

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: September 17, 2024

AGENDA NO.: 1

TITLE: Call to Order

ORIGINATED BY: *Karen O'Connor, CAO*

Doug Lagore calls the September 17, 2024, Village of Cremona Regular Council meeting to order at _____ PM

RECOMMENDED ACTION:

MOTION THAT Doug Lagore called the Village of Cremona Regular Council Meeting to order at _____ P.M.

INTLS: CAO: *ko*



VILLAGE OF
Cremona
REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: September 17, 2024

AGENDA NO.: 2

TITLE: Acceptance of the Agenda

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

By resolution, Council must accept the agenda.

RECOMMENDED ACTION:

MOTION THAT Councillor _____ accepts the Agenda as presented.

OR

MOTION THAT Councillor _____ accepts the Agenda as amended.

INTLS: CAO: *KO*



REGULAR COUNCIL MEETING AGENDA
September 17, 2024, at 7:00 p.m.
Council Chambers – 106 1st Avenue East

ATTENDANCE:

Administrator Officer: Doug Lagore

OTHER PRESENT: CAO, Karen O'Connor

ABSENT:

- 1. CALL TO ORDER**
- 2. ACCEPTANCE OF AGENDA**
- 3. ADOPTION OF MINUTES**
 - a) July 16, 2024, *Regular Council Meeting Minutes*
- 4. DELEGATIONS / PRESENTATIONS**
- 5. BUSINESS ARISING FROM PREVIOUS MEETING**
- 6. BYLAWS & POLICIES**
- 7. NEW BUSINESS**
 - a) **RFD 24-09-050** Receiving Resignations for Council
 - b) **RFD 24-09-051** Setting a Date to Hold a By-Election
 - c) **RFD 24-09-052** Appointing Returning Officer
 - d) **RFD 24-09-053** Appointing Substitute Returning Officer
 - e) **RFD 24-09-054** Appointing Signing Authority
- 8. REPORTS**
 - a) Financial Reports
 - b) CAO Reports

• -

9. MINUTES/REPORTS-BOARDS, COMMITTEES, COMMISSIONS

10. CORRESPONDENCE & INFORMATION

- Policing Progress Report
- RCMP Study Progress Report
- MVSH Board Key Message
- MA-MSD Newsletter
- 2025 Municipal Internship Program

11. NEXT MEETING

12. CLOSED MEETING- 1 Land

13. RECONVENE

14. ADJOURNMENT



REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: September 17, 2024

AGENDA NO.: 3

TITLE: Minutes – a) July 16, 2024, Regular Council Meeting

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

July 16, 2024 Regular Council Meeting minutes are being presented to Council for their review and approval.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Please see attached.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

- a) MOTION THAT Councillor _____ accepts July 16, 2024, Regular Council Meeting minutes as presented.
OR
MOTION THAT Councillor _____ accepts the July 16, 2024, Regular Council Meeting minutes as amended.

INTLS: CAO: KO



Minutes of the Village of Cremona Regular Council Meeting held on
Tuesday, July 16, 2024 – Commencing at 7:00 p.m.

IN ATTENDANCE: Mayor Hagen, Councillor Dick, Councillor Schmidt

OTHERS PRESENT: CAO, Karen O'Connor, and 21 members of the public

ABSENT: Deputy Mayor Canaday, Councilor Goebel,

1.1 CALL TO ORDER:

Res. 24/174 MOTION THAT Mayor Hagen calls the meeting to order at 7:00 P.M.

2.1 ADOPTION OF AGENDA:

Res: 24/175 MOTION THAT Deputy Mayor Canaday accepts the agenda presented.

CARRIED

3.1 ADOPTION OF MINUTES:

Res: 24/176 MOTION THAT Councillor Schmidt accepts June 18, 2024, Regular Council Meeting minutes as presented with the amendments.

CARRIED

Res: 24/177 MOTION THAT Councillor Schmidt accepts July 4, 2024, Special Council Meeting minutes as presented with the amendments.

CARRIED

4.1 DELEGATIONS / PRESENTATIONS: None

5.1 BUSINESS ARISING FROM PREVIOUS MEETING: NONE

6.1 BYLAWS & POLICIES: RFD 24-07-048 Bylaw Procedural Bylaw No. 510-24

Res: 24/178 MOTION THAT Councillor Dick passing the second reading of the Procedural Bylaw No. 510-24.

CARRIED

Res: 24/179 MOTION THAT Councillor Schmidt passing the Third and Final reading of the Procedural Bylaw 510-24.

CARRIED

NEW BUSINESS / REQUEST FOR DECISION:

7 a) RFD 24-07-049 Council to take a hiatus from Council Meeting

Res. 24/180 MOTION THAT Councillor Dick approves that the Village of Cremona will take a hiatus from Council Meeting for the month of August 2024.

CARRIED

8 a) Financial Reports

Res: 24/181 MOTION THAT Councillor Dick accepts the accounts payable report with FCSS and the village's financial reports, as information only.

CARRIED

8 b) CAO Report

Res.24/182 MOTION THAT Councillor Goebel accepts the CAO's & Public Works June, 2024 active report for information only.

CARRIED

9. COMMITTEES/BOARDS/COMMISSIONS

Mayor Hagen Reports:

- None

Deputy Mayor Canaday Reports:

- None

Councillor Goebel Reports:

- FCSS Board Meeting Minutes, July 2, 2024
- FCSS Coordinator Report, June, 2024

Councillor Dick Reports:

- Cremona Library Meeting Minutes, May 23, 2024
- 2023 Statement of Receipts & Disbursements-Library
- MVSH Board Meeting Key Messages-June 13, 2024

Councillor Schmidt Reports:

- None

Res. 24/183 MOTION THAT Councillor Dick accepts all committees & and board meeting minutes and reports as information only.

CARRIED

10. CORRESPONDENCE & INFORMATION

- MVC Donation-2024 Cremona School Playground

Res. 24/184 MOTION THAT Councillor Dick accepts all correspondence and information as information only.

CARRIED

11. NEXT MEETING

Res: 24/185 MOTION THAT Councillor Schmidt declares that the next Regular Council Meeting for the Village of Cremona Council will take place at 7 p.m. on Tuesday, September 17th, 2024 at Council Chambers located of 106 1st Avenue East.

CARRIED

Council Called a Recess: 7:30

Council Return from Recess: 7:36

12. CLOSED MEETING

Res: 24/186 MOTION THAT Mayor Hagen calls the meeting to enter a closed meeting under one (1) Land item one (1) legal item and one (1) Labour item at 7:37 pm.

CARRIED

13. RECONVENE

Res: 24/187 MOTION THAT Mayor Hagen reconvenes from a closed meeting to the public at 8:50 p.m.

CARRIED

a) LAND

Res: 24/188 **MOTION** THAT Councillor Schmidt approves the 12” encroachment onto the village property as shown on the survey supplied by Terry Thompson and will permit to continue with the development.

CARRIED

b) LEGAL

Res: 24/189 **MOTION** THAT Councillor Dick accepts the information that was provided regarding ICC Agreement renewal.

CARRIED

c) LABOUR

Res: 24/190 **MOTION** THAT Councillor Schmidt accepts the information given.

CARRIED

14. ADJOURNMENT

Res. 24/191 **MOTION** THAT Mayor Hagen adjourns the Village of Cremona Regular Council Meeting on the 16th day of July 2024, at 9:10 p.m.

CARRIED

Mayor, Tim Hagen

CAO, Karen O’Connor



MEETING: Regular Council Meeting

Date: September 17, 2024

AGENDA NO.: 4 a) NONE

TITLE: Delegations / Presentation:

ORIGINATED BY: Karen O'Connor, C.A.O.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

RECOMMENDED ACTION:

INTLS: CAO: KO

 VILLAGE OF
Cremona
REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: September 17, 2024

AGENDA NO.: 5a)

TITLE: BUSINESS ARISING FROM PREVIOUS MEETING:

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

MOTION THAT Councillor _____ accepts the.

Or

MOTION THAT Councillor _____

INTLS: CAO KO

 VILLAGE OF
Cremona
REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: September 17, 2024

AGENDA NO.: 6 a)

TITLE: Bylaws & Policies-NONE

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

RECOMMENDED ACTION:

MOTION THAT Councillor _____ passing the First

MOTION THAT Councillor _____ passing the Second

MOTION THAT Councillor _____ present unanimously to proceed to the

MOTION THAT Councillor _____ passing the Third

INTLS: CAO KO

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION 24-09-050

MEETING: Regular Council Meeting

Date: September 17, 2024

AGENDA NO.: 7 a)

TITLE: New Business -Receiving, Mayor Hagen, Deputy

Mayor Canaday and Councillor Dick Resignation

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL: Councillor acknowledges the resignation of Mayor Hagen, Deputy Mayor Canaday and Councillor Dick

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Resignation

161(1) The resignation of a councillor must be in writing and given to the CAO

2) A chief elected official appointed by council who resigns the office of chief elected official remains on the council as a councillor

3) The resignation is effective on the date it is received by the CAO even if a later date is set out in the resignation.

4) The CAO must report the resignation at the first council meeting after receiving the resignation,

Section 162 Chapter M-26

162 A council must hold a by-election to fill a vacancy on council unless

a) the vacancy occurs in the 6 months before a general election, or

Section 165 Chapter M-26

165 Unless a council sets an earlier date, election day for a by-election under section 162 or 163 is 90 days after the vacancy occurs.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

MOTION THAT Councillor _____ acknowledges the resignation of Councillor Dick was received on August 13, 2024.

MOTION THAT Councillor _____ acknowledges the resignations of Mayor Hagen, Deputy Mayor Canaday, was received on August 20, 2024.

INTLS: CAO **KO**

Karen Oconnor

From: Jody Dick
Sent: August 13, 2024 9:45 AM
To: Tim Hagen; Shane Goebel; Joe Canaday; Autumn Schmidt; Karen Oconnor; Jody Dick
Subject: Resignation

I will be resigning from my position as Councilor with the Village of Cremona effective immediately. Thank you all for your support and tutelage during the past 14 months. I wish you all the very best going forward. I know everything we did as Council was for the betterment of the Village.
Jody S Dick

KAREN O'CONNOR
CAO
VILLAGE OF CREMONA

AUG 20 2024

THIS LETTER IS TO INFORM YOU THAT I
AM RESIGNING MY POSITION AS COUNCILLOR FOR THE
VILLAGE.

JOE CANADAY

Joe Canaday 20/08/2024

Aug 20/24

Karen,

This is my letter of resignation

The main reason is for my health. It is too hard on myself too keep fighting a small group of people that only looks at how they can get rid of council, CAO and public works, so they can put the people they like (friends) in their place. Ever since my last heart attack my doctor has been telling me that I need to resign as the stress will kill me. The last council meeting we had showed me just how bad my health is. I couldn't finish the closed meeting. We all (myself included) blamed it on the heat, but I'm sorry to say that was not the case. I seen my doctor a few days later and he said it had more to do with the stress. It has been a pleasure for the most part working with everyone. I only wish the village and everyone that is currently working for the village, the very best in the future.

Tim Stager

 VILLAGE OF
Cremona
REQUEST FOR DECISION 24-09-051

MEETING: Regular Council Meeting

Date: September 17, 2024

AGENDA NO.: 7 b)

TITLE: New Business -Setting a Date to Hold a By-Election

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL: Council must set a by-election date to fill a vacancy on council. A vacancy must be filled by by-election under Sec. 162 or 163 and a by-election is not held within 90 days after the vacancy occurs, the Minister may by order...
Election Date must be before: November 11, 2024

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

MOTION THAT Councillor _____ approves that pursuant to Sec 11(1) (b) of the Local Authorities Act, the date for the by-election be established as Monday, November 4th, 2024.

INTLS: CAO KO

Instruction: Please enter relevant dates in yellow boxes below using the format DD-MMM-YY (ex. 31-Mar-22).

Enter date of vacancy (dd-mmm-yy)	Election Day must be before:	Enter date of resolution to set election date
13-Jul-24	10-Nov-24	17-Sep-24

The above date is a placeholder for reference and will be automatically updated once the vacancy date is entered.

