b>	<b>(416,385.26)</b>	<b>(455,389.01)</b>	<b>0.00</b>	<b>37,900.69</b>	<b>(452,212.25)</b>
<b>ADMIN &amp; GENERAL</b>						
1-00-00-510-00	Penalties & Costs on Taxes	(7,327.57)	(6,399.09)	0.00	(3,117.42)	(6,500.00)
1-12-00-155-00	Business License	(1,233.36)	(925.00)	0.00	(975.00)	(1,000.00)
1-12-00-410-00	Tax Certificate & Information	(1,560.00)	(600.00)	0.00	(280.00)	(1,560.00)
1-12-00-510-00	Penalties & Costs on Accounts Receivable	0.00	0.00	0.00	0.00	(1,000.00)
1-12-00-550-00	Return on Investments	(189.72)	(2,047.22)	(11.76)	(47.19)	(200.00)
1-12-00-590-00	Other Revenue - Admin	(1,803.48)	(1,165.37)	(960.71)	(960.71)	(2,000.00)
1-12-00-591-00	Sales of Miscellaneous Goods & Services	0.00	(225.16)	0.00	0.00	(50.00)
1-12-00-840-00	Provincial Grant	(27,268.00)	(54,536.00)	0.00	0.00	(27,260.00)
1-23-00-590-00	Revenue - Fire	0.00	0.00	(4,565.22)	(4,565.22)	(5,000.00)
<b>*</b>	<b>TOTAL ADMIN &amp; GENERAL</b>	<b>(39,382.13)</b>	<b>(65,897.84)</b>	<b>(5,537.69)</b>	<b>(9,945.54)</b>	<b>(44,570.00)</b>



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2022 Actual	2023 Actual	April 2024 Actual	2024 Actual	2024 Budget
<b>BYLAW &amp; ENFORCEMENT</b>						
1-26-00-420-00	Traffic Fines	0.00	0.00	0.00	0.00	(100.00)
1-26-00-450-00	Bylaw Fines	0.00	0.00	0.00	0.00	(100.00)
1-26-00-521-00	Dog License Fees	(435.00)	(150.00)	0.00	(25.00)	(435.00)
<b>* TOTAL BYLAW &amp; ENFORCEMENT</b>		<b>(435.00)</b>	<b>(150.00)</b>	<b>0.00</b>	<b>(25.00)</b>	<b>(635.00)</b>
<b>PUBLIC WORKS</b>						
1-31-00-254-00	Costs Recovered - Public Works	0.00	0.00	0.00	0.00	0.00
<b>* TOTAL PUBLIC WORKS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>WATER</b>						
1-41-00-410-00	Basic Fees - Water	(7,046.51)	(22,593.48)	(2,784.00)	(11,200.80)	(33,696.00)
1-41-00-411-00	Water Consumption Fees	(120,897.50)	(120,433.84)	(8,654.80)	(39,816.40)	(250,000.00)
1-41-00-412-00	Bulk Water Sales	(10,025.30)	(47,422.21)	(7,374.40)	(23,802.35)	(12,000.00)
1-41-00-510-00	Utility Penalties	(2,299.45)	(3,858.33)	(611.15)	(1,883.07)	(2,500.00)
1-41-00-540-00	Franchise & Concess.	(57,540.10)	(57,532.01)	(5,751.87)	(20,001.89)	(48,897.96)
1-41-00-590-00	Other Revenue - Water	(726.06)	(112,818.52)	0.00	0.00	(726.06)
<b>* TOTAL WATER</b>		<b>(198,534.92)</b>	<b>(364,658.39)</b>	<b>(25,176.22)</b>	<b>(96,704.51)</b>	<b>(347,820.02)</b>
<b>SANITARY</b>						
1-42-00-410-00	Basic Fees - Sewer	(7,046.51)	(16,037.35)	(1,856.00)	(7,467.20)	(22,464.00)
1-42-00-411-00	Sewer Consumption Fees	(22,271.31)	(26,152.07)	(2,054.21)	(9,455.79)	(24,000.00)
1-42-00-540-00	Franchise & Concess.	(14,317.67)	(13,788.68)	(1,437.98)	(8,150.72)	(12,000.00)
1-42-00-590-00	Sewer Dumping Fees	(3,075.00)	0.00	0.00	0.00	(3,800.00)
<b>* TOTAL SANITARY</b>		<b>(46,710.49)</b>	<b>(55,978.10)</b>	<b>(5,348.19)</b>	<b>(25,073.71)</b>	<b>(62,264.00)</b>
<b>GARBAGE</b>						
1-43-00-254-00	Costs Recovered - Garbage	(7,200.00)	0.00	0.00	0.00	(4,000.00)
1-43-00-410-00	Solid Waste Collection Fee	(45,290.40)	(48,401.27)	(4,180.00)	(16,828.00)	(45,000.00)
<b>* TOTAL GARBAGE</b>		<b>(52,490.40)</b>	<b>(48,401.27)</b>	<b>(4,180.00)</b>	<b>(16,828.00)</b>	<b>(49,000.00)</b>
<b>FCSS</b>						
1-51-00-840-00	Grant - Prov. - FCSS	(10,712.00)	(14,847.31)	(3,369.60)	(6,739.21)	(16,000.00)



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2022 Actual	2023 Actual	April 2024 Actual	2024 Actual	2024 Budget
1-51-00-850-00	Grant - Local Govt. - FCSS	(67,578.68)	(61,478.17)	(60,883.00)	(60,883.00)	(45,152.00)
1-51-00-850-01	MVC Wage Grant	0.00	(10,000.00)	0.00	0.00	(10,000.00)
1-51-00-990-00	Donation & Fees - FCSS	(12,617.34)	(10,789.70)	(1,225.00)	(1,525.00)	(3,000.00)
1-51-00-990-01	Donations/Fees - Summer Fun	0.00	(7,225.00)	0.00	0.00	(2,000.00)
<b>* TOTAL FCSS</b>		<b>(90,908.02)</b>	<b>(104,340.18)</b>	<b>(65,477.60)</b>	<b>(69,147.21)</b>	<b>(76,152.00)</b>
<b>CEMETERY</b>						
1-56-00-410-00	Plot - Cemetery	(1,150.00)	(1,350.00)	(367.50)	(467.50)	(1,200.00)
1-56-00-411-00	Perpetual Care - Cemetery	(900.00)	(1,650.00)	0.00	(200.00)	(1,200.00)
1-56-00-412-00	Opening & Closing - Cemetery	(200.00)	(750.00)	(150.00)	(150.00)	(1,000.00)
1-56-00-850-00	Grant - Local Govt. - Cemetery	0.00	0.00	0.00	0.00	(1,000.00)
<b>* TOTAL CEMETERY</b>		<b>(2,250.00)</b>	<b>(3,750.00)</b>	<b>(517.50)</b>	<b>(817.50)</b>	<b>(4,400.00)</b>
<b>PLANNING &amp; DEVELOPMENT</b>						
1-61-00-410-00	Building Permits	(1,468.48)	(528.08)	(32.94)	(61.63)	(1,100.00)
1-61-00-419-00	Compliance Certificates	(600.00)	(100.00)	(100.00)	(300.00)	(1,000.00)
1-61-00-520-00	Development Permits	(2,650.00)	0.00	(200.00)	(300.00)	(1,200.00)
1-61-00-521-00	Subdivision Fees	(2,100.00)	0.00	0.00	0.00	(1,200.00)
1-61-00-522-00	Zoning - Re-Zoning Fees	0.00	0.00	0.00	0.00	(250.00)
1-61-00-523-00	Encroachment & Waiver Fees	0.00	0.00	0.00	0.00	0.00
1-61-00-595-00	Appeal Fees	0.00	0.00	0.00	0.00	0.00
<b>* TOTAL PLANNING &amp; DEVELOPMENT</b>		<b>(6,818.48)</b>	<b>(628.08)</b>	<b>(332.94)</b>	<b>(661.63)</b>	<b>(4,750.00)</b>
<b>CULTURE &amp; RECREATION</b>						
1-71-00-990-02	Donation - Cremona Days	(6,619.16)	(8,850.00)	0.00	(2,325.00)	(5,400.00)
1-71-00-990-08	Donation/Fees - WinterFest	(1,795.00)	(4,000.00)	0.00	200.10	(1,795.00)
<b>* TOTAL CULTURE &amp; RECREATION</b>		<b>(8,414.16)</b>	<b>(12,850.00)</b>	<b>0.00</b>	<b>(2,124.90)</b>	<b>(7,195.00)</b>
<b>PARKS &amp; RECREATION</b>						
1-71-00-830-00	Grant - Recreation - Federal	(5,000.00)	0.00	0.00	0.00	(5,000.00)
1-71-00-990-00	Donation - Recreation	0.00	0.00	0.00	0.00	(1,000.00)
<b>* TOTAL PARKS &amp; RECREATION</b>		<b>(5,000.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(6,000.00)</b>
<b>LIBRARY</b>						
1-74-00-590-00	Other Revenue - Library	0.00	0.00	0.00	0.00	0.00