- CEO - Chief Elected Official
- RO - Returning Officer
- SRO - Substitute Returning Officer
- DRO - Deputy Returning Officer
- MGA - Municipal Government Act
- LAEA - Local Authorities Election Act
- EDB - Elections Database

Activities that are shaded grey represent mandatory activities

ENTER ELECTION DAY BELOW (dd-mmm-yy)
4-Nov-24

Adjust appropriately when dates fall on statutory holidays or weekends (per Interpretation Act)

Recommended Preliminary Actions
<i>Obtain the most recent versions of the Local Authorities Election Act (LAEA) and Municipal Government Act (MGA)</i>
<i>Ensure RO, SRO and all DROs have subscribed to the prescribed oath/statement prior to performing any duties such as receiving nomination papers</i>
<i>Provide prospective candidate packages (if applicable) – see Returning Officer Handbook for examples of items to include (https://www.alberta.ca/municipal-elections-overview.aspx)</i>

This resource is designed to supplement the LAEA and the MGA and the dates and deadlines prescribed within. It is **not** designed to be a substitute for the relevant legislation or for legal advice. It should be reviewed throughout the duration of the election year to ensure adequate time for the resolutions and bylaws to be passed by councils.

For further information, please contact a municipal advisor at 780-427-2225 (toll-free in Alberta by dialing 310-0000) or email: ma.advisory@gov.ab.ca.

LAEA Section	Date	Recommended/Required Actions	Additional Information
13(1), 13(2.1)	As early as possible after council sets date of by-election	Council to appoint Returning Officer and Substitute Returning Officer	<i>CAO is deemed to have been appointed if council makes no appointment</i>
16(1) & 16(2)	As early as possible after council sets date of by-election	RO to complete prescribed oath and every deputy to subscribe to prescribed statement	<i>No legislated date, must occur before undertaking any election activities; Form 1</i>
147.1(1)(b)(ii)	Between date of the vacancy and the start of the nomination period	Council to set the start of the campaign period by resolution or bylaw	<i>Campaign period ends 60 days immediately following the by-election</i>
<i>Order election supplies other than ballots</i>			
25(1)(b)	18-Sep-24	Nomination Period begins on this date and ends at 12 noon on nomination day	

162(1)(e), 163	17-Sep-24	Start of "election advertising period" in which local jurisdictions must maintain a register of third parties who engage in election advertising	<i>\$1,000 threshold for incurring advertising expenses and contributions</i>
22(5), 22(5.1)	17-Sep-24	Earliest date a municipal employee wishing to be nominated may notify the employer that they are taking a leave of absence	<i>Until the last working day prior to nomination day that the person is taking a leave of absence</i>
		<i>Determine staffing requirements for voting stations, hiring process and payment schedule</i>	
		<i>Consider local newspaper advertising deadlines to publish Notice of Nomination Day (if advertisement bylaw has not been passed)</i>	
26(1), 158.1	23-Sep-24	Notice of Nomination Day advertisement (first week)	<i>Use methods in advertising bylaw, if applicable</i>
26(1), 158.1	30-Sep-24	Notice of Nomination Day advertisement (second week)	<i>May mail or deliver notice to every residence if not using newspaper or an electronic method in advertising bylaw</i>
25	7-Oct-24	Nomination Day	<i>Must be four (4) weeks before election day (see s.12 for summer villages)</i>
35		If, at close, the number of nominations = number of offices, RO declares persons elected	<i>Notify DM via Elections Database or by emailing a signed statement to LGS.Update@gov.ab.ca</i>
31		If insufficient nominations, adjourn to the next day between 10 a.m. and 12 p.m.	<i>Continue to adjourn for up to six (6) days in same manner; notify relevant Minister if still insufficient</i>
32(2)	8-Oct-24	Candidate may withdraw their nomination in writing, in person, until 12 p.m.	<i>If more than the required number of candidates for any particular office are nominated</i>
28(8)	8-Oct-24	RO to forward a signed statement showing the name of each nominated candidate to the relevant DM	<i>Through the Elections Database (EDB) for municipalities</i>
28(10)	9-Oct-24	RO to post at the local jurisdiction office the names of all candidates that have been nominated and the offices for which they were nominated	<i>Within 48 hours of close of nominations on nomination day</i>
		<i>Order ballots</i>	
35, 158.1	21-Oct-24	Notice of Election Day advertisement (first week)	<i>Use methods in advertising bylaw, if applicable</i>
35, 158.1	28-Oct-24	Notice of Election Day advertisement (second week)	<i>May mail or deliver notice to every residence if not using newspaper or an electronic method in advertising bylaw</i>
74, 35	As early as possible	Notice of Advance Vote: date, hours & locations (mandatory for municipalities with populations over 5,000 to hold advance vote)	<i>At least one week before date set for advance vote; see s. 35 for requirements</i>
		<i>Begin to assemble supplies for DROs</i>	

		<i>Training for advance vote DROs and other officials should be held at least two (2) days before the first advance vote</i>	
16(2)	On or before advance vote and/or election day	Ensure all DROs and constables have subscribed to the prescribed statement prior to performing any duties	Form 2
73	2-Nov-24	Last day to hold an advance vote, if applicable	Required for jurisdictions with population over 5,000
11, 46	4-Nov-24	Election Day	Voting hours are from 10 a.m. to 8 p.m., unless bylaw provides for earlier opening; summer villages refer to s.12
98	6-Nov-24	Deadline to receive a request for a recount (4 p.m.)	Within 44 hours immediately following the closing of the voting stations
98(5)	8-Nov-24	Complete recount, if required, by 12 noon	
97	8-Nov-24	Announce and post statement of the results, send signed statement to relevant Deputy Minister	12 noon on the fourth day after election day; send statement via EDB or LGS.Update@gov.ab.ca
30	no legislated date	Return nomination deposits to candidates, as applicable	See section 30
103	23-Nov-24	Last day for an elector to request a judicial recount	At any time within 19 days after the close of the voting stations of election day
101(1)	16-Dec-24	First day to destroy election materials (unless ruled otherwise by a judge); does not apply if composite tabulator ballots were used	At least six (6) weeks from day of voting
147.1(1)(b)(ii)	3-Jan-25	Campaign period ends	60 days immediately following the by-election
101(2)	27-Jan-25	Last day to destroy election materials (unless ruled otherwise by a judge); applies if composite tabulator ballots were used	No later than 12 weeks after voting day
		<i>A reminder may be sent to all candidates regarding the requirement to file the Campaign Finance and Disclosure statement before deadline</i>	
147.4, 182	4-Mar-25	Last day for candidates to file the Campaign Disclosure and Financial Statement; registered third parties must file election advertising return	A candidate who has incurred campaign expenses or received contributions of \$50,000 or more shall also file a review engagement
147.4(7) & (7.1)	as disclosures are filed	The local jurisdiction must ensure all campaign disclosure documents filed are available to the public during regular business hours for a period of 4 years after the election	Redact mailing address of candidates and campaign contributors according to s.147.4(7.1) before making publicly available
147.7(2), 184(2)	5-Mar-25	Late filing fee of \$500 is imposed on candidates and registered third party advertisers that have not filed required disclosure statements	
147.7(2), 147.8(1)	15-Mar-25	Transmit report on late filing of candidates to council/school board; report is made public on its receipt	No report to council/school board if disclosure statements are filed within 10 days after deadline
147.7(4), 184(5), 205	4-Apr-25	Send notices to candidates and registered third party advertisers who have not paid late filing fee	Duty to refer to Election Commissioner, may also file copy of notice with Court of King's Bench

LAEA Section	Date	Options - Statutory Deadlines	Additional Information
33	6-Oct-24	Deadline to pass bylaw to discontinue an election for an office for which a candidate has died	<i>Prior to Nomination Day</i>
77.1(2)	6-Oct-24	Deadline to pass resolution to provide for special ballots and methods by which application may be made	<i>Prior to Nomination Day</i>

		Options - Dates Not Legislated	
36	No legislated date	Council may pass a resolution to divide the local jurisdiction into voting subdivisions	<i>Cannot alter between time of giving notice of election day and the election day</i>
73	No legislated date	Council may, by resolution, provide for an advance vote (for jurisdictions with populations under 5,000)	<i>For jurisdictions with populations less than 5,000</i>
77.2(3.1)	No legislated date	Council may set a time and date earlier than the closing of the voting station on election day for when an outer envelope must be received by RO (special ballots)	<i>May be done by resolution</i>
78(4.2)	No legislated date	Council may pass a bylaw setting out the blind elector template even if no request is made	<i>Must specify when the blind elector template is available and how the municipality will notify electors of its availability</i>
79	No legislated date	Council may, by resolution, provide for electors with physical disabilities to vote at home	<i>During the hours an advance voting station is open or other times, as may be fixed by resolution</i>
80	No legislated date	Council may, by resolution, provide for one or more institutional voting stations	<i>Post notice in institution not fewer than two (2) days before the day on which the vote is to be taken</i>

 VILLAGE OF
Cremona
REQUEST FOR DECISION 24-09-052

MEETING: Regular Council Meeting

Date: September 17, 2024

AGENDA NO.: 7 c)

TITLE: New Business: Appointing Sandra Ryan as
Returning Officer for the By-Election

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL: Pursuant to Sec. 13(1) of the Local Authorities Act, the Village of Cremona by-election held on November 4, 2024, needs a Returning Officer appointed.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

MOTION THAT Councillor _____ appoint Sandra Ryan, Corporate Services, Village of Cremona, be named Returning Officer for the Village of Cremona by-election that is being held November 4, 2024, pursuant to Sec. 13(1) of the Local Authorities Act.

INTLS: CAO KO

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION 24-09-053

MEETING: Regular Council Meeting

Date: September 17, 2024

AGENDA NO.: 7 d)

TITLE: New Business: Appointing Karen O'Connor as
Substitute Returning Officer for the
By-Election

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL: Pursuant to Sec. 13(2.1) of the Local Authorities Act the Village of Cremona by-election held on November 4, 2024, needs a Substitute Returning Officer appointed.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

MOTION THAT Councillor _____ appoint Karen O'Connor, CAO, Village of Cremona, be named Substitute Returning Officer for the Village of Cremona by-election that is being held November 4, 2024, pursuant to Sec. (2.1) of the Local Authorities Act.

INTLS: CAO KO

 VILLAGE OF
Cremona
REQUEST FOR DECISION 24-09-054

MEETING: Regular Council Meeting

Date: September 17, 2024

AGENDA NO.: 7 e)

TITLE: New Business -Appointing Signing Authority

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL: That Doug Lagore of Transitional Solutions Inc. has been appointed as Official Administrators for the Village of Cremona with all the powers and duties of council.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

MOTION THAT Councillor _____ approves that the Official Administrator, Douglas B. Lagore be appointed as the signing officer for the Village of Cremona at Connect First Credit Union, and further that he be authorized to sign all documents until further notice.

INTLS: CAO KO



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

MINISTERIAL ORDER NO. MSD:067/24

I, Ric McIver, Minister of Municipal Affairs, pursuant to Section 168 of the *Municipal Government Act*, make the following order:

1. That Doug Lagore of Transitional Solutions Inc. is appointed as Official Administrator for the Village of Cremona with all the powers and duties of council.
2. That this appointment shall remain in effect until November 30, 2024, or until council quorum is restored if that occurs prior to November 30, 2024.
3. That this order shall take effect upon date of signing or upon the effective date of the contract with Transitional Solutions Inc., whichever is the latest.

Dated at Edmonton, Alberta, this 9 day of September, 2024.

Ric McIver
Minister of Municipal Affairs

MEETING: Regular Council Meeting

Date: September 17, 2024

AGENDA NO.: 8 a)

TITLE: Reports – Financial Reports

ORIGINATED BY: *Karen O'Connor CAO*

BACKGROUND / PROPOSAL:

Accounts payable for July 1 to August 31, 2024 total sum being \$ 185,922.93

Financial Report for FCSS & Village

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

.

RECOMMENDED ACTION:

MOTION THAT Councillor _____ accepts Accounts Payable Reports and FCSS & Villages Financial Reports as information only.