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2022 Actual	2023 Actual	April 2024 Actual	2024 Actual	2024 Budget
1-74-00-850-00	Grants - Local Govt - Library	(32,847.15)	(34,811.88)	(35,861.00)	(35,861.00)	(34,811.88)
<b>*</b>	<b>TOTAL LIBRARY</b>	<b>(32,847.15)</b>	<b>(34,811.88)</b>	<b>(35,861.00)</b>	<b>(35,861.00)</b>	<b>(34,811.88)</b>
<b>**P</b>	<b>TOTAL DEPARTMENT REVENUES</b>	<b>(483,790.75)</b>	<b>(691,465.74)</b>	<b>(142,431.14)</b>	<b>(257,189.00)</b>	<b>(637,597.90)</b>
<b>***</b>	<b>TOTAL REVENUE</b>	<b>(900,176.01)</b>	<b>(1,146,854.75)</b>	<b>(142,431.14)</b>	<b>(219,288.31)</b>	<b>(1,089,810.15)</b>
<b>COUNCIL GENERAL EXPENSE</b>						
2-11-00-146-00	Community Grants & Enhancements	250.00	0.00	0.00	0.00	500.00
2-11-00-220-00	Advertising	239.00	494.50	85.00	497.00	300.00
2-11-00-225-00	Registrations & Memberships	2,079.40	2,425.30	0.00	1,636.07	2,500.00
2-11-00-230-00	Professional & Consulting Services	8,464.54	255.00	0.00	1,120.00	4,000.00
2-11-00-232-00	Legal Fees	0.00	0.00	0.00	0.00	0.00
2-11-00-270-00	Miscellaneous Costs & Services	1,034.34	1,879.18	1,248.09	2,385.27	1,250.00
<b>*</b>	<b>TOTAL COUNCIL GENERAL EXPENSE</b>	<b>12,067.28</b>	<b>5,053.98</b>	<b>1,333.09</b>	<b>5,638.34</b>	<b>8,550.00</b>
<b>COUNCILLOR EXPENSE</b>						
2-11-01-100-00	Per Diems & Meetings - Cnc 1	1,625.00	2,580.00	400.00	880.00	2,100.00
2-11-01-140-00	Benefits Cnc 1	27.30	50.04	16.25	28.01	50.00
2-11-01-211-00	Travel & Subsistance - Cncl 1	306.03	90.90	0.00	0.00	500.00
2-11-02-100-00	Per Diems & Meetings - Cnc 2	4,030.00	2,930.00	225.00	965.00	4,000.00
2-11-02-140-00	Benefits Cnc 2	113.73	65.98	5.51	32.96	113.73
2-11-02-211-00	Travel & Subsistence - Cncl 2	444.40	117.16	0.00	94.69	500.00
2-11-03-100-00	Per Diems & Meetings - Cnc 3	3,090.00	1,490.00	175.00	525.00	3,100.00
2-11-03-140-00	Benefits Cnc 3	61.89	28.61	4.29	12.87	61.89
2-11-03-211-00	Travel & Subsistence - Cncl 3	156.55	0.00	0.00	0.00	500.00
2-11-04-100-00	Per Diems & Meetings - Cnc 4	2,270.00	2,100.00	175.00	525.00	2,300.00
2-11-04-140-00	Benefits Cnc 4	38.33	40.32	4.29	12.87	50.00
2-11-04-211-00	Travel & Subsistence - Cncl 4	30.30	(30.30)	0.00	0.00	500.00
2-11-05-100-00	Per Diems & Meetings - Cnc 5	2,280.00	1,750.00	175.00	175.00	2,300.00
2-11-05-140-00	Benefits Cnc 5	38.50	33.60	4.29	4.29	50.00
2-11-05-211-00	Travel & Subsistence - Cncl 5	(137.36)	137.36	0.00	0.00	500.00
<b>*</b>	<b>TOTAL COUNCILLOR EXPENSE</b>	<b>14,374.67</b>	<b>11,383.67</b>	<b>1,184.63</b>	<b>3,255.69</b>	<b>16,625.62</b>
<b>GENERAL ADMINISTRATION EXPENSE</b>						
2-12-00-100-00	Salaries & Wages	59,344.22	56,059.65	3,933.12	19,224.97	50,000.00
2-12-00-140-00	Employee Benefits	7,602.19	7,315.98	573.60	2,820.86	6,500.00
2-12-00-141-00	One Time Retention Bonus	0.00	0.00	0.00	0.00	0.00



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2022 Actual	2023 Actual	April 2024 Actual	2024 Actual	2024 Budget
2-12-00-148-00	Training & Development - Admin	0.00	0.00	0.00	0.00	1,000.00
2-12-00-150-00	Freight & Postage	173.18	628.30	0.00	0.00	500.00
2-12-00-210-00	Licenses & Permits - Admin	0.00	0.00	0.00	0.00	0.00
2-12-00-211-00	Travel & Subsistance	241.85	403.32	0.00	0.00	1,000.00
2-12-00-217-00	Telephone, Internet & Security	12,725.04	14,448.57	1,177.13	3,514.59	12,000.00
2-12-00-220-00	Advertising	1,382.33	1,327.73	0.00	0.00	750.00
2-12-00-224-00	Resource Materials/Supplies	0.00	0.00	0.00	0.00	100.00
2-12-00-225-00	Registrations & Memberships	225.00	356.50	0.00	325.00	500.00
2-12-00-230-00	Professional Services	16,376.42	8,220.76	3,199.46	12,542.59	12,300.00
2-12-00-231-00	Assessment Services	8,543.65	8,576.24	650.00	4,100.91	8,600.00
2-12-00-232-00	Legal Fees	11,204.68	6,754.29	0.00	1,069.52	5,000.00
2-12-00-233-00	Audit Fees	21,026.19	14,465.00	0.00	13,350.00	22,000.00
2-12-00-274-00	Insurance	20,392.69	24,416.00	26,440.00	26,440.00	20,000.00
2-12-00-510-00	General Office Supplies	6,669.92	3,186.47	140.95	1,458.80	7,000.00
2-12-00-511-00	Computer Supplies & Furnishings	1,450.10	1,380.60	0.00	134.95	2,000.00
2-12-00-525-00	Rentals & Leases	2,860.15	4,228.43	391.05	1,382.16	3,600.00
2-12-00-528-00	Equip -Repairs/Maint.-Admin	802.00	0.00	0.00	0.00	400.00
2-12-00-814-00	Service Charges & Interest	9,254.48	2,448.24	123.20	1,841.66	7,153.21
2-12-00-815-00	Penny Rounding	0.01	(0.04)	0.00	0.00	100.00
2-12-00-850-00	Toilet Rebate	50.00	0.00	0.00	0.00	100.00
2-12-00-915-00	Bad Debt - Accounts Receivable	299.50	0.00	0.00	0.00	500.00
2-12-00-915-01	Bad Debt - Property Taxes	0.00	967.96	0.00	0.00	100.00
2-12-00-823-00	Loan Interest - LOC	0.00	5,490.64	0.00	0.00	200.00
<b>* TOTAL GENERAL ADMINISTRATION E</b>		<b>180,623.60</b>	<b>160,674.64</b>	<b>36,628.51</b>	<b>88,206.01</b>	<b>161,403.21</b>
<b>CAO EXPENSES</b>						
2-12-01-100-00	Salaries & Wages - CAO	60,034.08	79,848.38	6,465.74	32,636.10	80,000.00
2-12-01-140-00	Employee Benefits - CAO	11,123.08	9,969.36	1,353.84	6,836.37	15,000.00
2-12-01-148-00	Training & Development - CAO	0.00	185.00	0.00	0.00	2,000.00
2-12-01-211-00	Travel & Subsistance - CAO	1,627.45	79.10	0.00	0.00	1,200.00
2-12-01-211-01	Accomodations - CAO	0.00	0.00	0.00	0.00	1,000.00
2-12-01-223-00	Membership & Registrations-CAO	225.00	50.00	0.00	0.00	1,300.00
2-12-01-225-00	Conference Registrations - CAO	550.00	0.00	0.00	0.00	150.00
<b>* TOTAL CAO EXPENSES</b>		<b>73,559.61</b>	<b>90,131.84</b>	<b>7,819.58</b>	<b>39,472.47</b>	<b>100,650.00</b>
<b>FIRE EXPENSES</b>						
2-23-00-217-00	Telephone, Internet & Security	1,164.00	4,529.71	195.94	291.00	1,200.00
2-23-00-230-00	Professional Services	4,233.54	1,301.08	0.00	0.00	1,200.00



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2022 Actual	2023 Actual	April 2024 Actual	2024 Actual	2024 Budget
2-23-00-510-00	General Supplies	0.00	0.00	0.00	0.00	0.00
2-23-00-526-00	Equipment Purchases - Fire	4,089.14	4,220.29	0.00	31,039.56	4,000.00
2-23-00-528-01	Firehall Repairs & Maintenance	0.00	2,374.54	0.00	0.00	1,200.00
2-23-00-740-00	Fire Services Requisition	52,675.00	56,535.00	0.00	1,283.68	58,000.00
<b>*</b>	<b>TOTAL FIRE EXPENSES</b>	<b>62,161.68</b>	<b>68,960.62</b>	<b>195.94</b>	<b>32,614.24</b>	<b>65,600.00</b>
<b>DISASTER SERVICES EXPENSE</b>						
2-24-00-230-00	Professional Services - Disaster Serv.	0.00	0.00	0.00	0.00	35.00
<b>*</b>	<b>TOTAL DISASTER SERVICES EXPENS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>35.00</b>
<b>BYLAW &amp; ENFORCEMENT EXPENSE</b>						
2-26-00-230-00	Professional Services - Bylaw	0.00	150.00	0.00	0.00	1,500.00
2-26-00-510-00	General Supplies	0.00	0.00	0.00	218.40	0.00
<b>*</b>	<b>TOTAL BYLAW &amp; ENFORCEMENT EXPE</b>	<b>0.00</b>	<b>150.00</b>	<b>0.00</b>	<b>218.40</b>	<b>1,500.00</b>
<b>PUBLIC WORKS EXPENSE</b>						
2-31-00-100-00	Salaries & Wages	96,568.62	23,568.92	3,381.80	16,173.06	10,000.00
2-31-00-140-00	Employee Benefits	16,367.00	3,205.49	539.03	2,948.58	250.00
2-31-00-148-00	Training & Development - Public Works	301.67	150.00	0.00	0.00	1,500.00
2-31-00-150-00	Freight & Postage	0.00	0.00	51.91	51.91	0.00
2-31-00-211-00	Travel & Subsistance	3,642.44	0.00	0.00	0.00	500.00
2-31-00-217-00	Telephone & Internet	1,261.17	336.83	25.93	77.89	1,300.00
2-31-00-223-00	Memberships & Registration	57.14	0.00	0.00	0.00	100.00
2-31-00-230-00	Professional Services	2,787.35	696.95	0.00	45.41	3,000.00
2-31-00-518-00	Protective Clothing, Etc.	350.67	248.99	15.25	53.25	500.00
2-31-00-521-00	Fuel Costs	12,417.86	3,906.81	0.00	932.65	7,000.00
2-31-00-528-00	Equipment - Repairs/Maintenance - PW	26,374.82	9,546.52	0.00	1,766.67	10,000.00
2-31-01-510-00	General Supplies - Shop	0.00	0.00	0.00	0.00	0.00
2-31-01-512-00	Shop Tools	2,284.00	1,081.11	117.70	3,125.14	1,250.00
2-31-01-528-00	Equip. Repairs & Maintenance - Shop	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL PUBLIC WORKS EXPENSE</b>	<b>162,412.74</b>	<b>42,741.62</b>	<b>4,131.62</b>	<b>25,174.56</b>	<b>35,400.00</b>
<b>ROADWAYS EXPENSE</b>						
2-32-00-220-00	Advertising	0.00	0.00	0.00	0.00	200.00
2-32-00-230-00	Other Contracted Services - Streets	0.00	138.00	884.00	884.00	5,000.00
2-32-00-252-01	Snow Removal	11,231.60	2,860.00	3,065.00	3,215.00	1,000.00



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2022 Actual	2023 Actual	April 2024 Actual	2024 Actual	2024 Budget
2-32-00-510-00	General Supplies	452.37	1,412.08	0.00	2,183.07	500.00
2-32-00-514-00	Signage	0.00	0.00	2,341.63	2,341.63	500.00
2-32-00-520-00	Chemicals - Street	0.00	642.24	0.00	0.00	1,000.00
2-32-00-528-00	Repairs & Maintenance - Roads	1,618.04	17,356.70	20.90	4,260.23	2,000.00
2-32-00-540-00	Street Lights	17,915.92	19,296.96	1,648.45	5,232.64	18,000.00
2-32-00-831-00	Debenture-Interest	0.00	0.00	0.00	0.00	5,653.76
2-32-00-832-00	Debenture-Principle	0.00	0.00	0.00	0.00	65,455.76
<b>*</b>	<b>TOTAL ROADWAYS EXPENSE</b>	<b>31,217.93</b>	<b>41,705.98</b>	<b>7,959.98</b>	<b>18,116.57</b>	<b>99,309.52</b>
<b>WATER EXPENSE</b>						
2-41-00-148-00	Training & Development - Water	752.50	736.58	0.00	0.00	2,000.00
2-41-00-150-00	Freight & Postage	4,875.37	3,770.33	368.00	1,134.30	5,000.00
2-41-00-211-00	Travel & Subsistance	935.32	0.00	0.00	0.00	1,500.00
2-41-00-223-00	Memberships - Water	0.00	2,500.00	0.00	0.00	180.00
2-41-00-225-00	Conference Registrations	0.00	0.00	0.00	0.00	1,000.00
2-41-00-230-00	Professional Services	32,618.35	8,169.80	0.00	2,887.62	1,000.00
2-41-00-253-00	R & M - Infrastructure	47,893.61	12,037.38	0.00	20,976.76	50,000.00
2-41-00-510-00	General Supplies	1,746.20	994.54	0.00	379.29	2,000.00
2-41-00-516-00	Water Meters	0.00	2,372.69	0.00	0.00	10,000.00
2-41-00-520-00	Chemicals - Water	6,208.37	7,151.36	0.00	0.00	6,500.00
2-41-00-528-00	Equipment - Repairs/Maintenance	26,795.66	5,318.19	4,686.00	5,378.18	20,000.00
2-41-00-528-02	Hydrant - Repairs/Maintenance	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL WATER EXPENSE</b>	<b>121,825.38</b>	<b>43,050.87</b>	<b>5,054.00</b>	<b>30,756.15</b>	<b>99,180.00</b>
<b>SANITARY EXPENSE</b>						
2-42-00-230-00	Professional Services - Sewer	34,086.09	455.00	0.00	0.00	25,000.00
2-42-00-253-00	R & M - Infrastructure	0.00	0.00	0.00	0.00	20,000.00
2-42-00-270-00	Lab Testing	459.79	53.13	0.00	0.00	100.00
2-42-00-510-00	General Supplies	136.96	74.74	0.00	0.00	200.00
2-42-00-520-00	Chemicals - Sewer	7,288.00	1,032.41	0.00	0.00	7,500.00
2-42-00-523-00	Sewer Flushing	0.00	0.00	0.00	0.00	10,000.00
2-42-00-528-00	Equipment- Repairs & Maint. Sewer	11,605.40	11,692.50	723.84	1,698.38	1,000.00
2-42-01-528-00	Equipment - Repairs/Maint. - Storm Water	0.00	0.00	0.00	0.00	1,000.00
2-42-00-100-00	Salaries & Wages	0.00	944.00	0.00	2,401.00	20,000.00
2-42-00-140-00	Employee Benefits	0.00	129.27	0.00	515.85	2,000.00
2-42-00-210-00	Licenses - Sewer	0.00	0.00	0.00	0.00	1,000.00
2-42-00-540-00	Electricity Sewer	0.00	0.00	0.00	0.00	0.00
2-42-00-995-00	Engineered Structures Amortization	37,031.56	37,031.56	0.00	0.00	0.00