INTLS: CAO: KO

Cheque Listing For Council

2024-Sep-12
6:24:39PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240327	2024-07-03	EPCOR	16551330	PAYMENT ELECTRICITY - WATER - MAY 2024	108.64	108.64
20240328	2024-07-03	RECEIVER GENERAL	97	PAYMENT REMITTANCE - PP#B12, 13, M05 & L0	7,049.35	7,049.35
20240329	2024-07-09	LOCAL AUTHORITIES PENSION PLAN	9037476-M3Q3	PAYMENT EM# 450 - PP# 13	1,489.13	1,489.13
20240330	2024-07-09	WILD ROSE ASSESSMENT SERVICE	9445	PAYMENT PROGRESS PMT - JULY 2024	682.50	682.50
20240331	2024-07-04	SUNCOR ENERGY PRODUCTS PARTNERSHIP	134 135 136 137 138 139 140 141	PAYMENT FUEL FOR PLOW TRUCK OIL FOR PLOW TRUCK/PW SUPPLIE FUEL FOR SKIDSTEER FUEL FOR F-350 FUEL FOR SKIDSTEER FUEL FOR PLOW TRUCK FUEL FOR MOWER DISCOUNT	131.00 39.38 91.52 94.01 84.01 90.00 23.81 (5.96)	547.77
20240332	2024-07-04	BLACK DRAGON FIREWORKS INC.	AB24-045	PAYMENT CANADA DAY FIREWORKS	5,500.00	5,500.00
20240333	2024-07-04	BUMPER TO BUMPER	48164 48179 48378 48620 48652	PAYMENT SHOP BULB GREASE NIPPLE/COUPLER WHEEL BEARING - PLOW TRUCK GREASE FITTINGS/COTTER PINS GASKET MAKER	39.73 16.17 226.49 55.52 28.19	366.10
20240334	2024-07-04	DELTA WATER PRODUCTS	194138 194320	PAYMENT O-RING KIT/ SEAL ASSY WATER PUMP	1,409.10 5,145.00	6,554.10
20240335	2024-07-04	GREGG DISTRIBUTORS LP	069-390134 069-390135 069-395016 069-395017	PAYMENT CANADA DAY FLAGS BACKPACK SPRAYER & WEED B GO ANT KILLER FOAM WEED B GONE & 8MM RATCHET WR	72.24 363.40 22.64 126.37	584.65
20240336	2024-07-04	HI-WAY 9 EXPRESS LTD	12834942	PAYMENT WATER - FREIGHT	41.63	41.63
20240337	2024-07-04	HOPE 4 MVC KIDS	2	PAYMENT FCSS 2024 FUNDING	500.00	500.00
20240338	2024-07-04	MARK CROUCH BACKHOE SERVICE LTD.	66676	PAYMENT ROAD MAINTENANCE	590.62	590.62
20240339	2024-07-04	MESSER CANADA INC, 15687	2107879574	PAYMENT ACETYLENE/OXYGEN	47.68	47.68
20240340	2024-07-04	MOUNTAIN VIEW SENIORS' HOUSING	REQ 3RD QTR 20 REQ QTR 2 2024	PAYMENT 3RD QTR REQ 2024 2ND QTR REQ 2024	4,989.25 4,989.25	9,978.50
20240341	2024-07-04	MOUNTAIN VIEW WATER LTD.	0105	PAYMENT LEAD TESTING	2,916.20	2,916.20
20240342	2024-07-04	MY OVERHEAD DOORS	1276 CFD 1313 CFD	PAYMENT ADJUST FIRE DOOR BI-ANNUAL MAINTENANCE	112.88 404.25	517.13
20240343	2024-07-04	OLDERSKOG, KRISTI	356	PAYMENT CANADA DAY FACE PAINTING	675.00	675.00
20240344	2024-07-04	OUR CAN CO., DIVISION OF BUCKWHEAT'S CONTRAC	19177	PAYMENT PORTABLE TOILET RENTAL	126.00	126.00
20240345	2024-07-04	PARKLAND REGIONAL LIBRARY		PAYMENT		1,089.21

Cheque Listing For Council

2024-Sep-12
6:24:39PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240345	2024-07-04	PARKLAND REGIONAL LIBRARY	240075	3RD QTR REQ 2024	1,089.21	1,089.21
20240346	2024-07-04	SUMMIT VALVE & CONTROLS INC.	INV1-005184	PAYMENT CONTROL VALVE	9,074.10	9,074.10
20240347	2024-07-04	THE BOARD OF TRUSTEES OF CHINOOK'S SCHOOL I	19	PAYMENT FCSS 2024 FUNDING - YES PROGRA	2,500.00	2,500.00
20240348	2024-07-04	THOMPSON, JENNIE	32	PAYMENT REIMBURSE EXPENSES	1,219.74	1,219.74
20240349	2024-07-04	TOWN OF SUNDRE	40123	PAYMENT REIMBURSE EXPENSES	192.78	192.78
20240350	2024-07-04	WIENS, BARRY	391910	PAYMENT INJECTORS FOR PLOW TRUCK	1,760.00	1,760.00
20240351	2024-07-12	RYAN, SANDRA A				
20240352	2024-07-12	THOMPSON, JENNIE L				
20240353	2024-07-12	O'CONNOR, KAREN M				
20240354	2024-07-12	WIENS, BARRY				
20240355	2024-07-12	DRANEY, ERIC S				
20240356	2024-07-10	PANDACHUK, JORDAN	202407101	PAYMENT CREDIT BALANCE PAID	714.96	714.96
20240357	2024-07-17	COCHRANE LAKE GAS CO-OP LTD	897	PAYMENT NAT GAS - WATER - JUNE 2024	41.48	41.48
20240358	2024-07-17	DIRECT ENERGY	94	PAYMENT VOC NAT GAS - JUNE 2024	489.12	489.12
20240359	2024-07-17	EPCOR	16551331	PAYMENT VOC ELECTRICITY - JUNE 2024	4,931.34	4,931.34
20240360	2024-07-17	TELUS COMMUNICATIONS	2552080682 2552080683 2552080684	PAYMENT FCSS OFFICE PFONES - JUNE 2024 VOC SECURITY CAMERAS, FAX LINE VOC OFFICE PHONES - JUNE 2024	69.97 388.38 844.82	1,303.17
20240361	2024-07-17	TELUS MOBILITY	577	PAYMENT VOC CELL PHONES - JUNE 2024	120.73	120.73
20240362	2024-07-23	ENVIRONMENTAL 360 SOLUTIONS (ALBERTA) LTD	RD0000322018 RD0000322019	PAYMENT WASTE PICKUP - JUNE 2024 COMMUNITY CLEANUP	3,213.14 648.90	3,862.04
20240363	2024-07-23	LOCAL AUTHORITIES PENSION PLAN	9138523-P6V9	PAYMENT EM# 450 PP# 14 - 2024	1,504.53	1,504.53
20240364	2024-07-18	ALBERTA MUNICIPALITIES	1034 1375034 2781294 689981 V207_152827330 V314_187.24 V314_188.24 V314_189.24 V319_66609 V319_66610 V320_83 V320_84 V320_85 V320_86 V351_75 V434_197 V47_901548 V47_901549 V5_1	PAYMENT FCSS PROF SERVICES DATA BACK UP - JUNE 2024 FCSS DEPOSIT ON TRIP FCSS GIFT CARD RTO CONTRACT #252 - PMT STAMPS FCSS COMM CHAMPIONS FCSS NEWSLETTER PW & PARKS SUPPLIES - HOT WTR FCSS GIFT CARDS FCSS GIFT CARD FCSS GIFT CARD FCSS GIFT CARD FCSS GIFT CARD FCSS CHANGE TABLE PW WATER DISPENSER FCSS GIFT CARD FCSS GIFT CARD FCSS GIFT CARD	100.00 374.06 500.00 50.00 2,283.75 311.85 52.67 188.35 958.40 100.00 50.00 200.00 50.00 50.00 1.97 103.92 50.00 50.00 50.00	8,074.97

Cheque Listing For Council

2024-Sep-12

6:24:39PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240364	2024-07-18	ALBERTA MUNICIPALITIES	V541_1	SUMMER MUNICIPAL LEADERS' CAL	115.50	8,074.97
			V549_20576451	FCSS PENS - ADVERTISING	364.56	
			V555_2	FCSS GIFT CARDS	350.00	
			V636_12	PW SUPPLIES	42.07	
			V724_5	FCSS COMMUNITY PROGRAM	976.42	
			V791_29	SUBSCRIPTION - JUNE 2024	27.29	
			V826_6	FCSS GIFT CARDS	200.00	
			V877_19	SUBSCRIPTION - JUNE 2024	105.92	
			V915_2	FCSS GIFT CARDS	250.00	
			V981_1	FCSS GIFT CARD	50.00	
			V982_1	FCSS GIFT CARD	50.00	
			V982_2	FCSS GIFT CARD - REFUND	(50.00)	
			V983_1	DOMAIN NAME RENEWAL	68.24	
20240365	2024-07-18	KC FOODS		PAYMENT		284.00
			263792	PW SUPPLIES	41.97	
			904211	WATER & PW SUPPLIES	52.05	
			904508	PW COFFEE	58.89	
			905775	PW SUPPLIES	20.09	
			907516	WATER	29.96	
			908578	WATER	14.98	
			911207	PW SUPPLIES	43.59	
			914156	WATER	22.47	
20240366	2024-07-18	ACCU-FLO METER SERVICE LTD		PAYMENT		30,062.26
			114725	WATER METERS	30,062.26	
20240367	2024-07-18	BUMPER TO BUMPER		PAYMENT		112.52
			489.08	.325 .050G 74DL	32.42	
			49494	LAGOON	80.10	
20240368	2024-07-18	CBSC CAPITAL INC		PAYMENT		491.18
			9672402	FCSS COPIER LEASE	491.18	
20240369	2024-07-18	GREGG DISTRIBUTORS LP		PAYMENT		88.59
			069-403596	PAPER TOWELS & SHOP RAGS	88.59	
20240370	2024-07-18	GUNDERSON, JENNIFER		PAYMENT		180.00
			9	CLEANING SERVICES - JUNE 2024	180.00	
20240371	2024-07-18	HINGLEY, JAKE		PAYMENT		472.50
			1	FCSS SUMMER FUN	472.50	
20240372	2024-07-18	HI-WAY 9 EXPRESS LTD		PAYMENT		450.59
			12787228	WATER - FREIGHT	365.41	
			12842920	WATER - FREIGHT	85.18	
20240373	2024-07-18	KERBY, ERIN		PAYMENT		55.32
			2	FCSS TEDDY BEAR PICNIC - REIMBL	55.32	
20240374	2024-07-18	LASHMAR, EMMA		PAYMENT		472.50
			1	FCSS SUMMER FUN	472.50	
20240375	2024-07-18	MARK CROUCH BACKHOE SERVICE LTD.		PAYMENT		1,199.62
			66747	ROAD GRADING	1,199.62	
20240376	2024-07-18	MOUNTAIN VIEW REGIONAL WASTE		PAYMENT		2,124.04
			0000053610	LANDFILL CHAGRES - JUNE 2024	872.03	
			0000053657	LANDFILL ASSESSMENT CHARGES	1,252.01	
20240377	2024-07-18	MPE ENGINEERING LTD		PAYMENT		812.70
			2490-007-02-57	OPERATION & MAINTENANCE	812.70	
20240378	2024-07-18	OUR CAN CO., DIVISION OF BUCKWHEAT'S CONTRAC		PAYMENT		504.00
			19245	PORTABLE TOILET CLEANING	504.00	
20240379	2024-07-18	REIN FORTH EQUINE		PAYMENT		150.00
			2024-013	FCSS EQUINE WELLNESS SESSION:	150.00	
20240380	2024-07-18	SAFEGUARD BUSINESS SYSTEMS LTD		PAYMENT		307.60
			9004956953	INVOICE PAPER	307.60	
20240381	2024-07-18	TRONSGARD, DARBY		PAYMENT		472.50

Cheque Listing For Council

2024-Sep-12
6:24:39PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240381	2024-07-18	TRONSGARD, DARBY	6	FCSS SUMMER FUN	472.50	472.50
20240382	2024-07-18	WOOLF, TAMIEKA	6	PAYMENT FCSS SUMMER FUN	472.50	472.50
20240383	2024-07-18	ZONE 3 BUSINESS SOLUTIONS INC.	160290	PAYMENT COPIER USAGE	245.54	245.54
20240384	2024-07-26	RYAN, SANDRA A				
20240385	2024-07-26	THOMPSON, JENNIE L				
20240386	2024-07-26	O'CONNOR, KAREN M				
20240387	2024-07-26	WIENS, BARRY				
20240388	2024-07-26	DRANEY, ERIC S				
20240389	2024-07-31	EPCOR	16551332	PAYMENT ELECTRICITY - WATER - JUNE 2024	61.68	61.68
20240390	2024-07-31	RECEIVER GENERAL	99	PAYMENT REMITTANCE - PP# 14 & 15 - 2024	6,861.62	6,861.62
20240391	2024-08-07	LOCAL AUTHORITIES PENSION PLAN	9184017-M0G9	PAYMENT EM# 450 - PP# 15 - 2024	1,447.80	1,447.80
20240392	2024-07-31	SUNCOR ENERGY PRODUCTS PARTNERSHIP	142 143 144 145 146 147 148 149	PAYMENT FUEL FOR MOWER FUEL FOR CHEV TRUCK FUEL FOR JERRY CANS FUEL FOR SKID STEER FUEL FOR CHEV TRUCK FUEL FOR MOWER FUEL FOR SKID STEER DISCOUNT	40.32 150.00 89.52 98.39 155.23 106.02 102.72 (8.37)	733.83
20240393	2024-08-01	BUMPER TO BUMPER	49854 50179	PAYMENT REPAIRS - WTP DEFLECTOR KIT & FILTER COVER	22.04 103.43	125.47
20240394	2024-08-01	FENTON BUS LINES	2024245	PAYMENT FCSS SKYBRIDGE TRIP	892.50	892.50
20240395	2024-08-01	GREGG DISTRIBUTORS LP	069-413451 069-413452 069-414480 069-418359	PAYMENT LOCK FOR LAGOON PACKOUT 30OZ TUMBLER RED TIRE PLUG KIT 24" DIRECT DRIVE DRUM FAN	25.17 34.63 10.74 418.77	489.31
20240397	2024-08-01	HINGLEY, JAKE	2	PAYMENT SUMMER FUN PROGRAM	420.00	420.00
20240398	2024-08-01	LASHMAR, EMMA	2	PAYMENT SUMMER FUN PROGRAM	210.00	210.00
20240399	2024-08-01	MESSER CANADA INC, 15687	2107988642	PAYMENT OXYGEN & ACETYLENE	47.68	47.68
20240400	2024-08-01	OUR CAN CO., DIVISION OF BUCKWHEAT'S CONTRAC	19311	PAYMENT PORTABLE TOILET RENTAL & CLEAN	126.00	126.00
20240401	2024-08-01	TRONSGARD, DARBY	7	PAYMENT SUMMER FUN PROGRAM	187.50	187.50
20240402	2024-08-01	WOOLF, TAMIEKA	7	PAYMENT SUMMER FUN PROGRAM	420.00	420.00
20240403	2024-08-01	WORKERS' COMPENSATION BOARD	27370966	PAYMENT INSTALLMENT PMT - 2024	1,372.00	1,372.00
20240404	2024-08-09	RYAN, SANDRA A				
20240405	2024-08-09	THOMPSON, JENNIE L				

Cheque Listing For Council

2024-Sep-12
6:24:39PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240406	2024-08-09	O'CONNOR, KAREN M				
20240407	2024-08-09	WIENS, BARRY				
20240408	2024-08-09	DRANEY, ERIC S				
20240409	2024-08-14	COCHRANE LAKE GAS CO-OP LTD	898	PAYMENT NAT GAS - WATER - JULY 2024	600.52	600.52
20240410	2024-08-14	DIRECT ENERGY	95	PAYMENT VOC NAT GAS - JULY 2024	217.41	217.41
20240411	2024-08-14	EPCOR	16551333	PAYMENT VOC ELECTRICITY - JULY 2024	5,371.80	5,371.80
20240412	2024-08-14	GOVERNMENT OF ALBERTA	32542321	PAYMENT LAND TITLE CHARGES	30.00	30.00
20240413	2024-08-14	TELUS COMMUNICATIONS	2552080685 2552080686 2552080687 2552080688 2552080689	PAYMENT FCSS OFFICE PHONES - JULY 2024 VOC SECURITY CAMERAS, FAX LINE VOC OFFICE PHONES - JULY 2024 FIRE INTERNET - AUG 2024 FCSS INTERNET - AUG 2024	70.04 386.33 844.10 101.85 89.25	1,491.57
20240414	2024-08-20	ENVIRONMENTAL 360 SOLUTIONS (ALBERTA) LTD	RD0000327227	PAYMENT WASTE PICKUP - JULY 2024	3,310.25	3,310.25
20240415	2024-08-20	MOUNTAIN VIEW PUBLISHING INC.	MVP428712	PAYMENT GRAD 2024	157.50	157.50
20240416	2024-08-20	WILD ROSE ASSESSMENT SERVICE	9482	PAYMENT PROGRESS PMT - AUG 2024	682.50	682.50
20240417	2024-08-15	BUMPER TO BUMPER	50467 50478 50549	PAYMENT HEADLIGHT FOR F-350 TOGGLE SWITCH FOR F-350 TIRE PATCH KIT	20.14 10.89 5.81	36.84
20240418	2024-08-15	CANADIAN FALLEN HEROES FOUNDATION	2023-0415	PAYMENT ADVERTISING	300.00	300.00
20240419	2024-08-15	CANON CANADA INC	4030567095	PAYMENT FCSS COPIER USAGE	467.97	467.97
20240420	2024-08-15	GREGG DISTRIBUTORS LP	069-426766	PAYMENT OIL	630.03	630.03
20240421	2024-08-15	GUNDERSON, JENNIFER	10	PAYMENT CLEANING SERVICES - JULY 2024	240.00	240.00
20240422	2024-08-15	HINGLEY, JAKE	3	PAYMENT SUMMER FUN PROGRAM	315.00	315.00
20240423	2024-08-15	LASHMAR, EMMA	3	PAYMENT SUMMER FUN PROGRAM	315.00	315.00
20240424	2024-08-15	MOUNTAIN VIEW REGIONAL WASTE	0000053676	PAYMENT LANDFILL CHARGES - JULY 2024	965.15	965.15
20240425	2024-08-15	MPE ENGINEERING LTD	2490-007-02-58	PAYMENT OPERATION & MAINTENANCE	338.63	338.63
20240426	2024-08-15	OUR CAN CO., DIVISION OF BUCKWHEAT'S CONTRAC	19433	PAYMENT PORTABLE TOILET CLEANING	252.00	252.00
20240427	2024-08-15	THE VILLAGE OF CREMONA LIBRARY BOARD	22	PAYMENT AMT OWING FROM PREVIOUS INVO	1,200.54	1,200.54
20240428	2024-08-15	TOWN OF SUNDRE	40189	PAYMENT WATER OPERATOR SERVICES - JUN	2,025.00	2,025.00
20240429	2024-08-15	TRONSGARD, DARBY	8	PAYMENT SUMMER FUN PROGRAM	525.00	525.00

Cheque Listing For Council

2024-Sep-12
6:24:39PM

Cheque			Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name				
20240430	2024-08-15	ULINE	14558893	PAYMENT DOG WASTE BAGS	116.55	116.55
20240431	2024-08-15	WOOLF, TAMIEKA	8	PAYMENT SUMMER FUN PROGRAM	525.00	525.00
20240432	2024-08-15	ZONE 3 BUSINESS SOLUTIONS INC.	162106	PAYMENT COPIER USAGE	196.82	196.82
20240436	2024-08-23	THOMPSON, JENNIE L				
20240437	2024-08-23	RYAN, SANDRA A				
20240438	2024-08-23	O'CONNOR, KAREN M				
20240439	2024-08-23	WIENS, BARRY				
20240440	2024-08-23	DRANEY, ERIC S				
20240441	2024-08-23	HAGEN, TIM A				
20240442	2024-08-23	GOEBEL, SHANE H				
20240443	2024-08-23	CANADAY, JOSEPH				
20240444	2024-08-23	DICK, JODY S				
20240445	2024-08-23	SCHMIDT, AUTUMN				
20240446	2024-08-23	HAGEN, TIM A				
20240447	2024-08-23	GOEBEL, SHANE H				
20240448	2024-08-23	CANADAY, JOSEPH				
20240449	2024-08-23	DICK, JODY S				
20240450	2024-08-23	SCHMIDT, AUTUMN				

Total 185,922.93

*** End of Report ***



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	August 2024 Actual	2024 Actual	2024 Budget
TAXES & REQUISITIONS					
1-00-00-111-00	Residential Property Taxes	(356,751.09)	0.00	(382,567.04)	(383,080.06)
1-00-00-112-00	Commercial Property Taxes	(80,397.24)	0.00	(85,194.58)	(112,490.98)
1-00-00-113-00	Industrial Property Taxes	0.00	0.00	0.00	0.00
1-00-00-114-00	Farmland Property Taxes	(337.42)	0.00	(425.72)	(509.51)
1-00-00-115-00	Linear Taxes	(13,262.38)	0.00	(15,638.36)	(14,858.04)
1-00-00-118-00	Designated Industrial Property	(75.40)	0.00	(81.94)	(81.94)
1-00-00-120-00	Alberta School Foundation Tax Levy	(130,166.11)	0.00	(138,278.82)	(138,324.26)
1-00-00-121-00	Seniors' Foundation Tax Levy	(19,645.39)	0.00	(19,949.26)	(19,956.22)
1-00-00-210-00	Grants In Lieu	(1,922.70)	0.00	(1,966.72)	(1,966.72)
1-00-00-122-00	AB Policing Levy	(18,765.51)	0.00	(19,581.30)	(14,588.24)
1-00-00-510-00	Penalties & Costs on Taxes	(6,399.09)	0.00	(5,260.33)	(6,500.00)
*	TOTAL TAXES & REQUISITIONS	(627,722.33)	0.00	(668,944.07)	(692,355.97)
TAXES & REQUISITIONS EXP					
2-00-00-754-00	Designated Industrial Requisition	0.00	0.00	0.00	82.10
2-00-00-755-00	AB Policing Requisition	15,585.00	0.00	0.00	19,563.59
2-00-00-740-00	ASFF Requisition	130,671.23	0.00	65,335.62	138,288.99
2-00-00-753-00	MV Seniors's Housing Requisition	19,678.00	0.00	14,967.75	19,957.00
*	TOTAL TAXES & REQUISITIONS EXP	165,934.23	0.00	80,303.37	177,891.68
**	TOTAL TAX REVENUE FOR MUNICIPA	(461,788.10)	0.00	(588,640.70)	(514,464.29)



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	August 2024 Actual	2024 Actual	2024 Budget
COUNCILLOR EXPENSE					
2-11-00-146-00	Community Grants & Enhancements	0.00	0.00	5,000.00	500.00
2-11-00-170-00	Election Costs	4,688.37	0.00	1,207.98	2,500.00
2-11-00-220-00	Advertising	494.50	450.00	947.00	300.00
2-11-00-232-00	Legal Fees	0.00	0.00	6,251.81	2,000.00
2-11-00-270-00	Miscellaneous Costs & Services	1,879.18	0.00	3,003.84	1,250.00
2-11-00-560-00	Building Rental	0.00	0.00	0.00	0.00
2-11-01-100-00	Per Diems & Meetings - Cnc 1	2,580.00	480.00	1,940.00	2,600.00
2-11-01-140-00	Benefits Cnc 1	50.04	11.76	56.86	50.00
2-11-00-225-00	Registrations & Memberships	2,425.30	0.00	1,986.07	2,500.00
2-11-00-230-00	Professional & Consulting Services	255.00	0.00	5,652.14	8,000.00
2-11-01-148-00	CONVENTN/COUN 1/PER DIEM	0.00	0.00	0.00	0.00
2-11-01-211-00	Travel & Subsistance - Cncl 1	90.90	0.00	0.00	100.00
2-11-02-100-00	Per Diems & Meetings - Cnc 2	2,930.00	590.00	2,595.00	4,000.00
2-11-02-140-00	Benefits Cnc 2	65.98	15.24	104.82	150.00
2-11-02-211-00	Travel & Subsistence - Cncl 2	117.16	0.00	94.69	150.00
2-11-03-100-00	Per Diems & Meetings - Cnc 3	1,490.00	410.00	1,285.00	2,000.00
2-11-03-140-00	Benefits Cnc 3	28.61	10.05	31.50	65.00
2-11-03-148-00	CONVENTIONS/TRAINING-CNC 3	0.00	0.00	0.00	500.00
2-11-03-211-00	Travel & Subsistence - Cncl 3	0.00	0.00	0.00	150.00
2-11-04-100-00	Per Diems & Meetings - Cnc 4	2,100.00	410.00	1,285.00	2,300.00
2-11-04-140-00	Benefits Cnc 4	40.32	10.05	31.50	50.00
2-11-04-148-00	CONVENTION/COUN4/PER DIEM	0.00	0.00	0.00	500.00
2-11-04-211-00	Travel & Subsistence - Cncl 4	(30.30)	0.00	0.00	500.00
2-11-05-100-00	Per Diems & Meetings - Cnc 5	1,750.00	410.00	935.00	2,300.00
2-11-05-140-00	Benefits Cnc 5	33.60	10.05	22.92	50.00
2-11-05-148-00	CONVENTN/COUN 2/PER DIEM	0.00	0.00	0.00	250.00
2-11-05-211-00	Travel & Subsistence - Cncl 5	137.36	0.00	0.00	250.00
2-69-00-230-01	Prof. Services - Janitorial FCSS/Council	730.00	0.00	135.00	500.00
2-69-00-510-01	Building General Supplies FCSS/Council	0.00	0.00	74.81	500.00
2-69-00-528-01	Building Repairs Main FCSS/Council	0.00	0.00	828.38	500.00
2-69-00-540-01	Electricity FCSS/Council	2,342.70	152.93	1,286.70	1,250.00
2-69-00-543-01	Natural Gas FCSS/Council	2,613.36	57.94	1,498.31	1,500.00
*P	TOTAL COUNCILLOR EXPENSE	26,812.08	3,018.02	36,254.33	37,265.00