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2022 Actual	2023 Actual	April 2024 Actual	2024 Actual	2024 Budget
2-42-00-995-01	Equipment Amortization - Sewer	0.00	0.00	0.00	0.00	0.00
2-42-00-995-02	Amortization - Engineered Structures -SPK	6,038.06	6,138.06	0.00	0.00	0.00
2-43-00-100-00	Salaries & Wages	0.00	0.00	0.00	0.00	0.00
2-41-00-528-03	BULK WATER STN REPAIRS	0.00	900.00	320.88	320.88	0.00
<b>*</b>	<b>TOTAL SANITARY EXPENSE</b>	<b>96,645.86</b>	<b>58,450.67</b>	<b>1,044.72</b>	<b>4,936.11</b>	<b>87,800.00</b>
<b>GARBAGE EXPENSE</b>						
2-43-00-230-00	Other Contracted Services - Garbage	0.00	0.00	0.00	0.00	0.00
2-43-00-241-00	Solid Waste Disposal	41,022.99	44,285.69	2,898.52	12,526.49	45,000.00
2-43-00-510-00	General Supplies	472.00	0.00	0.00	0.00	500.00
2-43-00-850-00	Waste Commission Grant	10,935.72	9,335.46	1,252.01	2,504.02	11,000.00
<b>*</b>	<b>TOTAL GARBAGE EXPENSE</b>	<b>52,430.71</b>	<b>53,621.15</b>	<b>4,150.53</b>	<b>15,030.51</b>	<b>56,500.00</b>
<b>FCSS EXPENSE</b>						
2-51-00-100-00	Salaries & Wages	35,597.95	34,855.07	2,537.90	12,639.98	36,000.00
2-51-00-140-00	Employee Benefits	6,359.65	7,670.35	563.33	3,030.29	7,000.00
2-51-00-150-00	Freight & Postage	310.83	23.14	0.00	0.00	320.00
2-51-00-211-00	Travel & Subsistance	2,620.61	3,175.39	0.00	0.00	4,300.00
2-51-00-217-00	Telephone & Internet	2,474.05	2,362.30	253.76	493.57	2,200.00
2-51-00-220-00	Advertising	400.00	988.75	0.00	0.00	500.00
2-51-00-223-00	Memberships - FCSS	114.00	114.00	0.00	0.00	125.00
2-51-00-225-00	Conference Registrations	1,372.80	1,005.00	175.00	175.00	1,790.00
2-51-00-230-00	Professional Services	5,693.09	2,680.70	1,030.00	1,830.00	4,000.00
2-51-00-231-00	Janitorial	0.00	0.00	0.00	0.00	0.00
2-51-00-400-00	Community Programs	14,316.53	7,122.54	428.48	533.18	3,500.00
2-51-00-410-00	Adult Programs	2,933.13	3,507.05	92.37	282.63	2,000.00
2-51-00-411-00	Children-Youth Programs	4,954.79	6,884.46	109.79	659.79	2,500.00
2-51-00-412-00	Family Programs	8,188.10	(245.36)	0.00	0.00	1,000.00
2-51-00-413-00	Adult & Seniors' Programs	8,324.94	17,668.74	597.29	942.10	2,970.00
2-51-00-414-00	Local Grants (External Funding)	6,948.94	6,200.00	0.00	0.00	6,300.00
2-51-00-419-00	Volunteers	215.48	767.86	0.00	0.00	600.00
2-51-00-510-00	General Supplies	897.35	1,684.19	1,144.99	2,062.53	900.00
2-51-00-560-00	COPIER LEASE	1,328.28	3,105.12	467.79	935.58	3,150.00
2-51-00-990-01	Summer Fun Program	6,525.41	11,300.98	0.00	0.00	1,000.00
2-51-00-990-05	Community Newsletter	1,622.35	1,126.42	0.00	152.19	1,120.00
<b>*</b>	<b>TOTAL FCSS EXPENSE</b>	<b>111,198.28</b>	<b>111,996.70</b>	<b>7,400.70</b>	<b>23,736.84</b>	<b>81,275.00</b>



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2022 Actual	2023 Actual	April 2024 Actual	2024 Actual	2024 Budget
<b>CEMETERY EXPENSE</b>						
2-56-00-148-00	Training & Development - Cemetery	0.00	0.00	0.00	0.00	0.00
2-56-00-230-00	Professional Services - Cemetery	0.00	750.00	0.00	0.00	2,000.00
2-56-00-510-00	General Supplies	0.00	0.00	0.00	0.00	500.00
2-56-00-528-00	Repairs & Maintenance - Cemetery	0.00	0.00	0.00	0.00	1,500.00
<b>* TOTAL CEMETERY EXPENSE</b>		<b>0.00</b>	<b>750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,000.00</b>
<b>PLANNING &amp; DEVELOPMENT EXPENSE</b>						
2-61-00-230-00	Professional Services	10,203.45	527.32	0.00	4,500.00	15,000.00
2-61-00-233-00	Land Title Changes	0.00	65.75	0.00	0.00	150.00
2-61-00-148-00	Training - Planning	0.00	57.24	0.00	0.00	500.00
2-61-00-220-00	Advertising	0.00	0.00	0.00	0.00	500.00
<b>* TOTAL PLANNING &amp; DEVELOPMENT E</b>		<b>10,203.45</b>	<b>650.31</b>	<b>0.00</b>	<b>4,500.00</b>	<b>16,150.00</b>
<b>FACILITIES EXPENSE</b>						
2-69-00-543-00	Natural Gas Admin	7,323.03	1,184.56	118.41	538.21	3,700.00
2-69-00-543-01	Natural Gas FCSS/Council	2,902.00	2,613.36	253.41	990.59	1,500.00
2-69-00-543-02	Natural Gas PW Shop	5,770.60	5,736.83	771.42	2,795.58	3,600.00
2-69-00-543-03	Natural Gas Water Wells	1,263.33	982.57	39.50	118.50	1,500.00
2-69-00-528-00	Building Repairs Maint - Admin	1,835.05	599.98	0.00	986.46	3,500.00
2-69-00-528-01	Building Repairs Main FCSS/Council	5,733.82	0.00	0.00	0.00	3,000.00
2-69-00-528-02	Building Repairs & Main PW Shop	4,334.88	0.00	0.00	854.98	3,500.00
2-69-00-528-03	Building Repairs & Main Water	0.00	0.00	0.00	0.00	0.00
2-69-00-540-00	Electricity Admin	9,247.82	2,913.42	175.95	649.66	4,750.00
2-69-00-540-01	Electricity FCSS/Council	2,118.83	2,342.70	171.71	657.64	1,250.00
2-69-00-540-02	Electricity PW	17,732.62	20,110.04	1,184.53	4,656.80	10,000.00
2-69-00-540-03	Electricity Water	24,843.54	29,812.78	1,781.74	7,031.92	25,000.00
2-69-00-540-04	Electricity - Fire Hall	0.00	5,826.85	351.90	1,299.34	0.00
2-69-00-230-00	Professional Services/Janitorial Admin	5,698.00	865.00	60.00	1,955.39	3,000.00
2-69-00-230-01	Prof. Services - Janitorial FCSS/Council	4,200.00	730.00	60.00	60.00	4,200.00
2-69-00-510-00	General Supplies - Admin	55.43	0.00	0.00	0.00	55.43
2-69-00-510-01	Building General Supplies FCSS/Council	1,045.30	0.00	74.81	74.81	500.00
2-69-00-510-02	Building General Supplies PW Shop	701.79	0.00	0.00	0.00	701.79
2-69-00-510-03	Building General Supplies Water	0.00	0.00	0.00	0.00	0.00
2-69-01-528-02	Building Repairs & Main PW Shop	0.00	0.00	0.00	0.00	0.00
<b>* TOTAL FACILITIES EXPENSE</b>		<b>94,806.04</b>	<b>73,718.09</b>	<b>5,043.38</b>	<b>22,669.88</b>	<b>69,757.22</b>