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	August 2024 Actual	2024 Actual	2024 Budget
ADMIN & GENERAL					
1-12-00-410-00	Tax Certificate & Information	(600.00)	(80.00)	(641.90)	(1,560.00)
1-12-00-155-00	Business License	(925.00)	(50.00)	(1,175.00)	(1,000.00)
1-12-00-510-00	Penalties & Costs on Accounts Receivable	0.00	0.00	0.00	0.00
1-12-00-550-00	Return on Investments	(2,047.22)	0.00	(80.31)	(200.00)
1-12-00-590-00	Other Revenue - Admin	(1,165.37)	140.00	(1,038.71)	(2,000.00)
1-12-00-591-00	Sales of Miscellaneous Goods & Services	(225.16)	0.00	0.00	(50.00)
1-12-00-840-00	Provincial Grant	(54,536.00)	0.00	0.00	(54,520.00)
* TOTAL ADMIN & GENERAL		(59,498.75)	10.00	(2,935.92)	(59,330.00)
ADMINISTRATION EXPENSE					
2-12-00-100-00	Salaries & Wages	56,059.65	3,655.68	33,390.73	46,000.00
2-12-00-140-00	Employee Benefits	7,315.98	543.82	4,863.25	6,000.00
2-12-00-148-00	Training & Development - Admin	0.00	0.00	0.00	250.00
2-12-00-150-00	Freight & Postage	628.30	0.00	37.77	200.00
2-12-00-220-00	Advertising	1,327.73	0.00	0.00	1,400.00
2-12-00-210-00	Licenses & Permits - Admin	0.00	0.00	0.00	25.00
2-12-00-211-00	Travel & Subsistence	403.32	0.00	0.00	250.00
2-12-00-217-00	Telephone, Internet & Security	14,448.57	1,105.20	8,404.48	10,000.00
2-12-00-224-00	Resource Materials/Supplies	0.00	0.00	0.00	100.00
2-12-00-225-00	Registrations & Memberships	356.50	0.00	325.00	500.00
2-12-00-230-00	Professional Services	8,220.76	60.00	13,671.34	18,000.00
2-12-00-231-00	Assessment Services	8,576.24	650.00	6,050.91	8,600.00
2-12-00-232-00	Legal Fees	6,754.29	0.00	1,069.52	12,000.00
2-12-00-233-00	Audit Fees	14,465.00	0.00	13,350.00	22,000.00
2-12-00-274-00	Insurance	24,416.00	0.00	26,440.00	20,000.00
2-12-00-510-00	General Office Supplies	3,186.47	32.98	2,297.64	7,000.00
2-12-00-511-00	Computer Supplies & Furnishings	1,380.60	0.00	134.95	0.00
2-12-00-515-00	TECHNOLOGY	4,974.43	0.00	9,788.46	500.00
2-12-00-519-00	Miscellaneous Supplies & Costs	0.00	0.00	0.00	0.00
2-12-00-525-00	Rentals & Leases	4,228.43	187.45	2,985.96	4,200.00
2-12-00-526-00	SHRED-IT	193.65	0.00	207.20	200.00
2-12-00-528-00	Equip -Repairs/Maint.-Admin	0.00	0.00	0.00	400.00
2-12-00-528-01	Building -Repairs/Maint.-Admin	0.00	0.00	0.00	500.00
2-12-00-543-00	Natural Gas	0.00	0.00	0.00	0.00
2-12-00-814-00	Service Charges & Interest	2,448.24	0.00	4,132.60	9,600.00
2-12-00-815-00	Penny Rounding	(0.04)	0.00	0.00	0.00
2-12-00-823-00	Loan Interest - LOC	5,490.64	0.00	0.00	200.00



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	August 2024 Actual	2024 Actual	2024 Budget
2-12-00-915-00	Bad Debt - Accounts Receivable	0.00	0.00	0.00	0.00
2-12-00-915-01	Bad Debt - Property Taxes	967.96	0.00	0.00	0.00
2-12-00-995-00	Building Amortization - Admin	7,155.72	0.00	0.00	0.00
2-12-00-995-01	Office Equipment Amortization	7,586.14	0.00	0.00	0.00
2-69-00-528-00	Building Repairs Maint - Admin	599.98	0.00	986.46	400.00
2-69-00-230-00	Professional Services/Janitorial Admin	865.00	0.00	2,075.39	3,000.00
2-69-00-540-00	Electricity Admin	2,913.42	83.63	1,073.65	9,500.00
2-69-00-543-00	Natural Gas Admin	1,184.56	6.21	749.37	7,500.00
* TOTAL ADMINISTRATION EXPENSE		186,147.54	6,324.97	132,034.68	188,325.00
** NET ADMINISTRATION		153,460.87	9,352.99	165,353.09	166,260.00
 CAO EXPENSES					
2-12-01-100-00	Salaries & Wages - CAO	79,848.38	6,465.74	58,496.96	84,000.00
2-12-01-140-00	Employee Benefits - CAO	9,969.36	1,353.84	12,205.34	15,000.00
2-12-01-148-00	Training & Development - CAO	185.00	0.00	164.51	1,000.00
2-12-01-211-00	Travel & Subsistance - CAO	79.10	0.00	0.00	1,200.00
2-12-01-211-01	Accomodations - CAO	0.00	0.00	0.00	1,000.00
2-12-01-217-00	Telephone & Internet - CAO	0.00	0.00	0.00	0.00
2-12-01-223-00	Membership & Registrations-CAO	50.00	0.00	0.00	500.00
2-12-01-225-00	Conference Registrations - CAO	0.00	0.00	0.00	500.00
* TOTAL CAO EXPENSES		90,131.84	7,819.58	70,866.81	103,200.00
*** TOTAL NET ADMIN & CAO		(218,195.39)	17,172.57	(352,420.80)	(245,004.29)



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	August 2024 Actual	2024 Actual	2024 Budget
FIRE REVENUE					
1-23-00-590-00	Revenue - Fire	0.00	0.00	(4,565.22)	(5,000.00)
*	TOTAL FIRE REVENUE	0.00	0.00	(4,565.22)	(5,000.00)
FIRE EXPENSES					
2-23-00-217-00	Telephone, Internet & Security	4,529.71	97.00	582.00	1,200.00
2-23-00-230-00	Professional Services	1,301.08	120.00	120.00	1,200.00
2-23-00-510-00	General Supplies	0.00	0.00	0.00	0.00
2-23-00-526-00	Equipment Purchases - Fire	4,220.29	0.00	31,039.56	4,000.00
2-23-00-528-01	Firehall Repairs & Maintenance	2,374.54	0.00	594.70	2,500.00
2-23-00-740-00	Fire Services Requisition	56,535.00	0.00	1,283.68	74,898.85
2-69-00-230-04	Prof. Services - Janitorial - Firehall	360.00	0.00	780.00	1,200.00
2-69-00-543-04	Natural Gas - Fire Hall	2,369.43	37.27	1,603.79	7,500.00
2-69-00-540-04	Electricity - Fire Hall	5,826.85	501.77	3,066.18	9,500.00
*	TOTAL FIRE EXPENSES	77,516.90	756.04	39,069.91	101,998.85
DISASTER SERVICES EXPENSE					
2-24-00-230-00	Professional Services - Disaster Serv.	0.00	0.00	0.00	35.00
*	TOTAL DISASTER SERVICES EXPENS	0.00	0.00	0.00	35.00
BYLAW & ENFORCEMENT					
1-26-00-420-00	Traffic Fines	0.00	0.00	0.00	(100.00)
1-26-00-450-00	Bylaw Fines	0.00	0.00	0.00	(100.00)
1-26-00-521-00	Dog License Fees	(150.00)	0.00	(100.00)	(150.00)
*	TOTAL BYLAW & ENFORCEMENT	(150.00)	0.00	(100.00)	(350.00)
BYLAW & ENFORCEMENT EXPENSE					
2-26-00-230-00	Professional Services - Bylaw	150.00	0.00	0.00	500.00
2-26-00-510-00	General Supplies	0.00	0.00	218.40	0.00
*	TOTAL BYLAW & ENFORCEMENT EXPE	150.00	0.00	218.40	500.00
**	NET BYLAW & ENFORCEMENT	77,516.90	756.04	34,623.09	97,183.85



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	August 2024 Actual	2024 Actual	2024 Budget
PUBLIC WORKS					
1-31-00-254-00	Costs Recovered - Public Works	0.00	0.00	0.00	0.00
*	TOTAL PUBLIC WORKS	0.00	0.00	0.00	0.00
PUBLIC WORKS EXPENSE					
2-31-00-100-00	Salaries & Wages	23,568.92	3,344.25	26,735.51	25,000.00
2-31-00-140-00	Employee Benefits	3,205.49	526.31	4,776.78	5,250.00
2-31-00-148-00	Training & Development - Public Works	150.00	0.00	0.00	500.00
2-31-00-150-00	Freight & Postage	0.00	0.00	51.91	0.00
2-31-00-211-00	Travel & Subsistance	0.00	0.00	0.00	500.00
2-31-00-217-00	Telephone & Internet	336.83	0.00	156.39	1,000.00
2-31-00-223-00	Memberships & Registration	0.00	0.00	0.00	0.00
2-31-00-230-00	Professional Services	696.95	0.00	45.41	0.00
2-31-00-515-00	TECHNOLOGY	1,786.10	0.00	0.00	1,000.00
2-31-00-518-00	Protective Clothing, Etc.	248.99	0.00	53.25	750.00
2-31-00-521-00	Fuel Costs	3,906.81	0.00	1,543.69	7,000.00
2-31-00-528-00	Equipment - Repairs/Maintenance - PW	9,546.52	39.78	3,047.98	10,000.00
2-31-01-230-00	Professional Services - Shop	0.00	0.00	0.00	0.00
2-31-01-510-00	General Supplies - Shop	0.00	0.00	0.00	500.00
2-31-01-512-00	Shop Tools	1,081.11	0.00	3,195.09	3,000.00
2-31-01-528-00	Equip. Repairs & Maintenance - Shop	0.00	0.00	0.00	0.00
2-31-01-528-01	Building Repairs & Maintenance - Shop	0.00	0.00	0.00	0.00
2-69-00-528-02	Building Repairs & Main PW Shop	0.00	0.00	854.98	3,500.00
2-69-00-540-02	Electricity PW	20,110.04	1,107.90	9,048.84	25,000.00
2-69-00-543-02	Natural Gas PW Shop	5,736.83	99.42	4,366.11	7,000.00
*	TOTAL PUBLIC WORKS EXPENSE	70,374.59	5,117.66	53,875.94	90,000.00
**	NET PUBLIC WORKS	70,374.59	5,117.66	53,875.94	90,000.00



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	August 2024 Actual	2024 Actual	2024 Budget
ROADWAYS EXPENSE					
2-32-00-100-00	SALARIES & WAGES	13,089.78	147.06	13,993.60	20,000.00
2-32-00-140-00	Employee Benefits	1,396.45	27.03	2,786.73	4,400.00
2-32-00-150-00	Freight & Postage	0.00	0.00	0.00	0.00
2-32-00-220-00	Advertising	0.00	0.00	0.00	200.00
2-32-00-230-00	Other Contracted Services - Streets	138.00	0.00	884.00	1,500.00
2-32-00-252-01	Snow Removal	2,860.00	0.00	3,215.00	3,000.00
2-32-00-510-00	General Supplies	1,412.08	0.00	2,231.02	500.00
2-32-00-514-00	Signage	0.00	0.00	2,341.63	5,000.00
2-32-00-520-00	Chemicals - Street	642.24	0.00	0.00	1,000.00
2-32-00-521-00	Fuel Costs - Roads	934.19	0.00	1,770.84	1,500.00
2-32-00-528-00	Repairs & Maintenance - Roads	17,356.70	98.50	49,326.36	50,000.00
2-32-00-540-00	Street Lights	19,296.96	1,525.43	11,279.44	25,000.00
2-32-00-831-00	Debenture-Interest	0.00	0.00	0.00	5,653.76
2-32-00-832-00	Debenture-Principle	0.00	0.00	0.00	65,455.76
2-32-01-512-00	SMALL TOOLS - ROADS	599.95	0.00	0.00	1,000.00
* TOTAL ROADWAYS EXPENSE		57,726.35	1,798.02	87,828.62	184,209.52