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2022 Actual	2023 Actual	April 2024 Actual	2024 Actual	2024 Budget
<b>CULTURE &amp; RECREATION EXPENSE</b>						
2-71-00-990-02	Cremona Days	8,560.61	10,155.68	0.00	40.00	7,000.00
2-71-00-990-08	WinterFest	2,507.32	1,747.62	0.00	36.20	1,500.00
<b>*</b>	<b>TOTAL CULTURE &amp; RECREATION EXP</b>	<b>11,067.93</b>	<b>11,903.30</b>	<b>0.00</b>	<b>76.20</b>	<b>8,500.00</b>
<b>PARKS &amp; RECREATION EXPENSE</b>						
2-72-00-100-00	SALARIES & WAGES	0.00	24,363.79	465.92	2,009.56	8,000.00
2-72-00-140-00	Employee Benefits	0.00	4,208.66	48.18	230.04	1,500.00
2-72-00-148-00	Training & Development - Parks	0.00	0.00	0.00	0.00	0.00
2-72-00-230-00	Other Contracted Services	4,828.12	1,781.00	600.00	2,014.48	2,500.00
2-72-00-510-00	General Supplies	163.36	2,418.04	21.15	266.73	750.00
2-72-00-513-00	Beautification - Parks	8,189.53	0.00	0.00	0.00	10,000.00
2-72-00-528-00	Equipment Repairs & Maint. - Park	325.24	1,546.05	0.00	1,533.45	300.00
2-72-00-528-01	Playground Repairs & Maint.	0.00	0.00	0.00	0.00	0.00
2-72-01-512-00	Parks - Small Tools	0.00	486.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL PARKS &amp; RECREATION EXPEN</b>	<b>13,506.25</b>	<b>34,803.54</b>	<b>1,135.25</b>	<b>6,054.26</b>	<b>23,050.00</b>
<b>LIBRARY EXPENSE</b>						
2-74-00-274-00	Insurance Library	830.19	927.50	0.00	0.00	830.19
2-74-00-528-00	Repairs & Maintenance - Library	0.00	0.00	0.00	0.00	0.00
2-74-00-850-00	Cremona Library	36,893.81	42,841.88	0.00	0.00	36,893.81
2-74-00-850-01	Parkland Regional Library	4,180.95	3,657.50	1,037.34	2,074.68	4,180.95
<b>*</b>	<b>TOTAL LIBRARY EXPENSE</b>	<b>41,904.95</b>	<b>47,426.88</b>	<b>1,037.34</b>	<b>2,074.68</b>	<b>41,904.95</b>
<b>***</b>	<b>TOTAL EXPENSES</b>	<b>1,090,006.36</b>	<b>857,173.86</b>	<b>84,119.27</b>	<b>322,530.91</b>	<b>977,190.52</b>
<b>****</b>	<b>SURPLUS / DEFICIT</b>	<b>189,830.35</b>	<b>(289,680.89)</b>	<b>(58,311.87)</b>	<b>103,242.60</b>	<b>(112,619.63)</b>

\*\*\* End of Report \*\*\*

**MEETING: Regular Council Meeting**

**Date: May 21, 2024**

**AGENDA NO.: 9 b)**

**TITLE: Reports – CAO Report**

**ORIGINATED BY: *Karen O'Connor CAO***

**BACKGROUND / PROPOSAL:**

Once a month the CAO will provide an update on the happenings of the Village that is of importance. Highlighted notes from each department are listed below in point form.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**Administration:**

- Lots of correspondence with legal, land.
- Budget
- Res:24/079, 24/080 Ltr to CCES appointing member to board
- Res:24/083 Ltr to Cremona Library appointing member to board
- Res:24/087 Ltr to Cremona FCSS appointing member to board
- Res:24/088 Ltr to Cremona FCSS defeating External funding request.
- Took part in ABmunis course Zoom
- 
- 

**Events and Meetings Attended:**

**Website & Social Media:** Working with SCTP to design new village web page

- Website

**Planning & Development:**

- Working with Urban Systems on land sales

**Public Works**

- Insulated 2 more water meters in homes
- LOTS of snow removal
- Received a notice for AEP regarding last 10 years of WTP operation, **No Risk Assessment has been reported. These reports cover Well, lagoon and Plant locations.**
- Both village Wells # 12 & 14, replace both motor and pump assemblies by Aaron Drilling.
- Install all three (3) solar light assemblies. (2 @ Nature trail, and one (1) @ Annesvary Park.
- WTP distribution pressure issues, replaced Both master gages and sensors. Inhouse repair saving village approx.. \$2500.

- WTP inlet valve failing causing multiple alarms. Parts ordered 90-120 days for delivery.
- Pumphouse down for a couple of days due to sensors, had to manually fill trucks.
- As requested by CCDS principal asked for the removal of 10 cement pillars approx.. 4 feet in the ground.
- Hired a New Public Works position.
- Spent time introducing new staff to work procedures and safety procedures.
- Attacked spring cleaning throughout the month.
- Hired a company to clean streets, posted signs the night before for less traffic on streets (20 vehicles were still on the street that had to clean around)
- All regular duties completed.
- 

**RECOMMENDED ACTION:**

**Res: 24/0 MOTION** That Councillor \_\_\_\_\_ accepts the March CAO Report & Public Works Report as information only.

*INTLS: CAO:KO*

**MEETING: Regular Council Meeting**

**Date: May 21, 2024**

**AGENDA NO.: 10**

**TITLE: Minutes – Boards, Committees, Commissions**

**ORIGINATED BY: Karen O'Connor, CAO**

**BACKGROUND / PROPOSAL:**

Minutes from various boards, committees and commissions is being presented to Council for their review and information.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Please see the attached minutes for review and information.

**Mayor Hagen Reports**

- RCMP Reports-RCMP Ltr Sergeant Stephen Browne

**Deputy Mayor Canaday Reports**

**Councillor Goebel Reports**

- FCSS Coordinators Report for April 2024
- FCSS Board Meeting Minutes May 5, 2024

**Councillor Dick Reports**

- Cremona Library Meeting Minutes, March 28, 2024
- MVSH Board Meeting Key Messages-March 28, 2024
- MVSH Final Year Financial Statements-Cec. 31, 2023

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ accepts the minutes from Boards, Committees & Commission as information only.

INTLS: CAO: KO

# MAYOR HAGEN REPORTS

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May 8, 2024

Mayor Tim Hagen  
Village of Cremona  
Cremona, Alberta.

Dear Mayor Hagen,

Please find the quarterly Community Policing Report attached that covers the January 1<sup>st</sup> to March 31<sup>st</sup>, 2024 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Didsbury Detachment.

I would also like to introduce you to Deputy Commissioner Rob Hill, the new Commanding Officer of the Alberta RCMP. Deputy Commissioner Hill has had a diverse and wide-ranging RCMP career, spanning from the Prairies to the Arctic, with positions along the way that have included Drugs Section in Winnipeg and as the former Detachment Commander of Stony Plain (now amalgamated in to Parkland). With public safety as the beacon guiding our operations, Deputy Commissioner Hill is focussed on community engagement; Reconciliation; employee wellness; and recruiting new police officers and retention. Deputy Commissioner Hill is proud to lead your Alberta RCMP and looks forward to meeting you in the future.

Your ongoing engagement and the feedback you provide guides our Detachment team, and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

A handwritten signature in blue ink, appearing to read 'S. Browne'.

Staff Sergeant Stephen Browne  
Commander  
Didsbury Detachment

# COUNCILLOR GOEBEL REPORTS

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Minutes from FCSS meeting held at FCSS office on May 7, 2024

Present – Bonnie, Corrie, Shane, Greg, Tiffany, and Jen

Called to order 6:34 pm

Motion to accept the agenda as amended. Made by Shane. All in favor – Carried.

Motion to accept the minutes for April 2, 2024 as presented made by Shane. All in favor – Carried.

Motion to accept the coordinator's summary report an information made by Greg. All in favor – Carried.

### ***Old Business***

Financial report – Jennie forgot to request report.

Senior's food program update

### **New Business**

MVFRN is seeking support from the FCSS's in MVC to help a youth council host a barn dance. Cremona FCSS is willing to support the program but would like more information and an actual dollar request.

The FCSSAA Conference in Edmonton is planned for November 13<sup>th</sup> to November 15<sup>th</sup>. We were lucky enough to get 3 rooms! Jen and 2 board members will attend.

Kindness Prizes

Jen reported on the County Wide wellness event that will be held October 5<sup>th</sup> in Olds. Currently we are contributing \$1000, Ticket sales will help offset the cost and we may even re-coup some of the cost. It's our first try at hosting something as MVC region. Jessica Jansen has been booked. We will get a portion of tickets to sell "offline"

We have 30 nominated for Community Champions this year – Motion by Bonnie to give a gift certificate to a location of their choice in the Cremona/Water Valley area in the amount of \$50. All in favor – carried.

Meeting adjourned at 7.22 pm

Next Meeting June 4, 2024

## Cremona FCSS Coordinators Report for April 2024

Last month we hosted an afterschool movie, a paint night, sharing circle, youth trip, and indigenous protocol night (the sweat was cancelled due to fire ban)

I completed the Annual report for the province, got the newsletter out, and was approved for the Directors Conference subsidy. Because of road conditions we (the MVC Regional FCSS's) had a virtual meeting to talk about the Wellness event. We rescheduled our in person meeting for May 13<sup>th</sup>.

We have kicked off the kindness challenge and have many reports (see attached). The phone calls have been great. People love this program, I wish we could get a few more participants spreading the kindness; however those that are – are doing an amazing job!

The Seniors food program has been going well, the feedback is really great. I will book another “cook” in May.

Taxes have slowed down but still have kept me running around.

I have been speaking to seniors about the SHARP grant. It seems to be a bit of a problem to get quotes, and cover additional expenses for repairs...

51 walk ins this month, 154 calls

Covering food pantry, photocopying service, email assistance, senior benefits, tax questions.

Sorry I forgot to get the Financial Report!



# COUNCILLOR DICK REPORTS

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**The Village of Cremona Library Board – Minutes of Regular Board Meeting**  
**March 28, 2024, at the Cremona Library**

Call to Order at 7:01 p.m.

**Attending:** Jennifer Foat (Chair), Cam MacFarquhar (Vice Chair), Rosemarie McGonigle (Secretary), Rebecca Smith (Library Manager), Jody Dick (Village Rep), Greg Harris (County Rep), Richard Forsberg

**Regrets:** Jan Shand

**Words from the Chair:**

- Call to order now includes acknowledgment of traditional territories. We will be developing a policy to include that.

**Additions/Adoption of Agenda:**

MOTION to adopt agenda as presented - Jody moved, all in favour, carried.

**Approval of Minutes:**

Rebecca said that the division of Village Utility costs should read: 50% Fire Hall, 25% Village, 25% Library.

MOTION to accept minutes from February 22, 2024 meeting as amended - Greg moved, all in favour, carried

**Correspondence:** (Jennifer)

- We received a letter of resignation from our bookkeeper Sasha Pike. We will let her finish her contract to May 12 so that we have more time to find a replacement.
- Rebecca volunteered to fill the bookkeeper roll if needed

MOTION to accept Correspondence as information only - Richard moved, all in favour, carried.

**Treasurer's Report:** (as per report from Sasha in agenda package)

- Treasurer's report also included a P&L Statement

MOTION to accept Treasurer's report - Cam moved, all in favour, carried.

**County Report:** (Greg)

- Nothing to report pertaining to the library

**Village Report:** (Jody)

- Jody has just sent off 289 pages of data from the Armadillo traffic tracker that was installed on Hwy 22. He is going to follow up to request that the speed limit signs are made larger for attention.
- Jody also recommended a book, "13 Ways to Kill Your Community", by Doug Griffiths.
- MOTION: to accept Village report - Greg moved, all in favour, carried.

**Library Report:** (as submitted by Rebecca in agenda package)

- MOTION to accept Library Report - Rosemarie moved, all in favour, carried.

**Open Issues:**

- Rebecca has a meeting planned for April to discuss the division of utility costs
- Budget 2024 - the 2023 ~~Actual Budget~~ still has not been audited <sup>Cal</sup> ~~Financial records~~
- The CALP (Community Adult Learning Program) Grant of \$4750 has not yet been approved but is included in the budget as Rebecca is fairly confident that we will receive it.

- Board approved budget goes to the Village for their approval on annual local appropriation amount of \$18.80 per capita, plus \$3555.74 underpayment for 2018-2023.

MOTION: to accept and approve the current 2024 Budget - Jennifer moved, all in favour, carried.

**New Business:**

MOTION to recommend that Jennifer Foat be appointed for another 3 year term by the Cremona Village Council, Greg moved, all in favour, carried  
Finance Committee (Rosemarie)

- Rosemarie has continued contact with the CRA to clarify what's needed for signed minutes in order to change owners on or account. Rebecca has supplied signed copies of the minutes required, and Rosemarie will get everything into the mail.

Governance Committee (Jennifer and Richard)

- Policy changes proposed and accepted as follows:
  - MOTION to accept changes to Policy #1 - Jody moves, all in favour, carried
  - MOTION to accept changes to Policy #2 - Cam moves, all in favour, carried
  - MOTION to accept changes to Policy #5 - Greg moves, all in favour, carried
  - MOTION to accept changes to Policy #6 - Richard moves, all in favour, carried
  - Policy #20 - Greg suggested the phrase, "any form of Hate Speech" will be added under the item "Obscenity" on 20.7

MOTION to accept Policy #20 with amendment - Rosemarie moves, all in favour, carried.

An Anniversary Committee was formed to plan celebrations for the Library's 50th Anniversary next year - Rosemarie, Jennifer, and Rebecca will form the Committee

A Hiring Committee was formed to find and hire a replacement for Sasha Pike. Cam is on the Committee, and Jennifer will ask Jan Shand to sit on the Committee as well.

**Meeting Hours:** Jennifer 2, Rosemarie 2, Richard 2, Cam 2 - Total: 8 hours

**Other Volunteer Hours:**

Library Operations: Jennifer 24, Rosemarie 1, Richard 6, Jan 3 - Total: 34 hours.