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	August 2024 Actual	2024 Actual	2024 Budget
WATER REVENUE					
1-41-00-410-00	Basic Fees - Water	(22,593.48)	(7,327.43)	(33,940.96)	(34,272.00)
1-41-00-411-00	Water Consumption Fees	(120,433.84)	(1,471.75)	(64,646.18)	(125,000.00)
1-41-00-412-00	Bulk Water Sales	(47,422.21)	(7,831.10)	(59,913.40)	(50,000.00)
1-41-00-510-00	Utility Penalties	(3,858.33)	(711.25)	(4,841.99)	(3,500.00)
1-41-00-540-00	Franchise & Concess.	(57,532.01)	(3,955.09)	(33,371.68)	(50,000.00)
1-41-00-590-00	Other Revenue - Water	(112,818.52)	(559.04)	(559.04)	(19,000.00)
* TOTAL WATER		(364,658.39)	(21,855.66)	(197,273.25)	(281,772.00)
WATER EXPENSE					
2-41-00-100-00	Salaries & Wages	17,847.72	4,238.25	34,138.25	30,000.00
2-41-00-140-00	Employee Benefits	3,014.54	605.02	6,514.59	5,250.00
2-41-00-148-00	Training & Development - Water	736.58	0.00	0.00	1,500.00
2-41-00-150-00	Freight & Postage	3,770.33	0.00	2,803.82	5,000.00
2-41-00-210-00	Licenses - Water	0.00	0.00	0.00	2,500.00
2-41-00-211-00	Travel & Subsistence	0.00	0.00	0.00	250.00
2-41-00-223-00	Memberships - Water	2,500.00	0.00	0.00	0.00
2-41-00-225-00	Conference Registrations	0.00	0.00	0.00	1,500.00
2-41-00-230-00	Professional Services	8,169.80	322.50	4,949.12	5,000.00
2-41-00-253-00	R & M - Infrastructure	12,037.38	0.00	20,976.76	50,000.00
2-41-00-274-00	INSURANCE	0.00	0.00	0.00	10,000.00
2-41-00-510-00	General Supplies	994.54	0.00	1,077.24	1,000.00
2-41-00-515-00	Water Operator Support - Town of Sindre	88,488.27	2,025.00	4,802.33	25,000.00
2-41-00-516-00	Water Meters	2,372.69	0.00	511.41	1,000.00
2-41-00-520-00	Chemicals - Water	7,151.36	0.00	0.00	7,500.00
2-41-00-528-00	Equipment - Repairs/Maintenance	5,318.19	20.99	6,142.80	7,500.00
2-41-00-528-01	Building - Repairs/Maintenance	0.00	0.00	0.00	1,000.00
2-41-00-528-03	BULK WATER STN REPAIRS	900.00	0.00	320.88	500.00
2-41-00-995-00	Engineered Structure - Amortization	61,822.80	0.00	0.00	0.00
2-41-00-995-01	Land/Improvement - Amortization	0.00	0.00	0.00	0.00
2-41-00-995-02	Water Equip & Meter - Amortization	6,197.21	0.00	0.00	0.00
2-69-00-540-03	Electricity Water	29,812.78	1,660.71	13,845.52	35,000.00
2-69-00-543-03	Natural Gas Water Wells	982.57	571.92	769.42	1,500.00
* TOTAL WATER EXPENSE		252,116.76	9,444.39	96,852.14	191,000.00
** NET WATER		(54,815.28)	(10,613.25)	(12,592.49)	93,437.52



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	August 2024 Actual	2024 Actual	2024 Budget
SANITARY REVENUE					
1-42-00-410-00	Basic Fees - Sewer	(16,037.35)	(1,349.07)	(14,892.54)	(22,656.00)
1-42-00-411-00	Sewer Consumption Fees	(26,152.07)	(4,811.20)	(22,033.38)	(66,323.10)
1-42-00-540-00	Franchise & Concess.	(13,788.68)	(988.77)	(12,257.66)	(12,000.00)
*	TOTAL SANITARY	(55,978.10)	(7,149.04)	(49,183.58)	(100,979.10)
SANITARY EXPENSE					
2-42-00-100-00	Salaries & Wages	944.00	0.00	2,658.25	5,000.00
2-42-00-140-00	Employee Benefits	129.27	0.00	565.88	500.00
2-42-00-210-00	Licenses - Sewer	0.00	0.00	0.00	0.00
2-42-00-230-00	Professional Services - Sewer	455.00	0.00	0.00	2,000.00
2-42-00-253-00	R & M - Infrastructure	0.00	0.00	30,901.36	45,000.00
2-42-00-270-00	Lab Testing	53.13	0.00	133.01	250.00
2-42-00-510-00	General Supplies	74.74	0.00	35.76	500.00
2-42-00-520-00	Chemicals - Sewer	1,032.41	0.00	0.00	1,200.00
2-42-00-523-00	Sewer Flushing	0.00	0.00	0.00	5,000.00
2-42-00-528-00	Equipment- Repairs & Maint. Sewer	11,692.50	23.97	3,330.13	10,000.00
2-42-01-528-00	Equipment - Repairs/Maint. - Storm Water	0.00	0.00	0.00	1,000.00
*	TOTAL SANITARY EXPENSE	14,381.05	23.97	37,624.39	70,450.00
**	NET WASTEWATER	(41,597.05)	(7,125.07)	(11,559.19)	(30,529.10)
GARBAGE REVENUE					
1-43-00-254-00	Costs Recovered - Garbage	0.00	125.00	125.00	0.00
1-43-00-410-00	Solid Waste Collection Fee	(48,401.27)	(4,000.83)	(35,682.16)	(61,800.00)
*	TOTAL GARBAGE	(48,401.27)	(3,875.83)	(35,557.16)	(61,800.00)
GARBAGE EXPENSE					
2-43-00-230-00	Other Contracted Services - Garbage	0.00	0.00	0.00	0.00
2-43-00-241-00	Solid Waste Disposal	44,285.69	4,117.77	26,679.46	36,250.00
2-43-00-510-00	General Supplies	0.00	0.00	0.00	250.00
2-43-00-850-00	Waste Commission Grant	9,335.46	0.00	3,756.03	20,000.00
*	TOTAL GARBAGE EXPENSE	53,621.15	4,117.77	30,435.49	56,500.00
**	NET WASTE	5,219.88	241.94	(5,121.67)	(5,300.00)



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	August 2024 Actual	2024 Actual	2024 Budget
FCSS REVENUE					
1-51-00-840-00	Grant - Prov. - FCSS	(14,847.31)	0.00	(10,108.81)	(14,500.00)
1-51-00-850-00	Grant - Local Govt. - FCSS	(61,478.17)	0.00	(47,808.00)	(47,808.00)
1-51-00-850-01	MVC Wage Grant	(10,000.00)	0.00	(10,000.00)	(10,000.00)
1-51-00-850-02	Village of Cremona 20% Grant	0.00	0.00	0.00	(3,330.33)
* TOTAL FCSS		(86,325.48)	0.00	(67,916.81)	(75,638.33)
FCSS EXPENSE					
2-51-00-100-00	Salaries & Wages	34,855.07	8,276.03	27,867.38	36,000.00
2-51-00-140-00	Employee Benefits	7,670.35	2,095.94	6,566.52	8,000.00
2-51-00-148-00	Training & Development - FCSS	0.00	0.00	309.35	0.00
2-51-00-150-00	Freight & Postage	23.14	0.00	61.76	50.00
2-51-00-211-00	Travel & Subsistence	3,175.39	0.00	471.11	2,500.00
2-51-00-217-00	Telephone & Internet	2,362.30	151.70	1,055.53	2,200.00
2-51-00-220-00	Advertising	988.75	0.00	597.20	500.00
2-51-00-223-00	Memberships - FCSS	114.00	0.00	0.00	125.00
2-51-00-225-00	Conference Registrations	1,005.00	0.00	175.00	1,000.00
2-51-00-230-00	Professional Services	2,680.70	60.00	2,478.10	2,000.00
2-51-00-231-00	Janitorial	0.00	0.00	0.00	250.00
2-51-00-400-00	Community Programs	7,122.54	0.00	3,138.10	2,200.00
2-51-00-410-00	Adult Programs	3,507.05	0.00	282.63	3,000.00
2-51-00-411-00	Children-Youth Programs	6,884.46	0.00	2,162.61	3,000.00
2-51-00-412-00	Family Programs	(245.36)	850.00	904.57	1,000.00
2-51-00-413-00	Adult & Seniors' Programs	17,668.74	0.00	2,594.89	0.00
2-51-00-414-00	Local Grants (External Funding)	6,200.00	0.00	8,700.00	6,300.00
2-51-00-510-00	General Supplies	1,684.19	445.69	2,673.67	0.00
2-51-00-560-00	COPIER LEASE	3,105.12	0.00	1,403.37	3,150.00
2-51-00-990-05	Community Newsletter	1,126.42	0.00	510.95	1,120.00
* TOTAL FCSS EXPENSE		99,927.86	11,879.36	61,952.74	72,395.00
** NET FCSS		13,602.38	11,879.36	(5,964.07)	(3,243.33)



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	August 2024 Actual	2024 Actual	2024 Budget
FOOD PANTRY					
1-51-00-990-15	FCSS FOOD PANTRY	(1,418.80)	0.00	(2,362.35)	0.00
2-51-00-990-15	FOOD PANTRY	1,047.28	0.00	339.24	0.00
*	TOTAL FOOD PANTRY	(371.52)	0.00	(2,023.11)	0.00
FOOD PANTRY EXPENSE					
2-51-00-990-14	Adult Programs	0.00	0.00	0.00	0.00
*	TOTAL FOOD PANTRY EXPENSE	0.00	0.00	0.00	0.00
**P	SURPLUS /DEFICIT	(371.52)	0.00	(2,023.11)	0.00
YEAR GRANT REVENUE					
1-51-00-990-07	MVC Grant - Health Funding - First Aid	0.00	0.00	(1,593.75)	0.00
1-51-00-990-08	MVC Grant - TPT Grant	0.00	0.00	(3,075.00)	0.00
1-51-00-990-01	Donations/Fees - Summer Fun	(7,225.00)	(428.35)	(6,204.60)	(3,500.00)
*	TOTAL YEAR GRANT REVENUE	(7,225.00)	(428.35)	(10,873.35)	(3,500.00)
**	TOTAL REVENUE	(7,225.00)	(428.35)	(10,873.35)	(3,500.00)
SENIOR MEAL REVENUE					
1-51-00-990-17	FCSS SENIOR'S MEALS PROGRAM	0.00	0.00	(985.00)	0.00
*	TOTAL SENIOR MEAL REVENUE	0.00	0.00	(985.00)	0.00
SENIOR MEAL EXPENSE					
2-51-00-990-17	FCSS SENIOR'S MEALS PROGRAM	0.00	0.00	1,470.17	0.00
*	TOTAL SENIOR MEAL EXPENSE	0.00	0.00	1,470.17	0.00
**P	SURPLUS / DEFICIT	0.00	0.00	485.17	0.00



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	August 2024 Actual	2024 Actual	2024 Budget
CEMETERY REVENUE					
1-56-00-410-00	Plot - Cemetery	(1,350.00)	(200.00)	(667.50)	(1,500.00)
1-56-00-411-00	Perpetual Care - Cemetery	(1,650.00)	0.00	(200.00)	(2,000.00)
1-56-00-412-00	Opening & Closing - Cemetery	(750.00)	(75.00)	(225.00)	(1,000.00)
1-56-00-850-00	Grant - Local Govt. - Cemetery	0.00	0.00	(1,500.00)	(1,500.00)
* TOTAL CEMETERY		(3,750.00)	(275.00)	(2,592.50)	(6,000.00)
CEMETERY EXPENSE					
2-56-00-100-00	Salaries & Wages	0.00	294.00	2,049.95	5,000.00
2-56-00-140-00	Employee Benefits	0.00	49.67	306.95	850.00
2-56-00-148-00	Training & Development - Cemetery	0.00	0.00	0.00	0.00
2-56-00-230-00	Professional Services - Cemetery	750.00	0.00	0.00	1,000.00
2-56-00-510-00	General Supplies	0.00	0.00	0.00	250.00
2-56-00-528-00	Repairs & Maintenance - Cemetery	0.00	0.00	0.00	1,500.00
* TOTAL CEMETERY EXPENSE		750.00	343.67	2,356.90	8,600.00
PLAN & DEVELOPMENT REVENUE					
1-61-00-410-00	Building Permits	(528.08)	(56.31)	(546.45)	(1,100.00)
1-61-00-419-00	Compliance Certificates	(100.00)	0.00	(400.00)	(1,000.00)
1-61-00-520-00	Development Permits	0.00	(100.00)	(500.00)	(1,200.00)
1-61-00-521-00	Subdivision Fees	0.00	0.00	0.00	(1,000.00)
1-61-00-522-00	Zoning - Re-Zoning Fees	0.00	0.00	0.00	(250.00)
1-61-00-523-00	Encroachment & Waiver Fees	0.00	0.00	0.00	0.00
1-61-00-595-00	Appeal Fees	0.00	0.00	0.00	0.00
1-61-00-590-00	Land Sales	0.00	0.00	(41,935.85)	(47,000.00)
* TOTAL PLANNING & DEVELOPMENT		(628.08)	(156.31)	(43,382.30)	(51,550.00)
PLAN & DEVELOPMENT EXPENSE					
2-61-00-220-00	Advertising	0.00	0.00	0.00	500.00
2-61-00-230-00	Professional Services	527.32	0.00	4,500.00	15,000.00
2-61-00-233-00	Land Title Changes	65.75	30.00	30.00	150.00
2-61-00-148-00	Training - Planning	57.24	0.00	0.00	500.00
* TOTAL PLANNING & DEVELOPMENT E		650.31	30.00	4,530.00	16,150.00
** NET PLANNING & DEVELOPMENT		(2,977.77)	(57.64)	(39,087.90)	(32,800.00)