Library Outreach: 0 hours (Rebecca is tracking outreach hours volunteered by staff)

Library Programs: 0 hours

**Meeting Adjourned:**

Meeting was adjourned at 8:40 pm by Jennifer.

**Next Meeting:**

Next Regular Board Meeting will be on Thursday, April 25, 2024 at 7:00 pm at the Library.

Minutes respectfully submitted by Rosemarie McGonigle.



25 APRIL, 2024

Vice - Chair



## ADMINISTRATION OFFICE

#301 6501 51 Street, Olds, Alberta, T4H 1Y6  
P: (403) 556-2957 E: admin.assistant@mvsh.ca  
F: 587-796-0773

### BOARD MEETINGS | KEY MESSAGES

Mountain View Seniors' Housing (MVSH) Regular Board Meeting of March 28, 2024.

#### Key Messages

- The Board held their regularly scheduled meeting in-person at the MVSH Administration Office Boardroom in Olds, Alberta from 1:00-4:00 pm.
- The Board was pleased with the audit report of the 2023 financial statements as presented by representatives from RSM Canada. The audit findings were clean, with no major risks or concerns highlighted.
- The Board was happy to note the continued positive budgetary impact from the increases to our occupancy levels.
- The Board was pleased to see an improvement of financial position as shown in 2023 financial statements.
- The Board highlighted comments made by the auditors that expenses, year over year are looking good showing strong financial management by Administration.
- The Board was excited to hear management is looking at pursuing further suite updates for Chinook Winds Lodge.
- The Board expressed their appreciation to the Ministry of Seniors, Community and Social Services for its hard work and advocacy resulting in the positive provincial budget and funding increases being made in 2024.
- The Board was pleased with the progress of the asset transfer, as reviewed by the Asset Transfer Committee and approved by the Board.

#### Next MVSH Board Meetings

The Board will hold their Strategic Planning Retreat on Thursday, April 25, 2024 starting at 8:30am in the Council Chambers at the Mountain View County Office.

The next regular Board meeting will be held on Thursday, May 9, 2024 starting at 1:00 PM in the MVSH Administration Offices boardroom in Olds, Alberta (or by Microsoft Teams if required).

*If you require any information or there are any questions related to this communication, please contact a Board Director or Stacey Stilling, CAO for MVSH at 403-556-2957 or by email at [stacey.stilling@mvsh.ca](mailto:stacey.stilling@mvsh.ca)*

# COUNCILLOR SCHMIDT REPORTS

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# CORRESPONDENCE

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**From:** EPA Drought <epa.drought@gov.ab.ca>  
**Sent:** May 3, 2024 2:18 PM  
**To:** Karen Oconnor  
**Subject:** Managing Wastewater Systems During Drought



## **Environment and Protected Areas**

May 3, 2024

**Subject: Managing Wastewater Systems During Drought**

Dear Facility Owner/Operator:

Some areas of Alberta are currently experiencing drought conditions that have greatly impacted stream flows and water availability. This means that many river basins have much lower water levels than is typical. When instream water levels are lower, potential for adverse impacts from wastewater effluent discharges increase.

You are receiving this letter as an owner or operator of an *Environmental Protection and Enhancement Act* (EPEA) authorized municipal wastewater system consisting of a wastewater lagoon. Environment and Protected Areas (EPA) is contacting you to gather information to support assessment and management of risks of wastewater effluent release during drought.

EPA requires the information below to better understand the potential impacts of wastewater effluent releases on water quality within basins experiencing low flow. Please respond to the following questions using the form linked here: [your.alberta.ca/drought/survey\\_tools/managing-wastewater-systems-during-drought](https://your.alberta.ca/drought/survey_tools/managing-wastewater-systems-during-drought) by no later than 4:30pm MT on May 17, 2024.

A form for each registered or approved wastewater system is necessary. It is recommended that you consult with your certified wastewater operator in order to provide the most accurate information possible. The form contains up to ten (10) questions as provided below. Please enter this information at the link above.

1. What is the *Environmental Protection and Enhancement Act* (EPEA) approval or registration number for your wastewater system?
2. Who should Alberta Environment and Protected Areas contact with any questions regarding this wastewater system?
3. What is the contact person's email address?
4. Is your facility designed to release effluent to surface water bodies (e.g., lake, river)?\*

**If yes, continue to question 5:**

5. Please describe the type of water bodies and provide a water body name (if applicable).
6. What are the coordinates of the effluent outfall (point at which effluent leaves the facility)?

Please provide coordinates in latitude and longitude.

7. Do you expect to release wastewater effluent to surface waters this year?\*
8. If no, please specify why you do not expect to conduct release this year.

**If yes, continue to question 9:**

9. When do you plan to begin releasing the wastewater effluent?
10. What is the expected volume and duration of release?

Once received, EPA will use the above information to finalize an initial risk assessment associated with any planned wastewater releases from your facility this year. If your planned releases are assessed to have a potential high risk of negative impacts to the aquatic environment or other water users, EPA will contact you to provide instructions on how to further verify this potential risk and to discuss potential mitigation options.

As per EPEA, it is your responsibility to ensure any discharge of wastewater effluent does not cause an adverse effect to the receiving water course. In addition to the information required above, EPA also asks that you evaluate the risks to surface water quality and aquatic life that could result from your effluent discharge. This may entail monitoring and assessment of wastewater quality prior to the release of wastewater

effluent. You may wish to consider alternative wastewater disposal options to mitigate potential water quality impacts on receiving watercourses. Please see the Fact Sheet on [Managing Treated Effluent Releases Under Drought Conditions](#) for additional information. If you require assistance, please contact [EPA.Drought@gov.ab.ca](mailto:EPA.Drought@gov.ab.ca).

As drought conditions are continuing to change, please visit [Alberta River Basins](#) for near real time updates on water flows.

We thank you in advance for your assistance on this very urgent situation.

Regards,

Darren Bourget, Operations Chief  
The Drought Emergency Operations Centre

cc: Coreen Bates  
Elise Chamberland  
Todd Aasen  
Greg Smith  
Stephen Mathyk  
Emily Traxel

Drought Command Team | Deerfoot Square Building

Telephone: 403-333-5522 | [www.alberta.ca/drought](http://www.alberta.ca/drought)

You are subscribed to this email as [cao@cremona.ca](mailto:cao@cremona.ca).  
Click here to modify your [preferences](#) or [unsubscribe](#).

**Village of Cremona - Didsbury Detachment  
Crime Statistics (Actual)  
January to March: 2021 - 2024**

All categories contain "Attempted" and/or "Completed"

April 3, 2024

CATEGORY	Trend	2021	2022	2023	2024	% Change 2021 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	0	0	N/A	N/A	0.0
Other Sexual Offences		0	0	0	0	N/A	N/A	0.0
Assault		0	1	0	1	N/A	N/A	0.2
Kidnapping/Hostage/Abduction		0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	N/A	N/A	0.0
Criminal Harassment		5	0	1	0	-100%	-100%	-1.4
Uttering Threats		0	0	0	0	N/A	N/A	0.0
<b>TOTAL PERSONS</b>		<b>5</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>-80%</b>	<b>0%</b>	<b>-1.2</b>
Break & Enter		1	2	0	1	0%	N/A	-0.2
Theft of Motor Vehicle		0	2	0	0	N/A	N/A	-0.2
Theft Over \$5,000		0	0	0	0	N/A	N/A	0.0
Theft Under \$5,000		0	2	0	1	N/A	N/A	0.1
Possn Stn Goods		0	0	0	0	N/A	N/A	0.0
Fraud		1	0	0	1	0%	N/A	0.0
Arson		0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	1	0	0	N/A	N/A	-0.1
Mischief - Other		0	0	0	1	N/A	N/A	0.3
<b>TOTAL PROPERTY</b>		<b>2</b>	<b>7</b>	<b>0</b>	<b>4</b>	<b>100%</b>	<b>N/A</b>	<b>-0.1</b>
Offensive Weapons		0	1	0	0	N/A	N/A	-0.1
Disturbing the peace		0	0	0	0	N/A	N/A	0.0
Fail to Comply & Breaches		0	0	0	0	N/A	N/A	0.0
<b>OTHER CRIMINAL CODE</b>		<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>-0.1</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>-0.2</b>
<b>TOTAL CRIMINAL CODE</b>		<b>7</b>	<b>10</b>	<b>1</b>	<b>5</b>	<b>-29%</b>	<b>400%</b>	<b>-1.5</b>

**Village of Cremona - Didsbury Detachment  
Crime Statistics (Actual)  
January to March: 2021 - 2024**

All categories contain "Attempted" and/or "Completed"

April 3, 2024

CATEGORY	Trend	2021	2022	2023	2024	% Change 2021 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Trafficking		0	0	1	0	N/A	-100%	0.1
Drug Enforcement - Other		0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>N/A</b>	<b>-100%</b>	<b>0.1</b>
Cannabis Enforcement		0	0	0	0	N/A	N/A	0.0
Federal - General		0	0	0	0	N/A	N/A	0.0
<b>TOTAL FEDERAL</b>		<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>N/A</b>	<b>-100%</b>	<b>0.1</b>
Liquor Act		N/A	N/A	0	0	N/A	N/A	0.0
Cannabis Act		N/A	N/A	0	0	N/A	N/A	0.0
Mental Health Act		N/A	N/A	4	2	N/A	-50%	0.4
Other Provincial Stats		N/A	N/A	0	1	N/A	N/A	0.3
<b>Total Provincial Stats</b>		<b>N/A</b>	<b>N/A</b>	<b>4</b>	<b>3</b>	<b>N/A</b>	<b>-25%</b>	<b>0.7</b>
Municipal By-laws Traffic		N/A	N/A	0	0	N/A	N/A	0.0
Municipal By-laws		N/A	N/A	0	0	N/A	N/A	0.0
<b>Total Municipal</b>		<b>N/A</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>0.0</b>
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		0	0	0	0	N/A	N/A	0.0
Property Damage MVC (Reportable)		N/A	N/A	3	0	N/A	-100%	0.1
Property Damage MVC (Non Reportable)		N/A	N/A	0	0	N/A	N/A	0.0
<b>TOTAL MVC</b>		<b>N/A</b>	<b>N/A</b>	<b>3</b>	<b>0</b>	<b>N/A</b>	<b>-100%</b>	<b>0.1</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	0	0	N/A	N/A	-0.3
Roadside Suspension - Drugs (Prov)		N/A	N/A	0	0	N/A	N/A	0.0
<b>Total Provincial Traffic</b>		<b>N/A</b>	<b>N/A</b>	<b>6</b>	<b>2</b>	<b>N/A</b>	<b>-67%</b>	<b>0.9</b>
<b>Other Traffic</b>		<b>N/A</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>-0.1</b>
<b>Criminal Code Traffic</b>		<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>-0.3</b>
<b>Common Police Activities</b>								
False Alarms		N/A	N/A	1	1	N/A	0%	0.4
False/Abandoned 911 Call and 911 Act		N/A	N/A	0	1	N/A	N/A	0.3
Suspicious Person/Vehicle/Property		N/A	N/A	1	0	N/A	-100%	0.1
Persons Reported Missing		N/A	N/A	0	0	N/A	N/A	0.0
Search Warrants		N/A	N/A	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		N/A	N/A	0	0	N/A	N/A	0.0
Form 10 (MHA) (Reported)		N/A	N/A	1	1	N/A	0%	0.0

**Village of Cremona - Didsbury Detachment  
Crime Statistics (Actual)  
January to March: 2021 - 2024**

All categories contain "Attempted" and/or "Completed"

April 3, 2024

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Offences Related to Death		0	0	0	0	N/A	N/A	0.0
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Sexual Assaults		0	0	0	0	N/A	N/A	0.0
Other Sexual Offences		0	0	0	0	N/A	N/A	0.0
Assault		0	1	0	1	N/A	N/A	0.2
Kidnapping/Hostage/Abduction		0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	N/A	N/A	0.0
Criminal Harassment		5	0	1	0	-100%	-100%	-1.4
Uttering Threats		0	0	0	0	N/A	N/A	0.0
<b>TOTAL PERSONS</b>		<b>5</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>-80%</b>	<b>0%</b>	<b>-1.2</b>
Break & Enter		1	2	0	1	0%	N/A	-0.2
Theft of Motor Vehicle		0	2	0	0	N/A	N/A	-0.2
Theft Over \$5,000		0	0	0	0	N/A	N/A	0.0
Theft Under \$5,000		0	2	0	1	N/A	N/A	0.1
Possn Stn Goods		0	0	0	0	N/A	N/A	0.0
Fraud		1	0	0	1	0%	N/A	0.0
Arson		0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	1	0	0	N/A	N/A	-0.1
Mischief - Other		0	0	0	1	N/A	N/A	0.3
<b>TOTAL PROPERTY</b>		<b>2</b>	<b>7</b>	<b>0</b>	<b>4</b>	<b>100%</b>	<b>N/A</b>	<b>-0.1</b>
Offensive Weapons		0	1	0	0	N/A	N/A	-0.1
Disturbing the peace		0	0	0	0	N/A	N/A	0.0
Fail to Comply & Breaches		0	0	0	0	N/A	N/A	0.0
<b>OTHER CRIMINAL CODE</b>		<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>-0.1</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>-0.2</b>
<b>TOTAL CRIMINAL CODE</b>		<b>7</b>	<b>10</b>	<b>1</b>	<b>5</b>	<b>-29%</b>	<b>400%</b>	<b>-1.5</b>

**MEETING:** Regular Council Meeting

**Date:** May 21, 2024

**AGENDA NO.:** 12

**TITLE:** Next Meeting

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

Next Regular Council Meeting will be held June 18, 2024

Council may also want to have additional meetings such as Committee of the Whole meetings where no resolutions are made but Council can have discussions about projects, review policies and bylaws or any item they wish to discuss.

**RECOMMENDED ACTION:**

**Res: 24/** **MOTION** THAT Councillor\_\_\_\_\_ declare that the next Regular Council Meeting for the Village of Cremona Council will take place at 7:00 a.m. on Tuesday, June 18, 2024, at Council Chambers located at 106 1<sup>st</sup> Avenue East.

INTLS: CAO: KO

## REQUEST FOR DECISION

**MEETING: Special Council Meeting**

**Date: May 21 2024**

**AGENDA NO.: 13**

**TITLE: Closed Meeting**

**ORIGINATED BY: Karen O'Connor CAO**

### **BACKGROUND / PROPOSAL:**

*Section 197(2) of the MGA states: Councils and council committees may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act.*

*Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.*

### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Council will be required to make a motion to go into a Closed Meeting to discuss items that are either 2 - legal, & 1 land.

### **COSTS / SOURCE OF FUNDING (if applicable):**

### **RECOMMENDED ACTION:**

INTLS: CAO: KO



## REQUEST FOR DECISION

**MEETING:** Closed Meeting

**Date:** May 21, 2024

**AGENDA NO.:** 14

**TITLE:** RECONVENE

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

*Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.*

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

A member of the council will announce when the council is going back into an open council meeting and invite members of the public to return.

**RECOMMENDED ACTION:**

**MOTION** That Councilor \_\_\_\_\_ reconvenes from a closed meeting to a Regular Council meeting at \_\_\_\_ p.m.

INTLS: CAO: KO



**MEETING:** Regular Council Meeting

**Date:** May 21, 2024

**AGENDA NO.:** 15

**TITLE:** Adjournment

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

A Member of Council will move to adjourn the meeting.

**RECOMMENDED ACTION:**

**MOTION** THAT Council adjourns the Village of Cremona Regular Council

Meeting on the 21<sup>st</sup> day of May at \_\_\_\_\_p.m.

INTLS: CAO: KO