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	August 2024 Actual	2024 Actual	2024 Budget
CULTURE & RECR. REVENUE					
1-71-00-990-02	Donation - Cremona Days	(8,850.00)	0.00	(9,550.00)	(13,780.00)
1-71-00-990-08	Donation/Fees - WinterFest	(4,000.00)	0.00	200.10	(4,000.00)
*	TOTAL CULTURE & RECREATION	(12,850.00)	0.00	(9,349.90)	(17,780.00)
CULTURE & RECR. EXPENSE					
2-71-00-990-08	WinterFest	1,747.62	0.00	336.20	1,500.00
2-71-00-990-02	Cremona Days	10,155.68	0.00	5,358.10	13,000.00
*	TOTAL CULTURE & RECREATION EXP	11,903.30	0.00	5,694.30	14,500.00
**	NET CULTURE & REC	(946.70)	0.00	(3,655.60)	(3,280.00)
PARKS & RECR. REV					
1-71-00-830-00	Grant - Recreation - Federal	0.00	0.00	0.00	(2,610.00)
1-71-00-990-00	Donation - Recreation	0.00	0.00	0.00	(1,000.00)
1-71-00-850-00	Grant - Local Govt -Recreation	0.00	0.00	0.00	0.00
1-71-00-990-01	Donation - Playground	0.00	0.00	0.00	0.00
*	TOTAL PARKS & RECREATION	0.00	0.00	0.00	(3,610.00)
PARKS & RECREATION EXPENSE					
2-72-00-100-00	SALARIES & WAGES	24,363.79	1,225.14	11,062.94	25,000.00
2-72-00-140-00	Employee Benefits	4,208.66	138.55	1,515.87	4,300.00
2-72-00-521-00	Fuel Costs - Parks	1,022.48	0.00	606.01	1,500.00
2-72-01-512-00	Parks - Small Tools	486.00	0.00	0.00	500.00
2-72-00-148-00	Training & Development - Parks	0.00	0.00	0.00	0.00
2-72-00-230-00	Other Contracted Services	1,781.00	360.00	3,419.48	2,500.00
2-72-00-510-00	General Supplies	2,418.04	111.00	1,085.31	1,500.00
2-72-00-513-00	Beautification - Parks	0.00	0.00	0.00	5,000.00
2-72-00-528-00	Equipment Repairs & Maint. - Park	1,546.05	398.83	2,461.61	2,000.00
2-72-00-528-01	Playground Repairs & Maint.	0.00	0.00	0.00	0.00
*	TOTAL PARKS & RECREATION EXPEN	35,826.02	2,233.52	20,151.22	42,300.00
**	NET PARK & REC	35,826.02	2,233.52	20,151.22	38,690.00



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	August 2024 Actual	2024 Actual	2024 Budget
LIBRARY					
1-74-00-590-00	Other Revenue - Library	0.00	0.00	0.00	(8,497.60)
1-74-00-850-00	Grants - Local Govt - Library	(34,811.88)	0.00	(35,861.00)	(35,861.00)
1-74-00-254-01	LIB COST RECOVERY - ELECTRICITY	(2,255.86)	(898.44)	(431.86)	(3,500.00)
1-74-00-254-02	LIB COST RECOVERY - GAS	(890.89)	(437.33)	(399.74)	(1,850.00)
1-74-00-254-03	LIB COST RECOVERY - TELEPHONE	(629.82)	(419.88)	(839.76)	(700.00)
* TOTAL LIBRARY		(38,588.45)	(1,755.65)	(37,532.36)	(50,408.60)
LIBRARY EXPENSE					
2-74-00-274-00	Insurance Library	927.50	0.00	0.00	850.00
2-74-00-528-00	Repairs & Maintenance - Library	0.00	0.00	0.00	250.00
2-74-00-850-00	Cremona Library	42,841.88	0.00	44,358.60	35,861.00
2-74-00-850-02	CREMONA LIBRARY -VILLAGE ALLOCATION	0.00	0.00	0.00	8,497.60
2-74-00-850-01	Parkland Regional Library	3,657.50	0.00	3,112.02	4,150.00
2-74-00-217-00	Library Office Phone	668.00	276.57	476.52	0.00
2-69-00-540-05	Electricity - Library	2,913.44	1,074.23	2,064.29	3,500.00
2-69-00-543-05	Natural Gas - Library	1,184.70	6.22	707.77	1,850.00
* TOTAL LIBRARY EXPENSE		52,193.02	1,357.02	50,719.20	54,958.60
** SURPLUS / DEFESET		13,604.57	(398.63)	13,186.84	4,550.00

*** End of Report ***

MEETING: Regular Council Meeting

Date: September 17, 2024

AGENDA NO.: 8 b)

TITLE: Reports – CAO Report

ORIGINATED BY: *Karen O'Connor CAO*

BACKGROUND / PROPOSAL:

Once a month the CAO will provide an update on the happenings of the Village that is of importance. Highlighted notes from each department are listed below in point form.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Administration:

- Lots of correspondence with legal, land.
- Res:24/178 -179 Completed clerical Proceduralardin Bylaw 510-24
- Worked several hours on FCSS program
- Job posting on Indeed for FCSS Coordinator
- Received 51 resumes from the Indeed FCSS position posting
- Worked with FCSS customers
- Helped and supervised Summer Fun staff & children
-

Events and Meetings Attended:

Website & Social Media: Working with SCTP to design a new village web page

- I did some training to work/ update/ upload on Cremona's new webpage with Ashton from SCTP

Planning & Development:

- Had a meeting with Chris from Urban Systems re: land sales

RECOMMENDED ACTION:

MOTION That Councillor _____ accepts the July & August CAO Report as information only.

INTLS: CAO:KO

MEETING: Regular Council Meeting

Date: September 17, 2024

AGENDA NO.: 9

TITLE: Minutes – Boards, Committees, Commissions-NONE

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL:

Minutes from various boards, committees and commissions is being presented to Council for their review and information.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Please see the attached minutes for review and information.

RECOMMENDED ACTION:

MOTION THAT Councillor _____ accepts the minutes from Boards, Committees & Commission as information only.

INTLS: CAO: KO

MEETING: Regular Council Meeting

Date: September 17, 2024

AGENDA NO.: 10

TITLE: Correspondence & Information

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL:

Attached with this RFR are items for which Council may like to make a formal resolution. otherwise, this is accepted for information only.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The following items are provided:

- Policing Progress Report
- RCMP Study Progress Report
- MVSH Board Key Message
- MA-MSD Newsletter
- 2025 Municipal Internship Program
-

RECOMMENDED ACTION:

Res: 24/0 MOTION THAT Councillor _____ accepts the attached correspondence as information only.

INTLS: CAO: KO

STATUS REPORT

Submitted to:	Rick Blair and the Regional Committee	Project Status	
Project Phase:	Current State Assessment	<p>Green Light: Project work is on target</p> <p>Yellow Light: Project is experiencing some delays. Delivery dates may be at risk if issues not resolved</p> <p>Red Light: Project is experiencing significant delays. Delivery dates at risk.</p>	
Reporting Period:	Jul 15 to Jul 26, 2024		
Project Manager:	Chris Manuel		
Work Accomplished This Period:			
<ul style="list-style-type: none"> • Collection of data request documents from some of the partner municipalities • Initial review of municipal data request documents that have been received to date • Preliminary development of the regional policing model framework 			
Work Planned But Not Accomplished:			
<ul style="list-style-type: none"> • N/A 			
Data Requested but Not Yet Received			
<ul style="list-style-type: none"> • RCMP Operational and Financial Reports • Municipal Financial Reports from some of the partner municipalities 			
Key Dates:			
<ul style="list-style-type: none"> • Next Status Update: Aug 9, 2024 			
Planned Activities for the Next Status Period (Jul 27, 2024 – Aug 9, 2024):			
<ul style="list-style-type: none"> • Follow-up on collection data request documents from the partner municipalities and RCMP • Continued review of municipal data request documents • Continued development of the regional policing model framework 			
Comments			
<p>MNP is awaiting a response to our Request for Information from several of the partner municipalities and the RCMP. The data request to the RCMP has the potential to cause delays. Sgt. Browne (Didsbury RCMP) is assisting to expedite the request.</p>			

STATUS REPORT

Submitted to:	Rick Blair and the Regional Committee	Project Status	
Project Phase:	Current State Assessment	Green Light: Project work is on target Yellow Light: Project is experiencing some delays. Delivery dates may be at risk if issues not resolved Red Light: Project is experiencing significant delays. Delivery dates at risk.	
Reporting Period:	Jun 15 to Jul 14, 2024		
Project Manager:	Chris Manuel		
Work Accomplished This Period:			
<ul style="list-style-type: none"> Interviews/focus groups were completed with the Village of Cremona on June 18th and with Mountainview County on June 21st. A municipal data request has been drafted and will be submitted to each municipality alongside this progress report. 			
Work Planned But Not Accomplished:			
<ul style="list-style-type: none"> N/A 			
Data Requested but Not Yet Received			
<ul style="list-style-type: none"> N/A 			
Key Dates:			
<ul style="list-style-type: none"> Next Status Update: July 26, 2024 			
Planned Activities for the Next Status Period (July 15, 2024 – July 26, 2024):			
<ul style="list-style-type: none"> Collection of data request documents from the partner municipalities Initial review of municipal data request documents Preliminary development of the regional policing model framework 			
Comments			
<p>Activity on the project was slow over the past couple of weeks due to summer vacations amongst staff at MNP.</p> <p>Beginning this week, Bri Thompson, a Consultant based in our Edmonton Office will be taking on a more prominent role in the project. Bri has been asked to support the efficient collection of data/information from amongst the various stakeholders to ensure we can progress to the next stages of the project in a timely manner. Bri's email is bri.thompson@mnp.ca</p>			

PRIVATE AND CONFIDENTIAL

Request For Information

Date:	15/07/2024
To:	Chief Administrative Officer
From:	Chris Manuel, MNP
Re:	Background Information Required for the Regional Policing Study

To complete the Regional Policing Study, we request the following background information from the Regional Committee per the list below.

We believe that most of the documents requested are available based on the RFP and previous discussions, however it is understandable if some of them are not. Please also feel free to provide additional information not identified on the list that Regional Committee sees as valuable for this project.

We hope that you can provide this information to us As Soon as Reasonably Possible so that we can initiate review and analysis as closely as possible in alignment to the planned schedule. Please note that we are willing to receive the documents in 'batches' as they become available. The point of contact for MNP will be Bri Thompson, she can be reached via email at bri.thompson@mnp.ca.

If this process presents a challenge for a particular partner organization or individual, we can pivot and determine an alternative approach.

Requested Document List

CATEGORY	DOCUMENTS
Financials	<ul style="list-style-type: none">RCMP Multi-year Financial Plans (2020-2024) – <i>Only applicable to the Town of Didsbury</i>Annual Police Funding Model Contribution (2020 to 2024)Municipal budgets (2022 to 2024)
Past Research	<p>Any research or studies regarding law enforcement or public safety the municipalities have previously conducted.</p> <ul style="list-style-type: none">Past consultant reportsResearch on other jurisdictions

CATEGORY	DOCUMENTS
	<ul style="list-style-type: none">• Local, Provincial, and national trends
Surveys/ Community Engagement	<ul style="list-style-type: none">• Citizen satisfaction surveys (from the past 3 years) <i>if applicable</i>• Other community engagement feedback/data gathered by the municipalities relative to public safety (from the past 3 years)



ADMINISTRATION OFFICE

#301 6501 51 Street, Olds, Alberta, T4H 1Y6
P: (403) 556-2957 E: admin.assistant@mvsh.ca
F: 587-796-0773

BOARD MEETINGS | KEY MESSAGES

Mountain View Seniors' Housing (MVSH) Regular Board Meeting of August 22, 2024.

Key Messages

- The Board held their regularly scheduled meeting in-person at the MVSH Administration Office Boardroom in Olds, Alberta from 1:00-4:00 pm.
- The Board appointed RSM Canada as the Auditors for the 2024 and 2025 fiscal years.
- The Board was thrilled with the outcome of a significant review of MVSH insurance, which has resulted in an estimated savings of \$30,000 annually.
- The Board was pleased to see that financial operations are currently on track and on budget.
- The Board noted that the organization will be facing a Carbon Tax increase of 19% in 2025 and another 16% increase in 2026.
- The Board noted the organization recently underwent an Operational Review with the Ministry of Seniors, Community and Social Services, and received a report that is reflective of the organization's compliance with the regulations.
- The Board expressed their appreciation of the progress Administration continues to make with the on-going review, updating and creation (as needed) of the policies and procedures for all areas of the organization.
- The Board highlighted the MVSH Foundation's upcoming 14th Annual Golf Classic fundraising event on Thursday September 12, 2024 at the Carstairs Community Golf Club in Carstairs, AB. Registration for this event is still open at this time but spots could fill up fast!

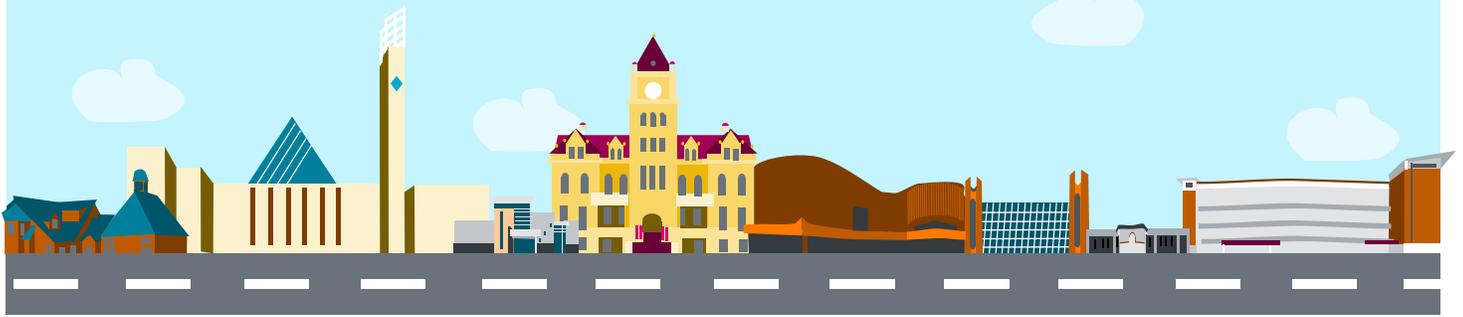
Next MVSH Board Meetings

The next regular Board meeting will be held on Thursday, September 19, 2024, starting at 1:00 PM in the MVSH Administration Offices boardroom in Olds, Alberta (or by Microsoft Teams if required).

If you require any information or there are any questions related to this communication, please contact a Board Director or Stacey Stilling, CAO for MVSH at 403-556-2957 or by email at stacey.stilling@mvsh.ca

Municipal Musings | August 2024

Municipal Services Division Newsletter



Key Updates

Municipal Census

24 municipalities have notified the ministry that a municipal census will be conducted in 2024. These will be completed by July 31, 2024. Municipalities must use the [Municipal Census Form](#) to submit census results by September 1, 2024. Those that wish to include estimates for non-contacted dwellings and refusals are required to use the required [Estimates for Non-Contacted and Refusals](#) template.

As part of the census process, Information Services will be conducting an audit of census results from September 1 to September 21, 2024. Census Coordinators may be contacted to provide further information on their municipal census. Final ministerial approval will take place by January 31, 2025, with the publication of the Municipal Affairs Population List.

From October to November, all municipalities that conducted a census in 2024 will be invited to participate in a review of the municipal census process. We look forward to receiving your input on the new census framework.

Elections Database

The next municipal general elections and summer villages elections will be held in 2025. As all municipalities are required to submit their election results on the Elections Database (EDB), Municipal Affairs will be updating access to the EDB. All chief administrative officers will receive an email with user access information to the EDB in early January 2025, and will be required to submit all changes by January 31, 2025.

Bill 20: the *Municipal Affairs Statutes Amendment Act, 2024 – Regulation Engagement*

Engagement took place in July and August 2024 with municipal associations, Mid-Sized Cities Mayors' Caucus and the cities of Edmonton and Calgary. The topics discussed were municipal election expense limits, local political parties, defining 'public interest' and 'provincial policy' as it pertains to provincial oversight, Joint Use Planning Agreements, and code of conduct (provincial integrity commissioner). Thank you for your feedback on this engagement – a summary of what we heard will be shared.

Training sessions on changes to the *Municipal Government Act (MGA)* and the *Local Authorities Election Act (LAEA)* will be offered as part of the Municipal Affairs Administrators' Training Initiative (MAATI) in September and October 2024.



Municipal Affairs on the Road

We hope to see you at:

- **ARMAA Conference:**
Lethbridge, August 28 – 29
- **ABmunis Convention:**
Red Deer, September 25 – 27



Save the Date

- The 2024/25 [Alberta Community Partnership](#) program is now accepting applications for the fiscal year.
- **August 9 – 30, 2024:** RMA Fall Convention meeting request submissions
- **September 25, 2024:** [LPRT](#) New clerk and clerk refresher course
- **September 16 – October 31, 2024:** MAATI will be offered online. [Registration](#) for sessions will be available late August.
- **September 1, 2024:** Census results to be submitted.
- **October 1, 2024:** Deadline for applications to host an intern for the [2025 Municipal Internship Program](#).
- **October 9, 16, 23, 30, 2024:** [EOEP](#) Municipal Corporate Planning and Finance
- **February 3, 2025:** Deadline for applications for the [Mediation and Cooperative Processes](#) component.

Bill 18: the *Provincial Priorities Act*

Municipal Affairs is in the process of drafting a regulation which will set out the approval process, requirements that must be met to enter into an agreement with a federal entity, and any exemptions to the legislation. Regulations under the *Provincial Priorities Act* are expected to take force in early 2025. Targeted consultation on the regulation will occur in August 2024.

It is anticipated that the regulation will apply to all municipalities in the province. Provincial grants for infrastructure, such as the Local Government Fiscal Framework, and programs negotiated between the province and federal government, such as the Gas Tax Fund, are not expected to be impacted by regulations under the *Provincial Priorities Act*.

Program Overview: Municipal Accountability Program (MAP)



Contact the MAP Team:

map@gov.ab.ca

Toll free by dialing 310-0000 followed by 780-427-2225.

MAP is a collaborative program consisting of multi-year review cycles initiated by the Minister under the authority of Section 571 of the *MGA*. While this program is available to all municipalities upon the request of a council and with the approval of the Minister, municipalities with populations of 2,500 or less are automatically scheduled for a visit approximately once every five years.

With a focus on continuing to strengthen municipal accountability and transparency, the purpose of this program is to:

- enhance knowledge of legislative requirements with a primary focus on the *MGA*;
- assist municipalities in achieving legislative compliance;
- support municipalities in being well-managed, accountable, and transparent; and
- provide a collaborative partnership between Municipal Affairs and municipalities to address any legislative discrepancies that may exist.

To ensure that the program retains its value in the second five-year cycle, the program has been updated to include additional legislative requirements. Each review will revisit some of the mandatory requirements, as well as examine discretionary matters relevant to each municipality. Letters from Deputy Minister Cox were sent to the municipalities that will be receiving a MAP review within the 2024/25 fiscal year.

The Municipal Services Division will share highlights from MAP to spread the good news on the progress municipalities have made in addressing legislative compliance with the *MGA* and *LAEA*. Please watch for these highlights in future issues!



Additional Resources

Recently updated resources:

- [Municipal Affairs Administrators' Training Initiative 2023 virtual session recordings](#)
- [2023 Municipal Affairs Population List](#)
- [Alberta Municipal Sustainability Strategy Self-Assessment Questionnaire](#)
- [Municipal data and statistics dashboards](#)
- [Recall of a municipal councillor handbook](#)



Apply to Host a Municipal Intern

Be part of the 2025 Municipal Internship Program

Opportunity to Build Capacity

The Alberta Municipal Internship Program is Canada's largest and longest running program of its kind. The program supports the development of new professionals in municipal administration, finance, and land-use planning to build capacity in Alberta municipalities.

Internships are 18 months in length and start in May of each year. Municipalities and planning service agencies approved to participate are provided a grant to help offset the costs associated with hosting an intern.

Program Requirements

Host organizations designate a supervisor who acts as a coach and mentor for the intern and is a liaison between the intern and other staff.

Supervisors will:

- Work with the ministry's program team to develop a host profile that promotes their municipality and describes the work the intern will complete during their internship.
- Implement the Internship Workplan so their intern gains meaningful experiential learning opportunities in governance, management, operations, and policy.
- Support their intern's professional development.
- Meet regularly with the intern (weekly or bi-weekly) to reflect on experiential learning and provide feedback.
- Attend Municipal Affairs check-ins and workshops (supervisor and intern).
- Complete program grant reporting.

Eligibility to Host

Organizations applying to host an intern must:

- Meet the population eligibility requirement for the program stream of interest.
- Designate at least one senior-level municipal employee as the Intern Supervisor.
- Provide comprehensive work experience in various areas of the municipality.
- Commit sufficient financial resources to supplement grant funding for hosting an intern.

Why Host an Intern?

Interns contribute:

- New ideas and perspectives for both the organization and community.
- Energy, eagerness, creativity, enthusiasm, and initiative.
- Education and knowledge (intern candidates must have completed a diploma or degree within the past two years).
- Desire for continuous learning.
- Strong research skills.
- Advanced computer literacy and expertise in technology applications.

Information Sessions

Check our [website](#) in August to register for a one-hour information session to learn more about hosting an intern.

Apply!

Applications accepted until October 1, 2024,
through the
[Alberta Community Partnership Online](#)

Find out more at www.alberta.ca/municipal-internship-program.aspx
Questions? Call us at 780-427-2225 or email us at municipal.internship@gov.ab.ca

©2024 Government of Alberta | June 2024 | Municipal Affairs



MEETING: Regular Council Meeting

Date: September 17, 2024

AGENDA NO.: 11

TITLE: Next Meeting

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

Next Regular Council Meeting will be held on October 15, 2024

Council may also want to have additional meetings, such as Committee of the Whole meetings, where no resolutions are made, but the Council can discuss projects, review policies and bylaws, or discuss any item it wishes.

RECOMMENDED ACTION:

Res: 24/ **MOTION** THAT Councillor _____ declare that the next Regular Council Meeting for the Village of Cremona Council will take place at 7:00 p.m. on Tuesday, October 15, 2024, at Council Chambers located at 106 1st Avenue East.

INTLS: CAO:KO

REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: September 17 2024

AGENDA NO.: 12

TITLE: Closed Meeting

ORIGINATED BY: Karen O'Connor CAO

BACKGROUND / PROPOSAL:

Section 197(2) of the MGA states: Councils and council committees may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act.

Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council will be required to make a motion to go into a Closed Meeting to discuss items that are either O n e (1) land.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

INTLS: CAO: KO



REQUEST FOR DECISION

MEETING: Closed Meeting

Date: September 17, 2024

AGENDA NO.: 13

TITLE: RECONVENE

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL:

Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

A member of the council will announce when the council is going back into an open council meeting and invite members of the public to return.

RECOMMENDED ACTION:

MOTION That Councilor _____ reconvenes from a closed meeting to a Regular Council meeting at ____ p.m.

INTLS: CAO: KO



MEETING: Regular Council Meeting

Date: September 17, 2024

AGENDA NO.: 14

TITLE: Adjournment

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

A Member of Council will move to adjourn the meeting.

RECOMMENDED ACTION:

MOTION THAT Council adjourns the Village of Cremona Regular Council

Meeting on the 17th day of September at _____p.m.

INTLS: CAO: KO